

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, March 25, 2009  
KEL 5207  
12-2 p.m.

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Members Present	Janet McDaniel, Chair Emily Cutrer, Provost Jackie Trischman, FAC Martha S-Holmes, SAC Dick Montanari, ASCSU	Shaoyi He, Vice Chair Rika Yoshii, APC Youwen Ouyang, GEC/LATAC Laurie Stowell, PAC Fritz Kreisler, CFA	Andre Kündgen, Secty. Kathleen Watson, BLP G. Brodowsky, ASCSU/NEAC Olaf Hansen, UCC
Guests	Don Barrett, Elizabeth Hoffman (CFA statewide), Jennifer Jeffries		
Staff	Marcia Woolf, Academic Senate Coordinator		

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### I. Approval of Agenda

**CHANGE:** XII. B. EC ROTC Study Group Report Time certain 12:30 p.m.  
**ADD:** XII. C. 2010 Committee Update – Brodowsky

**Motion #1** M/S/P\*  
To approve the agenda as amended.

Brodowsky introduced visitor Elizabeth Hoffman (CSULB), CFA statewide, who briefly addressed the EC.

### II. Approval of Minutes of 3/11/09 & 3/18/09 Changes were made to the draft minutes.

**Motion #2** M/S/P\*  
To approve the minutes as amended.

**III. Chair's Report, Janet McDaniel:** The ASI has requested a Senate representative for their Budget Review Board. Montanari volunteered to serve. Linda Scott has asked to meet with the EC in April to provide an update on the Accessible Technology Initiative. She has also asked for an opportunity to address the Senate concerning plans to install the Windows Vista operating system.

**IV. Secretary's Report, Andre Kündgen:** A written report was provided on the agenda.

**V. Provost's Report, Emily Cutrer:** There was an AA town hall meeting yesterday on our plans to apply for Hispanic Serving Institution (HSI) status (25% enrollment); the following step will be to apply for federal grant monies, and a task group has been charged to do this.

### XII. New Business (*taken out of order for time certain*)

**B. EC ROTC Study Group Report** The study group has provided a draft of its summary recommendations. Barrett went through the draft and addressed EC members' concerns and comments. He indicated that the final report might be expected before spring break. A discussion of the final report will be agendaized for the April 15 EC meeting.

### XIII. Information Item (*taken out of order for time certain*)

**WASC Update** Jeffries distributed copies of the visiting team's schedule and a list of things to think about prior to the visit.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**VI. ASCSU Report, Brodowsky/Montanari:** Brodowsky reported that the Faculty Affairs Committee is continuing its work on a resolution concerning class size. The CLA (Collegiate Learning Assessment) Task Force will be issuing recommendations to include staying with the CLA test, which has been determined better than the alternatives, and suspension of the CLA next year while protocols are developed for administering the test systemwide. Council for Aid to Education, the developer of CLA, will be asked to work with the system to make possible modifications for ease of administration. Montanari reported that the budget situation is chaotic, and that if Proposition 1A passes in May we stand to lose an additional \$50 million. A new bill, AB 440, proposes to establish a transfer degree for the community colleges. Another bill proposes that all career and technical education (CTE) courses must be accepted by CSUs as part of the general education requirement. A third bill proposes a new CSU Chula Vista. Negotiations with the community colleges have broken down concerning the Lower Division Transfer Pattern.

**VII. CFA Report, Fritz Kreisler:** No report.

**VIII. ASI Board Meeting Report, Laurie Stowell:** The Computer Competency Requirement resolution was taken off the agenda. Mary Atkins reported that access to the exam will be improved. Beginning fall 2009, we will no longer accept transfer of courses to meet this requirement. The University Bookstore has a textbook rental program in place.

**IX. Consent Calendar**

**NEAC Recommendations** A handout was provided.

**Motion #3** M/S/P\*

To forward the recommendations to the April 8 Senate consent calendar.

**X. Brief Committee Reports**

**APC:** A written report was provided.

**FAC:** The committee continues its work on the CoBA evaluation of temporary faculty policy, the range elevation policy, the departmental RTP standards guidelines, and the coaches evaluation policy.

**LATAC:** The CCR test has been put into WebCT and IITS is working to make the test more visible to students. A new student member of the committee has been identified. The committee is working with IITS to plan an academic technology retreat in the fall.

**PAC:** External reviewers for Human Development and Communication were here this week. The committee is working on its response to the Spanish review, and met with Golich and Formo to discuss possible integration of department chair reports with the program evaluation process.

**UCC:** The committee has sent its final questions concerning the Master's in Nursing to the faculty. Two CoBA entrepreneurship tracks are expected to come to the Senate this semester, along with the revised P form signature page. The committee will next review Biotechnology, Marketing, and Global Business proposals.

**XI. Old Business**

**SAC Student Grade Appeals Policy** This item will go to the Senate on April 8 for a second reading. It will be presented with a statement that the only changes currently considered are those necessary to ensure compliance, and that SAC will consider other changes to the policy next academic year. Hansen presented a series of comments from a Senator.

**XII. New Business**

**A. FAC School of Nursing Temporary Faculty Evaluation** Trischman noted the ways in which this document differs from that for the CoAS, including accommodation for two-week appointments. Several suggestions for clarification were made.

*\*All motions were passed unanimously unless stated otherwise.*

**Motion #4** M/S/P\* (Brodowsky)

To forward the policy as amended to the Senate for a first reading on April 8.

**C. 2010 Committee Update** Brodowsky noted that faculty will be involved in showcasing the university during the 2010 celebrations, and indicated that plans are underway for a faculty symposium with guest speakers and panel discussions. Brodowsky will make a recommendation concerning makeup of a planning task force to include a dean.

**XIV. EC Members' Concerns & Announcements** None.

The meeting was adjourned at 2:05 p.m.

Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee

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Andre Kündgen, Secretary

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Date

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