

MINUTES

Executive Committee of the Academic Senate CALIFORNIA STATE UNIVERSITY SAN MARCOS

Wednesday, April 29, 2009

KEL 5207

12 – 2 p.m.

Members Present	Janet McDaniel, Chair Emily Cutrer, Provost Jackie Trischman, FAC Laurie Stowell, PAC Fritz Kreisler, CFA	Shaoyi He, Vice Chair Rika Yoshii, APC Youwen Ouyang, GEC/LATAC Martha S-Holmes, SAC Dick Montanari, ASCSU	Andre Kündgen, Secty. Kathleen Watson, BLP G. Brodowsky, ASCSU/NEAC Olaf Hansen, UCC
Parliamentarian	Beverlee Anderson		
Guests	John Segoria – DSS, Linda Scott – IITS		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: VIII. Consent Calendar Item NEAC Recommendations

New Business: E. EC Release Time Resolution

F. BLP Report on California Indian Culture and Sovereignty Center

Motion #1 M/S/P*

To approve the agenda as amended.

II. Approval of Minutes of 4/22/09

Motion #2 M/S/P*

To approve the minutes as presented.

III. Chair's Report, Janet McDaniel: McDaniel shared thank you notes she has received on behalf of the EC and Senate. Three Library dean candidates met with EC and LATAC members; feedback is due to the provost by Friday. Brakebill nominations are due May 7th. Marion Reid's retirement reception was a very nice event; thanks to the Provost's Office for their work on it. Reid enjoyed receiving the Senate's resolution. There will be an open house at the Faculty Center on May 7th to celebrate Carmen Nava's service as Director. The president will hold a budget forum also on the 7th.

VI. Provost's Report, Emily Cutrer: Cutrer reported on the success of Saturday's 19th California Forum for Diversity in Graduate Education. It was attended by 1200 students from all over California who met with recruiters from schools across the nation. Lorri Santamaria gave an inspiring plenary address. Dr. Jeri Echeverria has been recommended to the Board of Trustees for CSU Executive Vice Chancellor, a strong advocate for shared governance. Cutrer will leave today's meeting early to attend the daily campus briefing on the Swine Flu.

XI. Information Item (*taken out of order for time certain*)

Accessible Technology Initiative Update Scott noted that we are expecting a revision of the coded memorandum which is expected to allow for more flexibility for the campuses. We have received very positive feedback from the Chancellor's Office on our own processes thus far. We need to be strategic about how we proceed toward full accessibility by fall 2012; we may begin with general education courses, but we expect to have clear guidelines soon and will seek faculty input. Segoria noted that Don Nguyen will be working on the conversion of texts for this summer and fall. Another CSU campus received an Office of Civil Rights complaint and lost the case; the remedy includes development of a web-based system which will provide students with detail on the status of text

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

conversions, something our campus is looking into. It was noted that knowing which texts have already been converted may influence a professor's book choice, and efforts are being made to make this information available.

V. ASCSU Report, Brodowsky/Montanari: Montanari indicated that there is concern about university courses being transferred to Extended Learning. He invited input from EC members which he will take to his Friday meeting with the Extended Learning Commission. Brodowsky noted that Extended Learning issues include accessibility for students as well as faculty oversight. ASCSU will hold committee and plenary meetings next week.

IX. Old Business (taken out of order)

ROTC Study Group Report EC members discussed how best to bring closure to this issue. It was agreed that McDaniel would write each of the group members to thank them for their time and effort on this important matter.

VI. CFA Report, Fritz Kreisler: No report.

VII. Brief Committee Reports

APC: The committee will meet Mondays from 2-3 p.m. A chair has not yet been selected.

BLP: A chair and meeting time have not yet been determined. BLP will meet with AALC today to review the division's strategic goals for next year.

FAC: A chair and meeting time have not yet been determined.

GEC: A chair and meeting time have not yet been determined.

LATAC: The committee will continue to meet on the last Wednesday from 9-10 a.m. Allison Carr will chair.

NEAC: Glen Brodowsky will chair NEAC, which meets by e-mail.

PAC: A chair and meeting time have not yet been determined.

SAC: A chair and meeting time have not yet been determined.

UCC: Jule Garcia will chair UCC next year. UCC will meet Mondays from 11 a.m. – 12:30 p.m.

VIII. Consent Calendar Items

NEAC Recommendations A handout was provided.

Motion #3 M/S/P*

To forward the recommendations to the May 6 Senate Consent Calendar.

X. New Business

A. APC Withdrawal Yoshii noted that this is a new policy developed in response to E.O. 1037 as well as concerns expressed by auditors who were concerned that the campus was too lenient in allowing withdrawals. The committee drew upon current catalog language as well as language used by other CSU campuses. Concerns were expressed about the wording used to describe deadlines, the need for more clarity concerning how the policy is applied (to a semester or an academic career), and where the authority for approving withdrawals resides.

Motion #3 M/S/P* (Trischman)

To forward the policy with amendments to the May 6 Senate agenda.

*All motions were passed unanimously unless stated otherwise.

B. APC Undergraduate Catalog Rights Yoshii explained that this new policy would clarify current catalog language. EC members were asked to review the draft and provide comments to APC. The proposed policy will be considered by next year's APC committee.

C. GEC Earning GE Credit in Cross-Listed GE Courses Ouyang noted that this new policy would make clear that the same course cannot be used for both a major and UDGE requirement. EC members were asked to review the draft and provide comments to GEC. The proposed policy will be considered by next year's GEC committee.

D. EC Operating Budget and

E. EC Release Time Resolution McDaniel suggested these closely related items be considered together. She reviewed possible impacts to the 09/10 operating budget (replacement of laptop and copier). She also presented a revision of the 06/07 workload resolution which would regularize release time levels for the next two years. EC members agreed to add language specifying that the level of support for the chair of the Academic Senate ensure that a chair teach no more than six units per academic year.

Motion #4 M/S/P* (Stowell)

To approve the resolution as amended and forward to the Senate as an Information Item at the May meeting.

F. BLP Report on California Indian Culture and Sovereignty Center BLP recommends approval of the proposed center. A discussion ensued concerning the policy governing the review of Centers and how BLP's report should be shared with the Senate. McDaniel invited feedback concerning the policy language.

Motion #5 M/S/P* (BLP)

To notify the administration of the EC's recommendation of approval, and to share this information with the Senate at the May meeting.

XI. EC Members' Concerns & Announcements None.

The meeting was adjourned at 2:05 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____

Andre Kündgen, Secretary

Date