

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, September 10, 2008
KEL 5207
12-2 p.m.

Members Present	Janet McDaniel, Chair Kathy Norman, APC Yvonne Meulemans, GEC Laurie Stowell, PAC Dick Montanari, ASCSU	Andre Kündgen, Secretary Kathleen Watson, BLP Shaoyi He, LATAAC Martha S-Holmes, SAC	Jackie Trischman, FAC Glen Brodowsky, ASCSU/NEAC Olaf Hansen, UCC
Ex Officio Present	Fritz Kreisler, CFA		
Not Present	Emily Cutrer, Provost		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

- ADD: VIII. PAC, SAC**
X. PAC Resolution

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 9/3/08 A correction was made.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Janet McDaniel: The RTP reception will be held this afternoon at 3:15 in the Clarke Field House. McDaniel handed out a primer on the State budget, also posted on the Senate's home page. McDaniel attended ASI's first board meeting of the semester last week, a planning session. She also met with President Haynes who indicated that announcements will be made shortly concerning several administrative positions. Haynes, along with Cutrer and Hawk, have made some changes to the budget process which will be aired in UBC this Friday; Watson will report back on this next week. McDaniel also attended a Violence Prevention Task Force meeting; training is being planned for the campus. She also met with the School of Nursing (all 4 tenure track; 7 of the lecturers) and provided Senate handbooks; they are identifying liaisons for Senate, FAC, NEAC, and UCC. EC members were encouraged to attend the "Hay Trabajo" photo exhibit in the Kellogg Library. There will be a town hall meeting tomorrow on AA goals for 08/09. The "unfinished business" list was circulated so that chairs could update or comment on their business items.

IV. Secretary's Report, Andre Kündgen: In addition to the items listed on the agenda, the Senate office also received notice of approval of the 07/08 revision to FAC's Sabbatical Leave Policy. Woolf will work with AVP Jeffries to ensure that eligible faculty are notified of the policy change.

V. Provost's Report, Emily Cutrer: Unable to attend.

VI. ASCSU Report: Brodowsky/Montanari Brodowsky reported that monthly committee meetings and a plenary meeting will be held later this week. Faculty Affairs will be looking at on-line evaluations of teaching and the gauging of faculty satisfaction and engagement on the campus this year. Montanari attended the first 08/09 meeting of the Commission on the Extended University and is reviewing the upcoming RFP for \$400k in systemwide grants. They are also discussing the role of extended learning in the system.

VII. CFA Report, Fritz Kreisler: No report.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VIII. Brief Committee Reports

BLP: BLP is reviewing a Border and Regional Studies option and two others proposals. Veres has said that any new course proposals this fall must show ADA compliance. BLP, concerned with the budget implications, is reviewing the executive order and other related documents and will meet with Linda Scott next week to learn more about this topic. UCC may also invite Scott to brief them on this topic. Based on input from BLP/UCC, the EC may invite Scott to brief the EC.

GEC: The committee is focusing on E.O. 1033 (supersedes E.O. 595), issued this summer, which mandates that campuses articulate student learning outcomes for their GE curriculum. The GE Assessment Coordinator has been doing some work on this already. GEC has decided to put a moratorium on approving or decertifying GE Area E (Lifelong Learning and Information Literacy) courses for the year; the committee has struggled with Area E and hopes the E.O. 1033 process will clarify Area E, and does not expect a negative impact.

NEAC: NEAC will meet with the AA Structure Task Force next week in order to inform their deliberations concerning revised constitutional language regarding representation, and has discussed the matter of seats on the ROTC study group. A poll is currently open for the Vice Chair seat.

SAC: SAC now has two student members and a new at-large member, Elizabeth Matthews; there is a vacant CoE seat. SAC's top priority is a revision to the Student Grievance Policy with which Blanshan is assisting. Also on their agenda is the Academic Honesty Policy and revisiting ways to support departments on this issue. They will also be using the new lottery guidelines this year and assessing that process. They will also be discussing the issue of student engagement with the emergency management video (due to its length). New business will include exploring on-line student evaluations and administrative drops, along with APC and FAC. They hope to energize undergraduate research on campus via CUGR –Committee on Undergraduate Research – and will explore the nature of SAC's relationship with CUGR.

A brief discussion ensued which revealed that some faculty may be unwittingly using an on-line evaluation process inappropriately. FAC will be looking into this.

PAC: The committee is going to slow the process for the Program Review Policy, since there is a systemwide effort underway, linked to the Access to Excellence initiative, which will impact program review. We have learned that we are out of compliance with the system requirement that we have a policy on discontinuation of programs. This matter was referred to APC in conjunction with the AA Structure Task Force

FAC: Trischman requested an official referral to work on the lecturers' handbook. EC members agreed.

IX. Old Business

ROTC Study Group: Composition & Charge McDaniel distributed a draft statement of the group's charge. EC members discussed selection of group members and agreed that NEAC would distribute a call and solicit statements of interest to ensure a balance of perspectives. NEAC will distribute a call for three faculty members next week. The draft was modified to include consideration of resource implications:

Composition:

Veteran's Coordinator from Student Affairs
AVP Academic Programs
Provost's appointee
AS Chair's appointee
3 additional faculty (NEAC call)

Charge:

Based on "Resolution Urging the Creation of a Study Group to Explore Army Reserve Officers' Training Corps (ROTC) at CSUSM"

Look into issues surrounding for-credit, CSUSM-based Army ROTC courses:

**All motions were passed unanimously unless stated otherwise.*

- *University Curriculum Committee's questions about how to treat the courses proposed since, while they are not part of a minor or major program, they are clearly a defined sequence of courses which lead to a professional goal*
- *Benefits of Army ROTC training and about the opportunities a CSUSM-based Army ROTC program will provide for many CSUSM students*
- *Concerns about whether the presence of Army ROTC on campus would conflict with CSUSM statements on non-discrimination*
- *Resource implications that such program offerings might entail*

Engage the CSUSM community in a civil and wide-ranging discussion of this issue

Deliver a report of findings and recommendations on for-credit, CSUSM-based ROTC courses to Executive Committee no later than January 26, 2009.

X. New Business

A. EC/FAC UPD/RSC Call for Fall '08 Trischman explained that, although the new Faculty Grant Committee policy has now been approved, there is not time to seat the committee and have it review and issue the fall call in time for awards to be made. EC members discussed briefly and agreed that AVP Gonzalez' office could go ahead with issuing the call, and that NEAC would begin work to seat the committee for 08/09. Future members will be elected during the spring elections.

B. PAC Resolution The EC discussed acting on behalf of the Senate by issuing a resolution honoring Professor Thomas Wahlund, Biology, who has been battling cancer and is now at home under hospice care.

Motion #3 M/S/P*

To approve the resolution as discussed on behalf of the Senate.

The meeting was adjourned at 1:30 p.m.

Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____

Andre Kündgen, Secretary

Date

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