

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, October 1, 2008  
COM 206  
12-12:50 p.m.

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<b>Members Present</b>	<b>Janet McDaniel, Chair</b> <b>Kathy Norman, APC</b> <b>Yvonne Meulemans, GEC</b> <b>Martha S-Holmes, SAC</b>	<b>Shaoyi He, Vice Chair/LATAC</b> <b>Kathleen Watson, BLP</b> <b>Glen Brodowsky, ASCSU/NEAC</b> <b>Olaf Hansen, UCC</b>	<b>Andre Kündgen, Secretary</b> <b>Jackie Trischman, FAC</b> <b>Laurie Stowell, PAC</b> <b>Dick Montanari, ASCSU</b>
<b>Ex Officio Present</b>	<b>Emily Cutrer, Provost; Karen Haynes, President; Fritz Kreisler, CFA</b>		
<b>Parliamentarian</b>	<b>Beverlee Anderson</b>		
<b>Guests</b>	<b>Radhika Ramamurthi, NEAC Co-Chair</b>		
<b>Staff</b>	<b>Marcia Woolf, Academic Senate Coordinator</b>		

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### I. Approval of Agenda

**ADD: V. President's Report (and renumber remaining items)**  
**IX. NEAC**

**Motion #1** M/S/P\*  
To approve the agenda as amended.

### II. Approval of Minutes of 9/24/08

A change was made to the minutes.

**Motion #2** M/S/P\*  
To approve the minutes as amended.

### III. Chair's Report, Janet McDaniel

**Announcements:** One of the ROTC study group members, Kara Witzke, had to withdraw for personal reasons. A fourth volunteer, Moses Ochanji (CoE), has been named to serve in her stead.

**IV. Vice Chair's Report, Shaoyi He:** No report.

**V. Secretary's Report, Andre Kündgen:** No report.

**VI. President's Report, Karen Haynes:** We have \$1.8 million which had been set aside but was not cut. We will not allocate these funds but will save them in case we are asked to make mid-year cuts this year or need them for next year, which promises to be at least as difficult a budget year as this one. Neal Hoss has been appointed VP for University Advancement. Worden will chair a search for VP-Finance & Administration, and next fall Cutrer will chair a search for VP-Student Affairs. An EC member urged that faculty be consulted concerning fundraising goals and objectives. Brodowsky will update the EC concerning the 2010 Committee's plans. Remainder of report deferred to full Senate.

**VII. Provost's Report, Emily Cutrer:** Report deferred to full Senate. Cutrer indicated that a search for the AVP-PAR position will be conducted next year.

**VIII. ASCSU Report, Brodowsky/Montanari:** Interim meetings will be held next week.

**IX. CFA Report, Fritz Kreisler:** No report.

**X. ASI Board Meeting Report, Kathy Norman:** Norman reported that the meeting included a presentation on Robert's Rules of Order. Issues discussed included efforts to gain access to the Library's fifth floor patio (Brodowsky noted

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

that he was 40 years old before he was allowed to sit in his mother's living room), October Alumni Month, and Cougar Fever week which is October 6-9. A professional development activity followed the meeting.

## XI. Brief Committee Reports

**APC:** The committee expects to bring the Administrative Withdrawal policy to EC very soon. They are also working on the Advanced Placement policy, a College Level Examination Program policy, and an International Baccalaureate policy. Work on a policy regarding on-line instruction is moving along quickly. Several other items are on APC's task list as well.

**FAC:** The committee is working on CoAS' temporary faculty evaluation policy.

**LATAC:** The committee met last week and is working on an expanded communication plan for IMAP and ATI, and adjunct faculty computer/e-mail needs. Jeffries will meet with LATAC in November to discuss WASC.

**PAC:** Stowell asked that EC members help spread the word that the correct PEP policy to use is the one posted on the website (unless a prior arrangement has already been made with PAC), and not the pilot version which was used recently.

**UCC:** A written report was provided. Hansen explained that the reconciliation effort, represented by the courses listed on the back of the handout, was necessitated by the way prerequisites were coded in PeopleSoft.

**NEAC:** Ramamurthi noted that concerns have been expressed about the proposed referendum language. Concerns expressed include: (1) there is no precedent or provision in the Constitution for the addition of a seat mid year; (2) there may someday exist a non-academic school, so the term "school not within a college" may be too broad; and (3) that providing a seat to Nursing may result in fewer seats for other divisions. Cutrer stated that the School of Nursing is not equivalent to a college, rather a stand-alone entity that has faculty and internal governance; she also stated that the Structure Task Force is for *future* operations but that we need a solution to the current problem. Anderson noted that the EC may move to reconsider last week's motion to initiate the referendum. EC members agreed to add this issue as an Old Business item.

## XII. Consent Calendar Items

**NEAC Recommendations** A list was attached to the Senate agenda.

**UCC Course & Program Change Proposals** A handout was provided.

**Motion #3** M/S/P\*

To forward the Consent Calendar to today's Senate agenda.

## XIII. Old Business

### NEAC Constitutional Referendum

**Motion #4** M/S/P (Montanari) (8 in favor, 2 opposed, 1 abstention)

To reconsider the referendum language.

EC members discussed (1) possible opposition to the language, (2) the need to provide representation to our colleagues in Nursing, (3) the notion of an interim measure for this year only (a fall referendum to provide a voting seat on Senate for Nursing in the spring), (4) to use instead the language "School of Nursing," and (4) that NEAC work toward adding a new seat and reconsider the current language concerning colleges in development.

**Motion #5** M/S/P\* (Watson)

To refer the matter back to NEAC.

The meeting was adjourned at 12:55 p.m.

Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee

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Andre Kündgen, Secretary

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Date

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