

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, October 8, 2008
KEL 5207
12-2 p.m.

Members Present	Janet McDaniel, Chair Kathleen Watson, BLP Laurie Stowell, PAC Dick Montanari, ASCSU	Shaoyi He, Vice Chair/LATAC Yvonne Meulemans, GEC Martha S-Holmes, SAC	Andre Kündgen, Secretary Glen Brodowsky, ASCSU/NEAC Olaf Hansen, UCC
Ex Officio Present	Fritz Kreisler, CFA		
Not Present	Emily Cutrer, Provost; Kathy Norman, APC; Jackie Trischman, FAC		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

DELETE: VI. Provost's Report

ADD: IX. Consent Calendar Item NEAC Recommendation: PLC – Al Schwartz (CoAS/Hum&FA – 08-10)

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 10/1/08

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Janet McDaniel

Announcements: McDaniel went to the well attended memorial service for Tom Wahlund on Sunday and presented the Senate's resolution in his honor, which was very much appreciated by his family. The president will hold an open forum for faculty next Tuesday, and another in December.

McDaniel and Watson attended an AALC meeting yesterday and one topic was budget processes. An AALC "Budget Process Formulation Subcommittee" (BPFS – including Budget Office representatives, CoBA budget coordinator, Graham Oberem, Kathleen Watson, Anthony Glasgow, and Jennifer Jeffries) will review AA budget processes prior to and in the same manner as UBC's review of the university's budget processes. Some of the topics that came up: (1) a need for greater transparency; (2) tying budget requests to strategic goals; (3) the need to see the whole budget and not just new money (if any); (4) accountability; (5) trust between units and divisions; (6) the deficit; (7) sweeps; and (8) seeing the whole budget and not just state funding. They also looked at processes from Channel Islands (includes narratives/rationales with budget; open hearings), Humboldt (open hearings), and Long Beach campuses. It was noted that the confidential status assigned broadly to budget issues makes it difficult for AALC members to communicate with constituents. Watson noted that the BPFS met this morning and is looking at the AA budget cycle as it relates to the CSUSM and CSU budget cycles. There was an informative exchange about how money flows and the faculty's role. A timeline will be developed which BLP will review. There followed a lengthy discussion concerning over enrollment and tying the budget to program development; McDaniel noted that the faculty and Senate are well represented on budget and strategic planning committees this year, and she encouraged EC members to attend the upcoming faculty forum with the president to express their concerns.

McDaniel reported that a systemwide Academic Technology Initiative (ATI) is underway. The provost and Veres have disbanded the University Computing and Telecommunications Committee in favor of developing a new committee which will consider larger issues of academic technology (may include distance learning, AT support, on-line courses, etc.). The president's office has implemented a new procedure for inviting the president to meetings and events; AA requests must now go through the provost's office. The rationale for this is that there have been too many 11th hour invitations. Concern was expressed about the distancing effect of such a procedure. McDaniel also noted that there have been reports of not enough chairs and lecterns in the classrooms; Facilities will perform a "re-set" of furniture on weekends according to fire code and enrollment information (contact is Patti Gero).

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

After a brief discussion, the EC decided to invite Neal Hoss to meet with the EC to discuss faculty priorities and fund raising. Woolf will collect and forward members' questions to Hoss in advance. Hoss will then be invited to speak to the Senate on this topic in November. Finally, McDaniel reported that her new blog will up shortly, as well as a redesigned Senate website.

IV. Vice Chair's Report, Shaoyi He: He will co-chair LATAAC with Youwen Ouyang this semester (Ouyang is unable to attend EC meetings this semester), and Ouyang will take over as chair in the spring.

V. Secretary's Report, Andre Kündgen: A written report was printed on the agenda. The APC GPA Adjustment policy was approved with minor modifications made necessary by a recent Executive Order.

VI. ASCSU Report, Brodowsky/Montanari: Brodowsky will attend an interim Faculty Affairs Committee meeting on Friday, and Montanari will attend a Fiscal & Governmental Affairs Committee meeting.

VII. CFA Report, Fritz Kreisler: According to the contract, if funding is not allocated at the level of the Compact (which it was not), the CSU may either give the raises specified or re-negotiate with CFA. CFA has asked the CSU to give the raises and is awaiting CSU's response. The PPI process (details are currently being worked out between the CFA and CSU) is independent of this provision. A question was raised about the recent equity program for assistant professors, wherein awards were made without any notice or formula documentation; Kreisler will look into this.

VIII. Brief Committee Reports

BLP: The committee is reviewing the Child & Adolescent Behavior P form, but that review has now been interrupted by the budget process timeline.

GEC: GEC continues to move forward with articulating learning outcomes for the GE curriculum. A first draft has already been produced for area D thanks to feedback from faculty in this area. This draft will be updated and sent out for more feedback. Reviews of course proposals continue; GEC is currently caught up. Hilary Comerchero from the Language Learning Center brought an update regarding minimum CLEP scores for language exams that are needed to fulfill the Language Other than English Requirement; GEC approved this by general consent. The LLC web site will publish this update which will be added to the catalog addendum.

NEAC: The committee is discussing the SoN issue and looking for a short-term solution. Watson noted that the Structure Task Force definitions are being vetted through CoAS, and that these are linked to this SoN issue. She suggested that the issue be put on hold until the Task Force issues its report. EC members suggested that NEAC wait until the report is issued to revisit the matter.

SAC: The committee has been discussing classroom management and violence prevention. Greg Toya talked about disruptive behavior in classrooms and noted there is a website which provides tips for addressing this problem as well as academic honesty violations. Faculty who witness distressing student behavior or writing samples are encouraged to contact Student Affairs to report them; Student Affairs acts as a consultant to faculty with concerns about student behavior. Kreisler noted that Student Health & Counseling Services also receives queries in this regard. McDaniel noted that a main message of the Violence Prevention Task Force is that it is better to report than not, and the task force will be getting the word out to faculty on this issue.

IX. Consent Calendar Items

NEAC Recommendation: Al Schwartz for PLC 08-10 Brodowsky noted that the PLC will begin reviewing sabbatical leave applications this week.

Motion #3 M/S/P* (Watson)
To forward this Consent Calendar item to the November Senate agenda.

X. Old Business None.

XI. New Business None.

The meeting was adjourned at 1:40 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____
Andre Kündgen, Secretary Date

**All motions were passed unanimously unless stated otherwise.*

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