

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, October 29, 2008
KEL 5207
12-2 p.m.

Members Present	Janet McDaniel, Chair Kathy Norman, APC Glen Brodowsky, ASCSU/NEAC Dick Montanari, ASCSU	Andre Kündgen, Secretary Kathleen Watson, BLP Laurie Stowell, PAC	Yvonne Meulemans, GEC Olaf Hansen, UCC
Ex Officio Present	Emily Cutrer, Provost; Fritz Kreisler, CFA		
Not Present	Shaoyi He, Vice Chair/LATAC; Martha S-Holmes, SAC; Jackie Trischman, FAC		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: X. Consent Calendar: NEAC Recommendations

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 10/22/08

A correction was made to the minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Janet McDaniel: McDaniel and Pershing met to discuss the ROTC Study Group matter. McDaniel attended a meeting of the Provost's Enrollment Group (PEG) and asked about what happens if we go over/under target this year. Hoss will be attending Senate next week to talk about setting and reaching goals, and faculty involvement.

IV. Secretary's Report, Andre Kündgen: No report.

V. Provost's Report, Emily Cutrer: An enrollment update handout was provided. We anticipate that we will be right at our target or under by 1% or so. We made a decision on July 31 to close for undergraduates for spring since we were so close to target, and the system has told us not to go over target. Some transfer students applied after the first deadline and we offered to take them on a space-available basis in the fall; since there was no space, we may take them in spring to get as close to our target as possible (there are 30-40 students in this category). Our target next year is the same as this year; all campuses have been told to maintain their targets. A flat budget is the best case scenario for 09/10, and the Chancellor's Office has warned that there is no marginal funding available and we must not increase enrollment. November 30 is the end of the fall application period. Our applications are way up; this is true across the state and has even been making headlines. We do not know whether the numbers will stay up throughout the admissions period, and whether early applications may be due to warnings that we are sticking to our target. We are up in transfer applications and this increase represents a reversal of the trend we saw the last couple of years. We are continuing to manage our enrollment down. We have some tools which have been effective this year; the six impacted campuses are able to increase requirements for admission. If a student is qualified and meets our deadline, we must admit them since we are not impacted. We manage enrollment by strictly enforcing deadlines, instituting an "intent to enroll" fee of \$150 to hold a place, and other means. We admit more than actually show up. Sister campuses that have not maintained their targets and have gone over are paying the consequences. One concern about exceeding target is that the legislature will conclude that we do not need more funding. It was noted that our CoBA and Nursing programs are impacted. If a major is not impacted, transfer students are admitted.

VI. ASCSU Report, Brodowsky/Montanari: Brodowsky noted that Stivers used to conduct exit interviews with faculty, and the statewide FAC is considering a resolution to ask campuses to conduct such interviews in order to track "faculty flow."

VII. CFA Report, Fritz Kreisler: Kreisler has ascertained from Jeffries that faculty salary letters are now being produced. CFA and CSU are to begin negotiations in mid-November.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VIII. ASI Board Meeting Report, Olaf Hansen: The meeting was attended by Haynes, Ceppi, two staff members from Parking Services, and the police chief. Haynes talked about the budget and enrollment. Williams gave a presentation on parking, noting that our situation is good now because of student funding, and much better than other campuses. He also explained the fee increase for other parking improvements. The new parking structure will be finished in June of 2010. The parking lot next to the soccer field will be used for UVA residents and will have shuttle service until the structure is built. Stowell will attend the November 14 ASI meeting.

IX. Brief Committee Reports

APC: The committee has finished its work on the Administrative Drop and On-Line Instruction policies and is waiting for Barsky to review.

FAC: McDaniel noted that Trischman now has a schedule conflict with EC and is trying to find a solution.

LATAC: A written report was provided by Ouyang. A lengthy discussion ensued about IITS/Library not getting sufficient time to review program proposals, and ways to address the problem. Hansen will take this up with UCC. A second discussion centered on the Chancellor's Office suggestion that faculty be recognized via their RTP file for making course materials accessible on line. This matter will be discussed further in EC when He and Trischman are present.

PAC: PAC continues its work on program evaluations. The senate chair from Bakersfield is on campus as an external reviewer for the Psychology graduate program. Cutrer noted that she should be included in meetings with external reviewers.

UCC: The committee has begun its review of the Child and Adolescent Development program.

X. Consent Calendar Item

NEAC Recommendation

Faculty Grants Committee: Linda Pershing (CoAS-SS 08/09) and Jeff Kohles (CoBA 08-10)

Motion #3 M/S/P*

To forward the recommendations to the November Senate Consent Calendar.

XI. Old Business

Multi-Year Budget Model Cutrer presented and discussed a handout entitled "Allocation of Operating Fund Incremental Budget" for fiscal years 07/08, 08/09, and 09/10 (both with a 10% student fee increase and without). The Board of Trustees will make a decision about the proposed 10% student fee increase in the spring. EC members expressed interest in seeing all sources of campus funding. There will be a town hall meeting on the multi-year budget model, and also a UBC-sponsored university-wide forum on the budget. Cutrer noted that we are also considering changes to our budgeting process with an eye toward transparency.

XII. New Business None.

XIII. Information Item

GEC Language Other than English Requirement Policy Revision Meulemans explained that the Language Learning Center recently realized that the current acceptable scores noted in the policy did not coincide with the way scores are actually broken down. This is a correction of the scores. This will go to the Senate in November as an information item.

The meeting was adjourned at 1:55 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____
Andre Kündgen, Secretary Date

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