

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, November 19, 2008
KEL 5207
12-2 p.m.

Members Present	Janet McDaniel, Chair	Andre Kündgen, Secty.	Shaoyi He, Vice Chair/LATAC
	Kathy Norman, APC	Kathleen Watson, BLP	Soheila Jorjani, FAC
	Yvonne Meulemans, GEC	G. Brodowsky, ASCSU/NEAC	Laurie Stowell, PAC
	Olaf Hansen, UCC	Dick Montanari, ASCSU	

Ex Officio Present Emily Cutrer, Provost; Fritz Kreisler, CFA

Not Present Martha Stoddard-Holmes, SAC

Guest Rika Yoshii, APC (Spring '09)

Staff Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

ADD: PAC Report

New Business: APC Administrative Course Drop
APC Online Instruction Policy

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 11/12/08

 Corrections were made to the minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Janet McDaniel: McDaniel welcomed Yoshii back and congratulated Jorjani on receiving this year's Brakebill award. There will be no EC meeting next week. The University Space Advisory Committee meets this Friday; Kündgen agreed to represent the Senate. ASI's last meeting was cancelled; Stowell will attend the newly scheduled December 4 meeting. New budget processes are being developed for both the university and the division; these will be more transparent and understandable.

Referral: LATAC Review of systemwide Information Security Policy

IV. Vice Chair's Report, Shaoyi He: He and McDaniel attended this week's President's Cabinet meeting where the budget was discussed; Haynes will hold a university budget forum on December 4th.

V. Provost's Report, Emily Cutrer: Cutrer noted that the Commission on Collegiate Nursing Education visiting team was very enthusiastic about our School of Nursing but expressed concern about the faculty's lack of representation on the Senate. The idea of systemwide impaction will be discussed at tomorrow's AA town hall meeting on the budget. Impaction would send the message that we cannot serve the students we have with our current level of funding. New regulations require that all division travel be approved by the provost. Cutrer acknowledged the hard work of Meulemans, Hamill, and Barsky who put together a last-minute grant proposal last weekend.

VII. ASCSU Report, Brodowsky/Montanari: Associate Vice Chancellor Allison Jones attended the ASCSU plenary meeting last week and discussed enrollment, redirection, the budget, faculty governance. The press is reporting 22 or 23 new associate or vice presidential appointments or raises in the system, which seems a bad idea in these budget times. Several resolutions were passed on topics of advocacy for the CSU, increasing campus authority for approving minors,

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

constructive engagement in collective bargaining, and qualified support of system impaction. The faculty trustee reported the Board is considering moving from flat rates to a per-unit fee for students.

VIII. CFA Report, Fritz Kreisler: Salary letters have gone out from AVP Jeffries' office; there were no salary letters issued last year.

IX. Brief Committee Reports GEC and SAC provided written reports.

BLP: The committee will be meeting with originators of the Child & Adolescent Development proposal; the program will not likely come to Senate before next semester.

NEAC: The committee continues to consider the School of Nursing issue.

PAC: The committee has decided not to wait for the system's response to the Access to Excellence report before proposing a revised program evaluation policy. They will propose a brief policy statement concerning program evaluation along with a more comprehensive set of procedures that may include language concerning applicability of accreditation processes and CoAS department annual reports. This new proposal should be ready early next semester.

X. Old Business

Budget Concerns McDaniel noted that there will be an AA town hall budget meeting, a president's faculty forum, and a university budget forum prior to the semester break. Both the president and provost will videotape their forums. While we may not have new news, we hope to increase understanding and knowledge.

XI. New Business

A. FAC CoAS Evaluation of Temporary Faculty Unit 3 Employees Jorjani noted that FAC has modified the 2005 document to bring it in line with the current CBA, including the addition of language stating that the PRC may recommend more frequent evaluations. It was suggested that the language of each section be clarified and made more consistent regarding the types of employees impacted. The language at lines 69-70 concerning a five-day requirement was perceived as cumbersome. It was suggested that the language at lines 90-94 be reworded to take into account last minute hires. FAC will incorporate these changes.

Motion #3 M/S/P* (Brodowsky)
To forward the policy, with amendments, to the December Senate meeting as a first reading item.

B. APC Administrative Course Drop Policy Norman noted that previous language on this topic was in the form of a resolution and catalog language, and APC has now put it into the policy format. The new policy reflects current practice. EC members expressed concern about requiring that faculty members notify students via e-mail of a drop, rather than Registration & Records. APC will reconsider this language.

Motion #4 M/S/P* (Brodowsky)
To forward the policy, with amendments, to the December Senate meeting as a first reading item.

C. APC Online Instruction Policy EC members discussed this new policy and made suggestions. The policy will be placed on the EC agenda for December 3rd.

The meeting was adjourned at 2:00 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____
Andre Kündgen, Secretary Date