

## ACADEMIC SENATE MEETING

Wednesday, December 7, 2011  
1 – 2:50 p.m. (approx.)  
Commons 206

- I. Approval of agenda
- II. Approval of minutes of 11/02/2011 meeting
- III. Chair's report: [Wayne Aitken](#)
- IV. Secretary's report: Charles De Leone *The following item has been forwarded to the administration for review:*
  - FAC Range Elevation Policy for Temporary Unit 3 Faculty Employees
- V. President's report: Karen Haynes *Unable to attend.*
- VI. Provost's report: Emily Cutrer
- VII. VP for Student Affairs report: Eloise Stiglitz
- VIII. [ASCSU](#) report: [Brodowsky/Meilich](#)
- IX. [CFA](#) report: [Don Barrett](#)
- X. [ASI](#) report: Scott Silveira
- XI. Oral committee reports: *(committee written reports are attached)* [LATAC](#), [NEAC](#), [SAC](#)
- XII. Consent Calendar *The following items are presented to the Senate for a single vote of approval without discussion. Any item may be removed for particular consideration by request of a senator prior to vote.*
  - [NEAC](#) Recommendation
  - [UCC](#) Course & Program Change Proposals
- XIII. Action items *These are items scheduled for a vote, including "second reading" items.*
  - A. [BLP](#) A form revision **(2nd reading)**
  - B. [UCC/BLP](#) [MBA program revisions](#) **(action requested)**
- XIV. Discussion items *These are items scheduled for discussion, including "first reading" items.*
  - A. [LATAC](#) Intellectual Property policy
  - B. [APC](#) Course Repeat Petition policy revision
  - C. [APC](#) Graduation Requirements for Second Bachelor's Degree policy revision
- XV. Presentations  
New Library initiatives: Research Forge (Chan) and ScholarWorks (Mitchell) ***Time certain 2:15-2:30pm***
- XVI. Information Items  
EC's endorsement of UCC's recommendations concerning the C & C-2 forms  
Bi-Annual Inactive Course Report - Barsky
- XVII. Senators' concerns and announcements

*Next meeting: February 1 ~ 1-2:50 pm ~ Commons 206  
Happy Holidays!*

## CONSENT CALENDAR

### NEAC Recommendations

Committee	Seat (#)	Term	Name(s)
Arts & Lectures Advisory Committee	At large	11/12	Ching-Ming Cheng
Arts & Lectures Advisory Committee	CEHHS	11-13	Jodi Robledo
Faculty Grants Committee	At large	11/12	Katherine Hayden
Student Grievance Committee	Library	11-13	Sue Thompson

### UCC Course & Program Change Proposals

SUBJ	No. / New No.	Course/Program Title	Form Type	Originator	Rec'd AP	To UCC	UCC Action
BIOL	215	Experimental Design and Statistical Analysis	C-2	Bill Kristan	10/25/11	10/25/11	11/7/11
BIOL	380L	Animal Behavior Lab and Field Methods	C	Thomas Spady	10/4/11	10/5/11	11/7/11
BRS	P-2	Border Studies Option in Liberal Studies	P-2	Vivienne Bennett	11/10/11	11/16/11	11/28/11
BUS	304	Data Analysis	C-2	Jack Leu	10/21/11	10/25/11	11/7/11
CS	P-2	M.S. in Computer Science	P-2	Rika Yoshii	11/17/11	11/18/11	11/21/11
ECON	318	Game Theory	C	Aaron Finkle	11/10/11	10/16/11	11/28/11
EDSL	P-2	M.A. in Edu: Option in Communicative Sciences and Disorders	P-2	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	642	Clinical Exp: Children/Adults II	C-2	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	643	Practicum in Audiology	D	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	652	Professional Seminar II	C-2	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	681	Hearing Disorders	C-2	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	682	Aural Rehabilitation	D	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	692	Dysphagia	C-2	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	694	Seminar in Autism Spectrum Disorders	C	Suzanne Moineau	11/7/11	11/18/11	12/5/11
EDSL	695	Special Topics in Comm. Sciences & Disorders	C	Suzanne Moineau	11/7/11	11/18/11	12/5/11
GBM	440 A-C	International Travel Study	C-2	Gary Oddou	11/16/11	11/17/11	11/28/11
GBST	P-2	Major/Minor in Global Studies	P-2	Elizabeth Matthews	10/21/11	10/25/11	11/7/11
GEOG	302 / 202	World Regional Geography: GIS Enhanced	C-2	Vivienne Bennett	10/7/11	10/12/11	11/7/11
KINE	310	Adventure, Teambuilding & Experiential Education	C	Paul Stuhr	10/14/11	10/20/11	11/7/11
LBST	575B	ICP Capstone Seminar (cross- listed with EDMS 575B)	D	Vivienne Bennett	10/28/11	11/1/11	11/7/11
PSCI	413A	Constitutional Law: Civil Liberties	C	Staci Beavers	10/13/11	10/20/11	11/7/11
PSCI	413B	Constitutional Law: Equal Protection & Civil Rights	C	Staci Beavers	10/13/11	10/20/11	11/7/11
PSCI / SOC cross- listed	PSCI 418	American Indian Political & Economic Development	C	Joely Proudfit	10/21/11	10/31/11	11/14/11
	SOC 468	American Indian Political & Economic Development	C	Joely Proudfit	10/21/11	10/31/11	11/14/11
PSYC	350	Psychology of Women	C-2	Miriam Schustack	11/10/11	11/16/11	11/28/11
SOC	695 A-D / 695	Independent Thesis Research	C-2	Sharon Elise	10/28/11	11/1/11	12/5/11
SOC	699 A-D / 699	Thesis Extension	C-2	Sharon Elise	10/28/11	11/1/11	12/5/11

## UCC Curriculum Reconciliation

### College of Business Administration

#### Changes to Registration

##### Conditions:

ACCT 416  
BUS 302  
FIN 302  
MIS 302  
MIS 411  
MIS 425  
MIS 426  
MGMT 302  
MGMT 415  
MGMT 452  
MGMT 461  
MKTG 302  
OM 302

### College of Education, Health & Human Services (COEHHS)

#### Changes to Registration

##### Conditions:

KINE 300  
KINE 301  
KINE 302  
KINE 305  
KINE 326  
KINE 400  
KINE 401  
KINE 402  
KINE 403  
KINE 405  
KINE 407  
KINE 426

### College of Science and Mathematics (CSM)

#### Changes to Registration

##### Conditions:

BIOL 211  
BIOL 351  
BIOL 352  
BIOL 353  
BIOL 354  
BIOL 387L  
CHEM 101  
CHEM 202  
CHEM 202L  
CHEM 250  
CHEM 275  
CHEM 341  
CHEM 351  
CHEM 351L  
CHEM 404  
CHEM 416  
CHEM 491  
CHEM 493  
CHEM 494  
CHEM 499  
CIS 341  
CS 211  
CS 231  
CS 311  
MATH 162  
MATH 212  
MATH 260  
MATH 270  
MATH 311B  
MATH 314  
MATH 330  
MATH 340  
MATH 346  
MATH 350  
MATH 362  
MATH 370  
MATH 374  
MATH 441  
MATH 464  
MATH 534  
ID 381

1 **PROGRAM ABSTRACT - Form A (Draft Revisions, Oct., 2011)**

2  
3  
4 Proposed Degree Title: \_\_\_\_\_ in \_\_\_\_\_  
5 B.A., B.S., M.A., M.S., etc. Discipline

6  
7  
8 COLLEGE \_\_\_\_\_ Proposed Implementation Date \_\_\_\_\_  
9

10  
11 **About the A-Form.**

12  
13 Background: New baccalaureate and graduate-level degrees must be approved by the Chancellor’s Office. Every January,  
14 CSU campuses send updated University Academic Master Plans (or UAMPs) to the Chancellor’s Office, which are then  
15 approved by the Board of Trustees at their March meeting. When the Board of Trustees approves a campus request to add a  
16 new program to the UAMP, it authorizes the campus to submit a formal proposal to the Chancellor’s Office for establishing  
17 such a degree program.

18  
19 Purpose: The A-Form is used to propose the addition of a new baccalaureate or graduate degree to the UAMP.  
20

21 Process: After review by the appropriate college curriculum or planning committee in the Spring semester, A-Forms are sent  
22 to Academic Programs at the beginning of the Summer. The forms are distributed to key University officers (~~including all~~  
23 ~~members of Provost’s Council and the President’s Cabinet~~) (including the Provost’s office as well as the officials reporting  
24 directly to that office) over the Summer for information dissemination, review, and feedback. The feedback received as a  
25 result of this distribution is provided to proposers as it is received during the Summer (to inform development of the program  
26 proposal) and to the Budget and Long-range Planning Committee (BLP) at the beginning of the Fall semester.  
27

28 Outcomes: BLP reviews the A-Forms and the feedback collected by Academic Programs, and makes recommendations as to  
29 whether programs should be added to the next UAMP. Placement of a program on the UAMP is the campus-level  
30 authorization to proposers to submit a complete new program proposal (via a P-Form). Comments from BLP are sent back to  
31 the proposal originator to inform the final design and plan for the proposed program. The A-Form, Summer reviewer  
32 feedback, and BLP comments are additionally used to prepare a summary statement for the Chancellor’s Office, which is  
33 required for any addition to the UAMP.  
34

35  
36 **Directions.**<sup>1</sup>

- 37
- 38 • Fill in the degree title, college and implementation date above.
  - 39 • Attach a program abstract addressing items 1-5 to this form.
  - 40 • Identify the program proposer and obtain the department chair or program director signature below.
  - 41 • Submit the abstract and the Form A to the college curriculum or planning committee. (Check with the college for  
42 submission deadlines.)

43  
44 1. Description: Briefly describe the essential features of the curriculum that will be developed.

- 45
- 46 • If the new degree is currently offered as an option in an existing degree program, give a rationale for the conversion.  
47 If the new degree program is not commonly offered as a bachelor’s or master’s degree, provide a compelling  
48 academic rationale explaining how the proposed subject area constitutes a coherent, integrated degree major that has  
49 potential value to students.

50  
51 2. Mission: How will this program benefit the college, university, region and/or state? How is it aligned with the College and  
52 University Mission and Vision?

\_\_\_\_\_

<sup>1</sup> Program proposers should contact the Provost’s Office for guidance and general assistance before filling out any portion of this form. Academic Programs has samples of previous program proposals available and is available for consultation in the proposal-writing process, and Academic Resources and Planning will have other relevant materials for the proposer’s consideration and use.

53 3. Demand: What evidence is there of adequate student demand for this program?<sup>2</sup>

54

55 [Note that Board of Trustees classifies Anthropology, Art, Biology, Chemistry, Economics, English, Foreign Languages,  
56 Geography, Geology, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Sociology,  
57 Speech/Communication and Theatre Arts/Drama as “Broad Foundation Programs” for which societal need and student  
58 demand are not “the preeminent criteria” for offering baccalaureate programs.]

59

60 Preliminary evidence of adequate student demand for the proposed program should include

- 61 • A list of other CSU campuses currently offering the proposed degree major program (see the CSU Mentor
- 62 website at <http://www2.assist.org/browseAreas.do>),
- 63 • A list of neighboring institutions, public or private, currently offering the proposed degree major program,
- 64 • Information indicating substantial regional demand for individuals who have earned this degree (contact the
- 65 Career Center for assistance), and
- 66 • Information indicating adequate student interest in the proposed program (e.g., numbers of minors, existing
- 67 programs at feeder community colleges, or results of student surveys).

68

69 Graduate degree program proposals must also include the number of declared undergraduate majors and the degree  
70 production over the preceding three years for the corresponding baccalaureate program.

71

72 4. Resources:<sup>3</sup>

73

74 4.a. Provide preliminary estimates of the following resources needed to implement the program:

- 75 • Additional tenure-track faculty positions and anticipated lecturer support (to include anticipated temporary and
- 76 permanent hires through Extended Learning);
- 77 • Additional resources required for program administration (e.g., release time for a Chair or Director);
- 78 • Additional staff support;
- 79 • Additional space requirements; and
- 80 • Additional specialized equipment and materials other than those expected to be provided by the Library and Instructional
- 81 and Information Technology Services (IITS).
- 82 • Additional associated costs with launching and maintaining this program. For example, if the program includes lab
- 83 courses, will Hazardous Materials and/or Waste Management support be required?

84

85 Note that in the course of reviewing the A-Form over the Summer, the Library and IITS will estimate additional library,  
86 information technology and academic computing resources needed for implementation. Indicate whether there are any unusual  
87 aspects of the curriculum design that need to be taken into account in the preparation of the Library and IITS estimates.

88

89 4.b. Source(s) of Funding: What funding streams do you anticipate will support this program in its first 7 years?

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92

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95

96 state-support only

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<sup>2</sup> Proposers should consult with Academic Programs, the Career Services Center, and Enrollment Management Services for assistance with this section.

<sup>3</sup> Before beginning this section of the proposal, proposers should consult with the relevant College Dean and the Deans of IITS and the Library (and Extended Learning, if relevant) regarding anticipated resource needs.



## LATAC: Intellectual Property

### Rationale:

Definition: A policy for governing intellectual property.

Authority: The President of the University.

Scope: This policy and the associated procedures outline the incentives and protections for intellectual property matters. This policy applies to all individuals at CSUSM engaged in work that is supported by the university or by sponsored projects through the University Auxiliary Research Services Corporation (UARSC).

Technical information, inventions, discoveries, copyrightable works and other creative works that have the potential to be brought into practical use may result from the activities of University employees in the course of their duties or through the use, by any person, of University resources such as facilities, equipment, or funds.

### SECTION 1. OBJECTIVES

The first purpose of this intellectual property policy is to provide the necessary protections and incentives to encourage both the discovery and development of new knowledge, its transfer for the public benefit and its use for development of the economy; a second purpose is to enhance the generation of revenue for the University and to provide financial and reputational benefits for the creator(s); and a third purpose is to preserve the University's freedom to conduct research and to use the intellectual property created by that research or pursuant to an institutional initiative. The University is guided by the following general objectives:

(i) To optimize the environment and incentives for research and for the creation of new knowledge at the University;

(ii) To ensure that the educational mission of the University is not compromised;

(iii) To bring technology into practical use for the public benefit as quickly and effectively as possible;

(iv) To protect the interest of both the institution and the creators of intellectual property through a reasonable consideration for the University's investment in its intellectual property.

### SECTION 2. DEFINITIONS

(a) *Intellectual Property*. The term "intellectual property" is broadly defined to include inventions, discoveries, know-how, show-how, processes, unique materials, copyrightable works, original data and other creative or artistic works which have value. Intellectual property includes that which is protectable by statute or legislation, such as patents, registered or unregistered copyrights, registered or unregistered trademarks, service marks, trade secrets, mask works, and plant variety protection certificates. It also includes the physical embodiments of intellectual effort, for example, models, machines, devices, designs, apparatus, instrumentation, circuits, computer programs and visualizations, biological materials, chemicals, other compositions of matter, plants, and records of research and experimental results.

(b) *Traditional Academic Copyrightable Works*. "Traditional academic copyrightable works" are a subset of copyrightable works created independently and at the creator's initiative for academic purposes. Examples may include class notes, books, theses and dissertations, educational software (also known as courseware or lessonware) that the creators may design for courses they teach, articles, non-fiction, fiction, poems, musical works, dramatic works including any accompanying music, pantomimes and choreographic works, pictorial, graphic and sculptural works, or other works of artistic imagination that are not created as an institutional initiative.

51 (c) *Creator*. "Creator" refers to an individual or group of individuals who make, conceive, reduce to practice,  
52 author, or otherwise make a substantive intellectual contribution to the creation of intellectual property.

53 "Creator" includes the definition of "inventor" used in U.S. patent law for patentable inventions and the  
54 definition of "author" used in the U.S. Copyright Act for copy written works of authorship.

55 (d) *University Resources Usually and Customarily Provided*. When determining ownership and license rights in  
56 copyrightable works, "University resources usually and customarily provided" includes office space, library  
57 facilities, ordinary access to computers and networks, or salary.

58  
59 Exceptions are expected in units where the tradition is to provide subvention to some faculty in the form of  
60 graduate assistants to help prepare traditional academic copyrightable works. Exceptions are also expected in  
61 situations where creators use University-provided facilities and resources in the creation of works of artistic  
62 imagination, for example, use of studios, pottery wheels, or kilns for the creation of paintings, sculpture or  
63 ceramics; use of high end computer hardware and software in the creation of artistic graphical images; and so  
64 on. Other individual exceptions may be approved on a case-by-case basis

65 (e) *Extraordinary Support*. Extraordinary support represents the use of campus resources in the creation of an  
66 intellectual property work where those resources are not available or accessible to all members of the  
67 university community employed in a similar employment classification or restricted by a separate, individual,  
68 prior work-for-hire agreement. Examples of these extraordinary support include but are not limited to use of  
69 media studios requiring support from campus staff, or significant staff resources used to research or develop  
70 elements of a work. External funding for the work or effort would not be considered as extraordinary support.

### 71 72 **SECTION 3. APPLICATION**

73 It is also the policy of the University that individuals (including visitors) by participating in a sponsored research  
74 project and/or making significant use of University-administered resources thereby accept the principles of  
75 ownership of intellectual property as stated in this policy unless an exception is approved in writing by the  
76 University. University employees who create intellectual property shall execute appropriate assignment and/or  
77 other documents required to determine ownership and rights as specified in this policy. Persons not employed  
78 by the University who use University resources in the creation of an intellectual property shall disclose the  
79 nature of the work and the use of University resources to the Provost in order to clarify the University's  
80 interests in the work.

### 81 82 **SECTION 4. COPYRIGHTS**

83 (a) *Ownership*. Unless subject to any of the exceptions specified enumerated below<sup>5</sup>, creators retain rights to  
84 traditional academic copyrightable works as defined above.<sup>6</sup>

85  
86 The University shall own copyrightable works as follows:

- 87 (1) Works created pursuant to the terms of a University agreement with a third party, or
- 88 (2) Works created as a specific requirement of employment or as an assigned University duty that may  
89 be specified, for example, in a written job description or an employment agreement. Such specification  
90 may define the full scope or content of the employee's University employment duties comprehensively  
91 or may be limited to terms applicable to a single copyrightable work. **[see foot note 2][CSUSM1]**
- 92 (3) Works specifically commissioned by the University. The term "commissioned work" refers to a  
93 copyrightable work prepared under an agreement between the University and the creator when
  - 94 (i) the creator is not a University employee or
  - 95 (ii) the creator is a University employee but the work to be performed falls outside the normal  
96 scope of the creator's University employment. Contracts covering commissioned works shall  
97 specify that the author convey by assignment, if necessary, such rights as are required by the  
98 University.

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<sup>5</sup> Please note section 4(c) addressing copyright for Student Works.

<sup>6</sup>Defined in Section 2(b), see also 4(b)(2).



99 (4) Works that are also patentable. The University reserves the right to pursue multiple forms of legal  
100 protection concomitantly if available. Computer software, for example, can be protected by copyright,  
101 patent, trade secret and trademark.  
102

103 (b) University Rights in Creator-Owned Works

104 (i) Traditional academic copyrightable works created using university resources usually and  
105 customarily provided are owned by the creators. Such works need not be licensed to the University.

106 (ii) Traditional academic copyrightable works created with use of University resources over and above  
107 those usually and customarily provided shall be owned by the creators but licensed to the University.  
108 The minimum terms of such license shall grant the University the right to use the original work and to  
109 make use of derivative works in its internally administered programs of teaching, research, and public  
110 service on a perpetual, royalty-free, non-exclusive basis. The University may retain more than the  
111 minimum license rights when justified by the circumstances of development.  
112

113 (c) *Student Works*. Unless subject to the provisions of paragraph (a) or provided otherwise by written  
114 agreement, copyrightable works prepared by students as part of the requirements for a University degree  
115 program are deemed to be the property of the student but are subject to the following provisions:

116 (i) The original records (including software) of an investigation for a graduate thesis or dissertation are  
117 the property of the University but a copy may be retained by the student at the discretion of the  
118 student's major department.

119 (ii) The University shall have, as a condition of awarding the degree, the royalty-free right to retain, use  
120 and distribute a limited number of copies of the thesis, together with the right to require its publication  
121 for archival use.  
122

123 (d) *Copyright Registration and Notice*. University-owned works shall be protected by copyright notice in the  
124 name of the Board of Trustees. Such copyright notice shall be composed and affixed in accordance with the  
125 United States Copyright Law. Registration of the copyright for University-owned works shall be in accordance  
126 with the operational guidelines and procedures established by the Provost (or designee). The University may  
127 also decide to release a work to the public domain and if so, should so indicate.  
128

129 (e) *Compliance with the Copyright Act*. University organizations that administer activities involving any usage  
130 regulated by the Copyright Act are responsible for knowing applicable regulations, monitoring their continuing  
131 evolution, and conducting their programs in full compliance with the applicable laws and regulations.  
132

133 **SECTION 5. OTHER INTELLECTUAL PROPERTY (Patents, Trade Secrets, etc)**

134 Except as otherwise specified in this Policy or by the University in writing, intellectual property subject to other  
135 protection (ex: patentable) shall belong to the University if made:

136 (i) by a University employee as a result of the employee's duties or

137 (ii) through the use of University resources such as facilities, equipment, funds, or funds under the  
138 control of or administered by the University. The extent of University ownership in the property shall  
139 be in proportion to the value of the resources used consistent with California State Law<sup>7</sup>  
140

141 **SECTION 6. TRADEMARKS**

142 Trademarks and service marks are distinctive words or graphic symbols identifying the source, product,  
143 producer, or distributor of goods or services. Registration of trademarks or service marks, at the state or federal

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7 Please note California Government Code § 8314 relating which prohibits state employees from using public resources for personal purpose, and California Constitution, Article 16, § 6 which prohibits making gifts of any public funds and requires the state to receive value commensurate with the use of its resources such as time, equipment, materials, supplies and facilities.

144 level, shall be approved by the Provost (or designee). Proceeds received from commercialization of a registered  
145 or unregistered mark that is related to an intellectual property license for associated intellectual property will  
146 be shared with all creator(s) of the associated property as specified in Sections 8(b) and 8(c) below. For  
147 proceeds received from commercialization of a mark that is licensed independently and is not directly related  
148 to an intellectual property license, the share that would normally be distributed to the creator(s) will be  
149 assigned to the unit(s) from which the trademark or service mark originated. Except as provided herein or  
150 subject to prior written agreement between the creator(s) and the University, the University will not share the  
151 proceeds from commercialization of a mark with the individual(s) who created the mark.  
152

## 153 **SECTION 7. INTELLECTUAL PROPERTY ADMINISTRATION**

### 154 (a) *Disclosure.*

155 The creator of intellectual property shall promptly disclose to the Provost the existence and nature of the  
156 property when

- 157 a) The [CSUSM<sub>3</sub>] University has an ownership interest under the provisions of this policy and the property  
158 has the potential to be brought into practical use for public benefit, or
  - 159 b) The disclosure is required by law, or
  - 160 c) The intellectual property was created as a result of federal government funded research.<sup>8</sup>
- 161

162 The disclosure shall consist of a full and complete description of the subject matter of the discovery or  
163 development and identify all persons participating in the creation of the property. The creator(s) shall furnish  
164 such additional information and execute such documents from time to time as may be reasonably requested.  
165

166 (b) *Evaluation and Exploitation Decisions.* After evaluation of the intellectual property and review of applicable  
167 contractual commitments, the University may develop the property through licensing, to an established  
168 business or a start-up company, may release it to the sponsor of the research under which it was made (if  
169 contractually obligated to do so), may release it to the creator(s) if permitted by law and current University  
170 policy, or may take such other actions considered to be in the University interest. The University is not  
171 obligated to protect the intellectual property rights of the work through acts such as filing for patent  
172 protection, registering the copyright, or securing plant variety certification, but may do so at its discretion. All  
173 agreements regarding intellectual property must be executed by the Provost or designee.  
174

175 (c) *Questions Related to University Ownership.* In the event there is a question as to whether the University has a  
176 valid ownership claim in intellectual property, such intellectual property should be disclosed in writing to the  
177 University by the creator(s) in accordance with Section 7(a). Such disclosure is without prejudice to the creator's  
178 ownership claim. The University will provide the creator with a statement as to the University's ownership  
179 interest.  
180

181 (d) *Informing Creators of Decisions.* The University will inform principal creators of its substantive decisions  
182 regarding protection, commercialization and/or disposition of intellectual property which they have disclosed.  
183 However, specific terms of agreements with external parties may be proprietary business information and  
184 subject to confidentiality restrictions.  
185

186 (e) *University Abandons Intellectual Property.* Should the University decide to abandon development or  
187 protection of University-owned intellectual property, ownership may be assigned to the creator(s) as allowed  
188 by law and current University practice, subject to the rights of sponsors and to the retention of a license to  
189 practice for University purposes. The minimum terms of the license shall grant the University the right to use  
190 the intellectual property in its internally administered programs of teaching, research, and public service on a  
191 perpetual, royalty-free, non-exclusive basis. The University may retain more than the minimum license rights,  
192 and the assignment or license may be subject to additional terms and conditions, such as revenue sharing with

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<sup>8</sup> See the Bayh-Dole Act, 35 U.S.C. § 200-212 and 37 C.F.R. 40.

193 the University or reimbursement of the costs of statutory protection, when justified by the circumstances of  
194 development.

195

196 (f) *Commercialization*. The University may, at its discretion and consistent with the public interest, license  
197 intellectual property on an exclusive or non-exclusive basis. The licensee must demonstrate technical and  
198 business capability to commercialize the intellectual property. The license may include clear performance  
199 milestones with a provision for recapture of intellectual property if milestones are not achieved. The licensee  
200 may be required to assume the cost of statutory protection of the intellectual property.

201 (g) *Conflict of Interest and Commitment*. Commercialization activities involving University employees will be  
202 subject to review of potential conflict of interest and commitment issues and approval of a conflict  
203 management plan in accordance with applicable University policy.

204

205 (h) *University's Acceptance of Independently Owned Intellectual Property*. The University may accept assignment  
206 of intellectual property from other parties provided that such action is determined to be consistent with the  
207 public interest. Intellectual property so accepted shall be administered in a manner consistent with the  
208 administration of other University-owned intellectual property.

209

210 (i) *Consulting Agreements*. University employees engaged in external consulting work or business are  
211 responsible for ensuring that agreements relating to intellectual properties emanating from such work are not  
212 in conflict with University policy, with the University's contractual commitments or with University policies  
213 regarding University-owned intellectual property. Such employees should make their non-University  
214 obligations known to the appropriate campus officer and should provide other parties to such agreements with  
215 a statement of applicable University policies regarding ownership of intellectual property and related rights.

216

217 (j) *Statement by Creators*. The creators of University-owned intellectual property may be required to state that  
218 to the best of their knowledge the intellectual property does not infringe on any existing patent, copyright or  
219 other legal rights of third parties; that if the work is not the original expression or creation of the creators, the  
220 necessary permission for use has been obtained from the owner; and that the work contains no libelous  
221 material nor material that invades the privacy of others.

222

223 (k) *Administrative Responsibility*. The President has ultimate authority for the stewardship of intellectual  
224 property developed at the University. The Provost or designee in consultation with University Intellectual  
225 Property Committee shall establish operational guidelines and procedures for the administration of intellectual  
226 property, including but not limited to determination of ownership, assignment, protection, licensing,  
227 marketing, maintenance of records, oversight of revenue or equity collection and distribution, approval of  
228 individual exceptions, and resolution of disputes among creators and/or unit executive officers.

229 (m) *Contractual Authority*. Licenses, options for licenses and other agreements related to commercialization or  
230 exploitation of intellectual property shall be granted in the name of the California State University San Marcos.  
231 All such contracts shall be executed in accordance with the policies described in this Policy.

232

233 (n) *Administrative Guidelines and Procedures*. General guidelines and procedures for the administration of  
234 intellectual property shall be established by the Provost.. Detailed operational guidelines and procedures for  
235 the administration of campus-based responsibilities shall be established by the Associate Vice President -  
236 Research.

237

238 (o) *University Intellectual Property Committee*. The University Intellectual Property Committee shall be  
239 appointed annually by the Academic Senate to make recommendations to the Provost regarding procedures,  
240 guidelines, and responsibilities for the administration and development of intellectual property and such other  
241 matters as the Provost shall determine.

242

243 (p) *Appeals*. After following the administrative guidelines and procedures established by the campus, the  
244 University creator or unit executive officer may appeal to the Provost (or designee) to seek resolution of  
245 complaints or questions regarding the matters addressed in this Policy.

246  
247 (q) *Preferential Treatment of Sponsors*. Sponsored research agreements shall provide that all intellectual  
248 property developed as a result of the sponsored research project shall belong to the University unless otherwise  
249 specified in writing.

250  
251 The sponsor may receive an option to license the resulting intellectual property on terms to be negotiated, with  
252 the option to be exercised within a specified period following the disclosure of the intellectual property. The  
253 specific terms of licenses and rights to commercial development shall be based on negotiation between the  
254 sponsor and the University at the time the option is executed by the sponsor and shall depend on the nature of  
255 the intellectual property and its application, the relative contributions of the University and the sponsor to the  
256 work, and the conditions deemed most likely to advance the commercial development and acceptance of the  
257 intellectual property.

258  
259 In all cases where exclusive licensing is appropriate, such license agreements shall be executed apart from the  
260 sponsored research agreement and shall require diligent commercial development of the intellectual property  
261 by the licensee.

262  
263 The University may also determine, on a case-by-case basis and only if allowed by law, that it is in the  
264 University's interest to assign ownership of resulting intellectual property to the sponsor as an exception to this  
265 policy when circumstances warrant such action, in accordance with guidelines established by the University  
266 Intellectual Property Committee.

267  
268 (r) *Exceptions to Policy*. Recommendations for exceptions to the provisions of this Policy shall be made by the  
269 University Intellectual Property Committee to the Provost.. For individual exceptions, see Section 7(k).

270  
271 **SECTION 8. PROCEEDS DISTRIBUTION [see end note 3]**

272 (a) *Proceeds*. For purposes of this policy, "proceeds" shall refer to all revenue and/or equity, as defined below,  
273 received by the University from transfer, commercialization, or other exploitation of University-owned  
274 intellectual property.

275 (i) *Revenue*. "Revenue" shall mean cash from payments including, but not limited to, royalties, option  
276 fees, license fees, and/ or fees from the sale of the University's equity interest.

277 (ii) *Equity*. "Equity" shall include, but not be limited to, stock, securities, stock options, warrants,  
278 buildings, real or personal property, or other non-cash consideration.

279  
280 (b) *Revenue Distribution*. When revenue is received by the University, all out-of-pocket payments or obligations  
281 (and in some cases, a reasonable reserve for anticipated future expenses) attributable to protecting (including  
282 defense against infringement or enforcement actions), marketing, licensing or administering the property may  
283 be deducted from such income. The income remaining after such deductions is defined as net revenue. In the  
284 case of multiple intellectual properties licensed under a single licensing agreement, the University shall  
285 determine and designate the share of net income to be assigned to each intellectual property.

286 (i) *Creator's Share*. The creator (or creator's heirs, successors, and assigns) normally shall receive fifty  
287 percent (50%) of net revenue. If there are joint creators, the net income shall be divided among them as  
288 they shall mutually agree. Should the creators fail to agree mutually on a decision, the University shall  
289 determine the division.

290

291 (iii) *University's Share*. The University normally shall receive fifty percent (50%) of net revenue.  
292 Distribution of the University's share shall be allocated in support of its technology transfer activities  
293 and academic and research programs as determined by the Provost.  
294

295 (c) *Equity Distribution*. In any instance wherein the University executes an agreement with a corporation or  
296 other business entity for purposes of exploiting intellectual property owned by the University and the  
297 University receives or is entitled to receive equity, revenue from the equity shall be shared among the  
298 creator(s), and the University in the same proportions as revenue distributions (except as specified in Section  
299 8(d) below).  
300

301 (d) *Exceptions When the Creator(s) Have No Entitlement*. If the University accepts research support in the form  
302 of a sponsored research agreement or unrestricted grant as part of the consideration in an intellectual property  
303 license in lieu of an option fee, license fee or royalty, the creator(s) shall have no entitlement to receive a share  
304 as personal income. For the subset of equity that is buildings, real or personal property, or other non-cash  
305 consideration, the creator(s) shall have no entitlement to receive a share as personal income.  
306

307 (e) *Special Distributions*. Special facts or circumstances may warrant a different distribution of proceeds than  
308 specified above and such distributions will be determined on a case-by-case basis by the Provost in consultation  
309 with the University Intellectual Property Committee.  
310

311 (f) *Revenue from Actions for Defense or Enforcement of Intellectual Property Rights*. When the University receives  
312 revenue from third parties that results from successful actions for the purpose of defending or enforcing the  
313 University's rights in its intellectual property, such revenue may first be used to reimburse the University (or the  
314 sponsor or licensee, if appropriate) for expenses incurred in such actions. The creator(s) and their originating  
315 unit(s) shall be entitled to recovery of lost royalties from the remaining net revenue, in the same proportions as  
316 specified in Section 8(b) above. The remaining net revenue shall be allocated in support of the University's  
317 technology transfer activities and academic and research programs as determined by the Provost.

1 | APC: Course Repeat ~~Petition~~ and GPA Adjustment

2 |  
3 | **Rationale:** EO 1037 instituted a system wide policy on the repetition of courses effective for the fall  
4 | semester 2009. When the original policy was approved in the spring of 2009, it included approved catalog  
5 | language, which included most of the "nuts and bolts" of the Executive Order not reflected in the campus  
6 | policy. The recent review of academic policies due to the college restructuring has provided APC with the  
7 | opportunity to review, update and clarify the policy. Specifically, the official policy now includes the  
8 | requirement (from EO 1037) that students are limited to 12-units of grade averaging after the 16-units of  
9 | grade forgiveness. The revision also provides a petition process for students to exceed this limit in  
10 | exceptional circumstances.

11 |  
12 | Definition: The policy governs the repeat of courses and the adjustment of GPA.

13 |  
14 | Authority: Executive Order 1037

15 |  
16 | Scope: Undergraduate students taking ~~repeating~~ repeating CSUSM courses at CSUSM.

17 |  
18 | I. EXECUTIVE SUMMARY

19 |  
20 | The PeopleSoft student system has the functionality to automatically calculate repeated  
21 | attempts and academically renewed courses. This policy governs the application of this  
22 | functionality and the appeals process.

23 |  
24 | II. DEFINITIONS

25 |  
26 | Grade Forgiveness: The repetition of a course for the sake of improving upon an earlier  
27 | unsatisfactory performance in which the new grade replaces the old grade in the calculation of  
28 | the student's grade point average (GPA).

29 |  
30 | Grade Averaging: The repetition of a course for the sake of improving upon an earlier  
31 | unsatisfactory performance in which the new grade does not replace the old grade(s) in the  
32 | calculation of the student's grade GPA, and instead all grades are used in the GPA calculation.  
33 | Courses are repeated for grade averaging after the limit of repetitions for grade forgiveness has  
34 | been exhausted.

35 |  
36 | III. PROCEDURE/APPLICATION

37 |  
38 | A. Upon completion of grades, the PeopleSoft student system will identify all courses  
39 | academically renewed and apply the corrected value to designate them as repeated  
40 | courses, along with re-calculation of students' GPA.

41 |  
42 | B. Undergraduate students may repeat courses taken at CSUSM only if they earned  
43 | grades lower than a C (2.0).

44 |  
45 | C. Individual Course Limit: Except in unusual circumstances no course may be repeated  
46 | more than two times. A student who is a senior in good standing and at most 3 courses  
47 | away from completing the requirements for their major may file a written petition with

48 the Dean of the College of their major to repeat an upper division course required for  
49 their major a third time. In this petition the student must:

- 50 1. give a detailed explanation why they failed the course 3 times;
- 51 2. submit clear evidence that they know the prerequisite material for the course  
52 and are a senior student in good standing who has no more than 3 courses  
53 (including the course being petitioned) remaining for completing the  
54 requirements of the major. This evidence should include all relevant transcripts,  
55 and the narrative of the petition should clearly state the student's GPA and how  
56 prerequisite requirements are satisfied;
- 57 3. give a clear plan indicating how they will make sure that they will pass the  
58 course on their next attempt.

59  
60 D. The final decision on the petition is made by the Dean or designee in consultation with  
61 the chair of the department or program offering the course.

62  
63 ED. Overall Grade Forgiveness Limit: A maximum of 16 semester units of Course Repeats  
64 can be used for "Grade Forgiveness". With regard to the limits on repeats, all such  
65 running totals begin at zero (0) at the beginning of the Fall term of 2009. (Grade  
66 forgiveness is the circumstance in which the new grade replaces the former grade in  
67 terms of the calculation of GPA.)

68  
69 FE. Individual Course Forgiveness Limit: An individual course may be repeated for "Grade  
70 Forgiveness" no more than two times, ~~without exceptions. The petition process may~~  
71 ~~not be used to request that a~~ When a course is repeated for a third time via the petition  
72 process in C, the grade from one of the earlier attempts must remain in the GPA  
73 calculation, i.e., no course may be repeated more than two times for grade forgiveness.

74  
75 F. Overall Grade Averaging Limit: A maximum of 12 additional semester units (beyond  
76 the 16 units that may be repeated for "Grade Forgiveness") may be repeated for "Grade  
77 Averaging." With regard to the limits on repeats, all such running totals begin at zero  
78 (0) at the beginning of the Fall term of 2009. When a course is repeated for grade  
79 averaging, both the new grade and the former grade(s) enter into the GPA calculation.

80  
81 G. Except in unusual circumstances students may not repeat any courses beyond the 16  
82 units allowed for grade forgiveness and the 12 units allowed for grade averaging. A  
83 student who is a senior in good standing and at most 3 courses away from completing  
84 the requirements for their major may file a written petition with the Dean of the  
85 College of their major to repeat upper division courses required for their major for  
86 grade averaging. In this petition the student must:

- 87 1. give a detailed explanation why they failed the course(s) being petitioned;
- 88 2. submit clear evidence that they know the prerequisite material for the  
89 course(s) and are a senior student in good standing who has no more than 3  
90 courses (including the courses being petitioned) remaining for completing the  
91 requirements of the major. This evidence should include all relevant transcripts,  
92 and the narrative of the petition should clearly state the student's GPA and how  
93 prerequisite requirements are satisfied;
- 94 3. give a clear plan indicating how they will make sure that they will pass the  
95 course(s) on their next attempt.

96 | The final decision on the petition is made by the Dean or designee in consultation with  
97 | the chair(s) of the department(s) or program(s) offering the course(s). If the petition is  
98 | approved, the repeats are considered to be for grade averaging.  
99 |

100 | G.H. Limits on repeated courses do apply to courses taken in matriculated status as well as  
101 | coursework completed via self support, e.g., extended learning, open university, etc.  
102 |

103 | H.I. Academic units such as Colleges and Departments have the right to impose stricter  
104 | requirements on repeats of courses under their purview than those described in this  
105 | policy.  
106 |

107 | J. All grades for a given course, regardless of whether it is retaken for grade forgiveness  
108 | or grade averaging, will be maintained as a part of the student record and will appear  
109 | on the student's transcript.  
110 |

111 |  
112 | III. PUBLICATION IN UNIVERSITY NOTICES  
113 |

114 | Information will be updated, as follows:  
115 |

- 116 | • Curriculum and Scheduling Office will publish in the General Catalog;
- 117 | • The CSUSM Enrollment Management Registration and Records website will be  
118 | updated.



1 APC: Graduation Requirements for Second Bachelor's Degree

2  
3 **Rationale:** CSU EO 1065 (CSU General Education Breath Requirements) supersedes EO 1033 and incorporates  
4 Title 5 changes adopted by the Board of Trustees in July 2011 which requires a review and update of our current  
5 campus policy. The changes implemented in the new Executive Order are specific to students seeking a  
6 baccalaureate degree in post baccalaureate standing (second baccalaureate). Second baccalaureate students are  
7 no longer required to take additional courses to fulfill the American Institutions requirement. In addition, second  
8 baccalaureate students are no longer required to complete additional general education courses as a requirement  
9 for graduation.

10  
11 Definition: The policy governs the requirements for bachelor's degrees earned by students who already hold  
12 a bachelor's degree.

13  
14 Authority: Title 5 Sections 40403, 40405, 40402.1, 4043, 4045, 40405.1, 40405.2, 40405.4 and 40508,  
15 Education Code Section 66055.8, and EO 1033 1065.

16  
17 Scope: Students pursuing a second bachelor's degree.

18  
19 **I. EXECUTIVE SUMMARY**

20  
21 This policy establishes the requirements that a student who already holds a bachelor's degree must  
22 satisfy in order to receive a second bachelor's degree.

23  
24 **II. POLICY**

25  
26 Students who hold a bachelor's degree from regionally accredited institutions of higher education; or  
27 the student has completed equivalent academic preparation, as determined by the appropriate campus  
28 authority, are exempt from all general education requirements (including U.S. History, Constitution  
29 and American Ideals requirement). In order to receive a second bachelor's degree, students ~~who hold a~~  
30 ~~bachelor's degree from California State University San Marcos or another accredited institution of~~  
31 ~~higher education~~ must complete the following:

- 32 1) A minimum of thirty (30) units in residence at CSU San Marcos beyond the first bachelor's  
33 degree.
- 34 2) The major requirements for the second degree. Units from the first degree may be counted,  
35 but a minimum of twenty-four (24) upper-division units in residence in the major for the second  
36 bachelor's degree must be earned subsequent to earning the first bachelor's degree.
- 37 3) ~~All lower division General Education requirements, including the U.S. History, Constitution and~~  
38 ~~American Ideals requirement, if not already successfully completed as part of the first degree.~~  
39 ~~Exceptions: Students whose first degree is from the California State University or the~~  
40 ~~University of California are not required to take any additional lower division General~~  
41 ~~Education coursework. Second bachelor's candidates returning for a degree in Nursing are~~  
42 ~~exempt from any lower division General Education requirements, including the U.S. History,~~  
43 ~~Constitution and American Ideals requirement, unless specifically required for the Nursing~~  
44 ~~major.~~
- 45 4) ~~All upper division General Education requirements. Exceptions: Students whose first degree is~~  
46 ~~from CSU San Marcos are not required to take any additional General Education coursework.~~  
47 ~~Second bachelor's candidates returning for a degree in Nursing are exempt from any upper-~~  
48 ~~division General Education requirements that are not specifically required for the Nursing~~  
49 ~~major.~~

50 | 5-3) All other CSU San Marcos graduation requirements [other than general education and U.S.](#)  
51 | [History, Constitution and American Ideals requirement](#) in effect at the time of catalog  
52 | selection. *Exception:* Second bachelor's candidates returning for a degree in Nursing are  
53 | exempt from any other CSU San Marcos requirements that are not specifically required for the  
54 | Nursing major.

55 |  
56 | Second bachelor's degree candidates are required to achieve a 2.0 grade point average each semester  
57 | to maintain good academic standing.

## UCC Recommendation on C & C-2 Forms

1  
2  
3 After careful consideration of a number of factors, including the need to balance the university's obligation to  
4 maintain WASC accreditation with the faculty's obligation to retain jurisdiction over the delivery of their  
5 courses, the members of UCC came to a consensus: we must assume that the faculty have the expertise to  
6 determine how best to deliver their courses, with the responsibility for regulating individual course delivery  
7 modes (and WASC accreditation implications) ultimately lying with Departments/Programs (via the  
8 Chairs/Directors). It is not the role of UCC to second-guess the decisions of the Departments/Programs about  
9 how to deliver their courses, but to ensure consistent quality and rigor across the curriculum and compliance  
10 with regulatory guidelines. We therefore recommend that UCC will not attempt to regulate the instructional  
11 delivery mode at the course (or C-form) level. We believe that addressing it at the Program level is the most  
12 appropriate way to ensure governance of this question.  
13

## STANDING COMMITTEE REPORTS

### APC

Currently working on:

- 1- Maximum Number of Units During Intersession policy (new)
  - 2- Credit by Challenge Examination policy (revision)
  - 3- Course Repeats GPA Adjustment policy (revision)
  - 4- Academic Program Discontinuance policy (revision)
  - 5- Extended Learning Roles & Responsibilities policy (revision)
  - 6- Human Subjects Protection in Research policy (revision)
  - 7- Online Instruction policy (revision)
  - 8- Credit Hour policy (new)
  - 9- Graduation Requirements for Baccalaureate Degrees and Academic Certificate Programs policy (revision)
- 

### BLP

A-Form Revisions: Our draft revision of the "A-form" is ready for action by the Senate. Approval of the A-form allows a proposed program to be placed on the University Academic Master Plan (UAMP). We have been asked to update this document to better assess requisite resources as well as proposed funding streams.

Program Proposals: We have reviewed a P-2 form submitted by the College of Business Administration to revise its M.B.A. program. That proposal is on the December Senate agenda as an action item.

Proposed Planning Process for Long-Range Academic Master Plan: At the request of the Provost and as tasked by EC, we are working on a proposal for CSUSM's development of a new long-range academic master plan. CSUSM is in need of a new long-range academic master plan as the current "Academic Blueprint" nears the end of its lifespan. BLP is developing a proposal for the composition of a planning task force, its operating principles, and a realistic timeline for its work. We have met with Provost Cutrer, and the committee chair has met with both the Senate's Executive Committee and with the Provost's Academic Affairs Leadership Council (AALC) regarding various aspects of such a project. We welcome comments from Senate members and other faculty as we prepare a proposal.

Thank you to BLP's ASI Representative: BLP would like to thank Jennifer Ehrhart, our excellent ASI delegate, as she leaves BLP after her service on the committee during the Fall 2011 semester.

Committee Members: Faculty: Staci Beavers, Ahmad Hadaegh, Laurie Stowell, Kathleen Watson, Hua Yi. Administrative Representatives (non-voting): Don Chu (Dean, CEHHS), Janet Powell (Provost's designee), Wayne Veres (Dean, IITS). Non-voting Guest: Mike Schroder (Dean, Extended Learning). Student Representative: Jennifer Ehrhart, LBST major.

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### FAC

### GEC

GEC has made significant progress towards the ongoing work on several major charges this year:

1. Directed by LEAP initiative and new Exec Order 1065, we are finishing three minor changes in lower division Areas A1 and B2 and developing GELOs for Area E, as well as turning toward the upper division part of the General Education Program and will be holding related discussions with faculty drawn campus-wide during Spring semester to examine both thematic and disciplinary/multi- and/or trans-disciplinary approaches and articulation of "GELOs"—General Education Learning Objectives that express the learning outcomes we expect from our students.

2. Faculty subcommittees have drafted GELOs for areas in global studies and diversity/equity responding to charges from the President and Provost and the GEC continues discussing how these might articulate with models for the upper division GE. Plans are to hold discussions pursuant to this in the spring (see #1 above);
3. Finishing edits to a new GE Handbook presenting the LEAP initiative, our GE program and graduation requirements, and new area GELOs with related information for faculty teaching in the program(See Table of Contents, forwarded to Senate);
4. Responding to charges from the Chancellor as articulated in campus "graduation initiative" plans and "transfer models" from community colleges; and
5. Examining the Chancellor's new Executive Order The Chancellor has issued a new Executive Order # 1065 that supplants 1033 governing General Education. In particular, this EO allows students who are seeking a second BA to be exempt from any further general education requirements. See <http://www.calstate.edu/eo/eo-1065.html>

Recently completed:

1. Area faculty (based on invitations to all units that offer any courses in respective area) have met, consulted, developed and agreed upon common area GELOs for almost all of the lower division GE, information forwarded to Senate;
2. Policy for transfer students related to completion of American Institutions requirement in response to EO 1065, forwarded to Senate for discussion/approval;
3. Course reviews, information item forwarded to Senate; Resolution on GEC course review for EC.

Items approved:

- [ID 370-8](#) - Indigenous Anthropology DD
- [PHIL 390-1/WMST 300-1](#): Feminist Ethics CC
- [PSCI 413A](#) - Constitutional Law: Civil Liberties DD
- [PSCI 413B](#) - Constitutional Law: Equal Protection & Civil Rights DD
- [DNCE 130-3](#) - Contemporary Ballet C1 (Arts)
- [LTWR 302-1](#) - Native American Literature CC
- [SOC 468/PSCI 418](#) - American Indian Political and Economic Development DD
- [SOC 348](#) - American Indian Communities DD

**LATAC**

**NEAC**

NEAC issued a fourth call for the remaining vacant seats on committees and, thanks to a few volunteers, we were able to fill some of those seats. We have continued to brainstorm on ideas on how to get better response from faculty in regard to serving on committees hoping to find a successful one.

NEAC has also begun the process for rewriting the constitution and input has been solicited regarding issues to address. We have posted links to constitutions of other CSU campuses on our Moodle. We expect to have a first draft in the beginning of spring semester.

**PAC**

PAC's current work includes: Response to Computer Science and Liberal Studies Program Reviews. Discussion of updates to Program Review Guidelines based on what we've learned from the first year implementation of the Program Review Policy.

**SAC**

**UCC**

**MBA P-2 Package**

UCC recommends approval of the MBA P-2 Package, including 1 P-2 Form & 13 C-2 Forms, listed in the chart below. The essence of the change is this: the MBA courses currently count for 4 units each, but the course only meets for 3 hours, and the student completes the 4<sup>th</sup> unit by engaging in a project on a particular theme. The proposal will eliminate this 4<sup>th</sup> unit, so that the MBA courses will count for 3 units each. This will mean that the overall program credits will change from the 48 total credits to 39 total credits. The topics currently covered in the "4<sup>th</sup>-unit" projects will be handled in a series of mandatory workshops.

The form submitters provided an extensive amount of research demonstrating that this change will help the MBA program stay competitive (by reducing cost and length of time to completion) as the discipline evolves. For example, the CSUSM MBA is currently one of the longest programs in the area (at 24 months), with the shortest program at 15 months and the average between 18-20 months to completion; the proposed changes would allow CSUSM to deliver the MBA in 19 months, positioning it solidly within the regional average. Not only will this change make the MBA program more competitive, but UCC believes that the 3-unit course designation is more appropriate for the MBA courses than the current 4-unit designation, especially in light of the Chancellor's recent Coded Memo AA-2011-14 (mandating the strict implementation of the Carnegie unit), which requires 15 hours of faculty-student interaction (i.e., class time) for every 1 course unit.

The 13 C-2 forms include only the change in number of credit units (with one exception, where a title was also changed). UCC recommends approval of the entire proposed package.

SUBJ	No	Course/Program Title	Form Type	Originator	Rec'd AP	To UCC	UCC Action
BUS	P-2	Master of Business Administration	P-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
ECON	600	Managerial Economics	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	611	Financial Accounting	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	615	Statistics	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	616	Org. Behavior & HR Mgmt Concepts	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	617	Leadership and Business Ethics	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	621	Managerial Accounting	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	625	Management Science	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	626	Financial Decision Making	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	630	Marketing Management	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	635	Information Tech and Management	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	645	Operations Management	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	650	Strategic Mgmt in the Global Environment	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11
BA	680	Master's Project	C-2	Robert Aboolian	11/10/11	11/17/11	11/21/11

**P & P-2 Form Revisions:** EC reviewed the proposed changes to the P & P-2 forms and suggested revisions. UCC completed revisions on 12/5/11 and forwarded them to EC for review. The changes will likely be included as an Action Item on a future Senate agenda.

**Early Start Curriculum:** UCC is still awaiting revisions to the Early Start curriculum in MATH (MATH 005). We have just begun our review of the Early Start curriculum in English (GEW 005 & GEW 025). We are committed to ensuring the academic rigor of the proposed Early Start courses, even though we are forced to operate within the confines of the mandate from the Chancellor's office. We still do not endorse the mandatory Early Start program and see many problems with its required implementation via the guidelines presented by the Chancellor's office.

**Forms Approved:** In November, UCC was BUSY! In total, we reviewed & approved 5 P-2 Forms, 8 C Forms, 24 C-2 Forms, & 3 D Forms. I've provided a more detailed breakdown below.

2 P-2 Packages (including related C, C-2, & D Forms)

1) MBA P-2 Package (described in detail above): 1 P-2 Form & 13 C-2 Forms

2) MA in Education, Option in Communicative Sciences & Disorders: 1 P-2 Form, 2 C forms, 2 D forms, & 4 C-2 forms. The changes in this package were proposed after conducting a 1-year review mandated by the accrediting body; they are relatively minor, involving shifting the content of courses to more closely align with standards and more effectively serve students. The overall number of units will not change. Because the changes are minor, UCC has placed this package on the consent calendar.

3 P-2 Forms (Minor Changes)

1. Border Studies Option in Liberal Studies
2. M.S. in Computer Science
3. Major/Minor in Global Studies

*6 C Forms*

BIOL 380L, ECON 318, KINE 310, PSCI 413A, PSCI 413B, & SOC 468/PSCI 418 (cross-listed)

*7 C-2 Forms*

BIOL 215, BUS 304, GBM 440A-C, GEOG 302, PSYC 350, SOC 695A-D, & SOC 699A-D

*1 D Form*

LBST 575B

**Curriculum Reconciliation:**

Because PeopleSoft can now enforce pre-requisites, Academic Programs offered departments & programs across campus the opportunity to review their enrollment requirements/pre-requisites in light of this new ability of PeopleSoft.

Departments/programs could submit changes related only to the status of enrollment requirements/pre-requisites without having to fill out the usual C-2 paperwork. The College curriculum committees and UCC reviewed all changes submitted as part of this reconciliation process (and requested submission of C-2 forms when changes were found to be more substantial than enforcement of prerequisites). We have therefore submitted a list of courses involved in the curriculum reconciliation as part of the consent calendar.

In November, UCC was able to review and approve the curriculum reconciliation documents submitted by CoBA, CoEHHS, & CSM. These are included on the consent calendar.

**Pending Business:** Currently in communication with submitters of following forms: MATH 005, HSCI 200, & SOC 348. Still holding CS 351, CS 551, CS 553, & CS 555 until asked to review forms by CS.

Curriculum and Scheduling Office Report to the Academic Senate  
 Inactive courses as of 12/06/2011

<b>Subject</b>	<b>Number</b>	<b>Course Title</b>	<b>Inactivation Term</b>	<b>Can be Reactivated by memo until</b>
ACCT	315	ACCOUNTIN INFORMATION SYSTEMS	Prior to F 2011	Fall 2014
ACCT	406	COST MGMT, MSRMNT & CONTROL	F 2011	Fall 2016
ACCT	420	MANAGERIAL ACCT IN GOV & NPO	Prior to F 2011	Fall 2014
ACCT	483	SEL TOPICS IN ACCOUNTANCY	Prior to F 2011	Fall 2014
ACCT	484	SEL TOPICS IN ACCOUNTANCY	Prior to F 2011	Fall 2014
ACCT	485	SEL TOPICS IN ACCOUNTANCY W LAB	Prior to F 2011	Fall 2014
BA	501	MGMT DECISION MAKING & ANALYSIS	Prior to F 2011	Fall 2014
BA	502	MANAGEMENT OF COMPLEX ORGS	Prior to F 2011	Fall 2014
BA	628	BUSINESS RESEARCH METHODS	Prior to F 2011	Fall 2014
BA	641	GLBL BUS STRAT FROM MKTG PERSP	Prior to F 2011	Fall 2014
BA	646	SIMULATION & RISK ANALYSIS	Prior to F 2011	Fall 2014
BA	660	MANAGING CHANGE & INNOVATION	Prior to F 2011	Fall 2014
BA	667	SUPPLY CHAIN MANAGEMENT	Prior to F 2011	Fall 2014
BA	681	MASTER'S PROJECT EXTENSION	Prior to F 2011	Fall 2014
BIOL	110	CRITICAL THINKING IN BIOLOGY	Prior to F 2011	Fall 2014
BIOL	322	STRESS BIOLOGY	Prior to F 2011	Fall 2014
BIOL	371	PLANT GROWTH & DEVELOPMENT	Prior to F 2011	Fall 2014
BIOL	385	TECHNIQUES IN ECOLOGY	Prior to F 2011	Fall 2014
BIOL	510	ADV MOLECULAR BIOLOGY	Prior to F 2011	Fall 2014
BIOL	530	MICROBIAL ECOLOGY	Prior to F 2011	Fall 2014
CHEM	251	QUANT CHEM EQUILIBRIUM	Prior to F 2011	Fall 2014
CHEM	305	POLYMER CHEMISTRY	Prior to F 2011	Fall 2014
CHEM	313	ENERGY AND SOCIETY	F 2011	Fall 2016
CHEM	400	PHYS SCI FOR ELEM SCHOOL TCHRS	Prior to F 2011	Fall 2014
CS	101	CRIT THINKING WITH COMPUTERS	Prior to F 2011	Fall 2014
CS	280	WKSHP ON COMP SYS ENV	Prior to F 2011	Fall 2014
CS	281	WORKSHOP ON PROGRAMMING	Prior to F 2011	Fall 2014
CS	303	SOC & ORG IMPACTS OF COMPUTING	Prior to F 2011	Fall 2014
CS	307	HOW COMPUTERS SOLVE PROB	F 2011	Fall 2016
CS	380	TUTORIAL METHODS ON COMPUTING	Prior to F 2011	Fall 2014
CS	475	MACHINE LEARNING	Prior to F 2011	Fall 2014
CS	480	INTRO TO OPTIMIZATION	Prior to F 2011	Fall 2014
CS	490	SENIOR SEMINAR	Prior to F 2011	Fall 2014
CS	514	ALG FOR PARALLEL PROCESSING	Prior to F 2011	Fall 2014
CS	515	NUMERICAL PARALLEL ALGORITHMS	Prior to F 2011	Fall 2014
CS	531	ADV COMPUTER ARCHITECTURES	Prior to F 2011	Fall 2014
CS	538	CRYPTOGRAPHY & NETWK SECURITY	Prior to F 2011	Fall 2014
CS	633	ADVANCED OPERATING SYSTEMS	Prior to F 2011	Fall 2014
CS	634	COMP SYS MODELING & EVALUATION	Prior to F 2011	Fall 2014
CS	690	GRADUATE SEMINAR	Prior to F 2011	Fall 2014
ECON	306	ECON, PHIL & POLITICS	F 2011	Fall 2016
ECON	311	COMPARATIVE ECONOMIC SYSTEMS	Prior to F 2011	Fall 2014
ECON	323	HEALTH ECONOMICS	Prior to F 2011	Fall 2014
ECON	330	ECONOMICS OF WALL STREET	Prior to F 2011	Fall 2014
ECON	341	ECONOMICS OF WOMEN & MEN	Prior to F 2011	Fall 2014
ECON	417	PROPERTY TRANS COST & INFO	F 2011	Fall 2016
ECON	453	ECONOMIC HISTORY	F 2011	Fall 2016



EDEX	640B	ADV PROCESS COMMUNICATION	F 2011	Fall 2016
EDMS	571(I)	BEGINNING ELEM INTERN TCHNG	Prior to F 2011	Fall 2014
EDMS	572 (I)	ED SPECLST BEGINNING STUDENT TCHNG	Prior to F 2011	Fall 2014
EDUC	406A	EFFECT TUTORING FOR K-6 CLASSROOMS	Prior to F 2011	Fall 2014
EDUC	406B	EFFECT TUTORING FOR K-6 CLASSROOMS	Prior to F 2011	Fall 2014
EDUC	407A	EFFECT TUTORING FOR 6-12 CLASSROOMS	Prior to F 2011	Fall 2014
EDUC	407B	EFFECT TUTORING FOR 6-12 CLASSROOMS	Prior to F 2011	Fall 2014
EDUC	500	COMP-BASED TECH IN EDUC	Prior to F 2011	Fall 2014
EDUC	525	INNOV PHYS EDUC FOR K-6 EDUC	Prior to F 2011	Fall 2014
EDUC	645	SOCIOLINGUISTICS	Prior to F 2011	Fall 2014
FIN	300	PERSONAL FINANCIAL MGMT	F 2011	Fall 2016
FLAN	311	ADV STUDY OF A FOREIGN LANG	Prior to F 2011	Fall 2014
FLAN	312	COMP & ADV ORAL PRACT IN FOR LANG	Prior to F 2011	Fall 2014
FLAN	350	CIVILIZATION & CULTURE	Prior to F 2011	Fall 2014
FREN	010	FRENCH LANG FOR TRAVELERS	Prior to F 2011	Fall 2014
GEL	200	STUDENT in AN INFO SOCIETY	F 2011	Fall 2016
GEOG	301S	WORLD REGIONAL GEOGRAPHY	Prior to F 2011	Deletion Requested
GEOG	325	AMERICA'S URBAN AREAS	Prior to F 2011	Fall 2014
GEOG	340 A-G	REGIONAL GEOGRAPHY	F 2011	Fall 2016
GRMN	010	GERMAN FOR TRAVELERS	Prior to F 2011	Fall 2014
HIST	210	WESTERN CIVILIZATION TO 1500	Prior to F 2011	Fall 2014
HIST	211	WESTERN CIVILIZATION 1500 TO PRES	Prior to F 2011	Fall 2014
HIST	260	ASIAN CIVILIZATION TO 1600	Prior to F 2011	Fall 2014
HIST	261	ASIAN CIVILIZATION SINCE 1600	Prior to F 2011	Fall 2014
HIST	369	SE ASIA IN AGE OF EURO EXPANSION	Prior to F 2011	Fall 2014
ID	202	PRE-HEALTH SERVICE LEARNING	F 2011	Fall 2016
ID	301	LATIN AMERICA IN 21ST CENTURY	Prior to F 2011	Fall 2014
ID	302	SACRED POLITICS IN INDIAN AMER	Prior to F 2011	Fall 2014
ID	304	AFRICAN-AMERICAN EXPERIENCE I	Prior to F 2011	Fall 2014
ID	305	AFRICAN-AMERICAN EXPERIENCE II	Prior to F 2011	Fall 2014
ID	371	ETHNIC ID IN AMERICA	F 2011	Fall 2016
JAPN	010	JAPANESE FOR TRAVELERS	Prior to F 2011	Fall 2014
JAPN	450	JAPANESE LITERATURE	Prior to F 2011	Fall 2014
KINE	102	BADMINTON	F 2011	Fall 2016
KINE	107	TAE KWON DO	F 2011	Fall 2016
LBST	300	PERSPECTIVES IN LIBERAL STUDIES	Prior to F 2011	Fall 2014
LBST	301	CONN DISC & CROSSING BORDERS	Prior to F 2011	Fall 2014
LBST	361	SOC CONST SCI	F 2011	Fall 2016
LING	201	ENG LING FOR NON-NATIVE SPEAKERS	Prior to F 2011	Fall 2014
LING	303	BLACK ENGLISH	Prior to F 2011	Fall 2014
LING	304	LANG & CULT IN AMER DEAF COMM	Prior to F 2011	Fall 2014
LING	371B	LANGUAGE & CULTURE	Prior to F 2011	Fall 2014
LTWR	316	STUDENT NEWSPAPER	F 2011	Fall 2016
LTWR	405	HISTORY OF WRITING & LITERACY	Prior to F 2011	Fall 2014
MATH	240	INTRO TO BIOSTATS	F 2011	Fall 2016
MATH	306	STAT VIGNETTES	F 2011	Fall 2016
MATH	370	DISCRETE MATHEMATICS	F 2011	Fall 2016
MATH	401	NUMBER CONCEPTS FOR TEACHERS	F 2011	Fall 2016
MATH	403	GEOMETRY FOR TEACHERS	F 2011	Fall 2016
MATH	405	STAT & PROBABILITY FOR TEACHERS	F 2011	Fall 2016
MATH	407	PROBLM SOLV FOR TEACHERS	F 2011	Fall 2016
MATH	409	TOPICS IN MATH FOR TEACHERS	F 2011	Fall 2016

MUSC	322	MUSIC IN THE AMERICAS I	Prior to F 2011	Fall 2014
MUSC	419	COMP & BUILDNG MUSICAL INST	Prior to F 2011	Fall 2014
MUSC	422S	MUSICA ANDINA Y CULTURA	Prior to F 2011	Fall 2014
MUSC	425S	MUSICA LATINA	Prior to F 2011	Fall 2014
PE	182	TOPICS IN PHYSICAL EDUCATION	Prior to F 2011	Deletion Requested
PHIL	320	PHIL & CULTURE OF ANCIENT GREECE	Prior to F 2011	Fall 2014
PHIL	330	PHILOSOPHY IN LITERATURE	Prior to F 2011	Fall 2014
PHIL	350	AESTHETICS OF MODERNISM	Prior to F 2011	Fall 2014
PHYS	322	SOLID STATE PHYSICS	Prior to F 2011	Fall 2014
PHYS	350	REVOLUTIONS IN SCIENCE	F 2011	Fall 2016
PHYS	407	INVSTGNS IN PHY SCI FOR TEACHERS	Prior to F 2011	Fall 2014
PHYS	408	INVSTGNS IN PHY SCI FOR TEACHERS	Prior to F 2011	Fall 2014
PSCI	336	RUSSIAN POLITICS	Prior to F 2011	Fall 2014
PSCI	340	ASIAN POLITICS	Prior to F 2011	Fall 2014
PSCI	360	EUROPEAN COMMUNITY	Prior to F 2011	Fall 2014
PSCI	372	DEMOCRACY & MODERN STATES	Prior to F 2011	Fall 2014
PSCI	373	CONTEMP POLITICAL IDEOLOGIES	Prior to F 2011	Fall 2014
PSCI	392	RELIGION & POLITICS	Prior to F 2011	Fall 2014
PSCI	394	POL CORRUPTION & ETH	F 2011	Fall 2016
PSCI	405	US INTEREST GROUP POLITICS	Prior to F 2011	Fall 2014
PSCI	406	PARTY POL US	F 2011	Fall 2016
PSCI	416	URBAN POL	F 2011	Fall 2016
PSCI	432	COMPARATIVE POLITICAL INSTITUTIONS	Prior to F 2011	Fall 2014
PSCI	460	GLOBAL MONEY & POWER	F 2011	Fall 2016
PSCI	472	FEMINIST POLITICAL THOUGHT	Prior to F 2011	Fall 2014
PSCI	493	SEN SEMINAR IN POL SCIENCE	F 2011	Fall 2016
PSYC	140	INDIV IN SOCIETY: MULT PERSPECTIVES	Prior to F 2011	Fall 2014
PSYC	346	PRINCIPLES OF BEHAVIOR CHANGE	Prior to F 2011	Fall 2014
PSYC	422	SOCIAL COGNITION	Prior to F 2011	Fall 2014
SOC	202	INDIVIDUAL IN SOCIETY	Prior to F 2011	Fall 2014
SOC	205	EXPL SOC PRBLMS	F 2011	Fall 2016
SOC	300	AMER SOCIETY & INST	F 2011	Fall 2016
SOC	301	SOC PSYCH: SOC PERSP	F 2011	Fall 2016
SOC	302	PRINCIPLES OF BEHAVIOR CHANGE	Prior to F 2011	Fall 2014
SOC	305	SOCIOLOGY OF WOMEN	F 2011	Fall 2016
SOC	310	SOCIOLOGY OF MASS COMMUNICATION	F 2011	Fall 2016
SOC	312	SOCIAL COGNITION	Prior to F 2011	Fall 2014
SOC	319	SOC & PERS CHG	F 2011	Fall 2016
SOC	328	SOC OF VIOLENCE	F 2011	Fall 2016
SOC	329	VICTIMOLOGY	F 2011	Fall 2016
SOC	335	SOC OF WORK & OCCUPATIONS	F 2011	Fall 2016
SOC	337	WOMEN & ORGANIZATIONS	F 2011	Fall 2016
SOC	341	COMMUNITY & SOCIETY	Prior to F 2011	Fall 2014
SOC	343	ASIAN AMERICAN COMMUNITIES	Prior to F 2011	Fall 2014
SOC	411	SOC STRAT & CLASSES	F 2011	Fall 2016
SOC	420	HEALTH & DISEASE PREV	F 2011	Fall 2016
SOC	425	POPULATION STUDIES	Prior to F 2011	Fall 2014
SOC	426	SOC ORG OF PSYCH CARE	Prior to F 2011	Fall 2014
SOC	431	SOCIAL ORGANIZATIONS	Prior to F 2011	Fall 2014
SOC	433	URBAN SOC	F 2011	Fall 2016
SOC	441	POLITICAL SOCIOLOGY	Prior to F 2011	Fall 2014
SOC	497	FIELD RESEARCH METHODS	Prior to F 2011	Fall 2014

SOC	670	THESIS PROPOSAL PREP	F 2011	Fall 2016
SOC	675	THESIS RESEARCH	F 2011	Fall 2016
SPAN	316	ADV SPANISH FOR THE PROFESSIONAL	Prior to F 2011	Fall 2014
SPAN	412	BORDER THEORY	Prior to F 2011	Fall 2014
SPAN	412S	TEORIA DE LA FRONTERA	Prior to F 2011	Fall 2014
SPAN	422	CHICANO/A LITERATURE	Prior to F 2011	Fall 2014
SPAN	423	CONTEMPORARY MEXICAN NOVEL	Prior to F 2011	Fall 2014
TA	322	MODERN THEATRE OF AMERICAS II	Prior to F 2011	Fall 2014
TA	480S	ACTIVIDADES EN TEATRO PARA NINOS	Prior to F 2011	Fall 2014
VPA	420	POP ARTS & MEDIA IN WORLD	Prior to F 2011	Fall 2014
VSAR	293	STUDIO ART INSTRUCTION	Prior to F 2011	Fall 2014
VSAR	300	CONTEMPORARY ART THEORY	Prior to F 2011	Fall 2014
VSAR	321	RAMONA & MYTH OF GOLDEN STATE	Prior to F 2011	Fall 2014
VSAR	324	CRIT HIST 20TH CENT ART & THEORY	Prior to F 2011	Fall 2014
VSAR	325	PRE-COLUMBIAN MESOAMER ART	Prior to F 2011	Fall 2014
VSAR	393	ADV STUDIO ART INSTRUCTION	Prior to F 2011	Fall 2014
VSAR	400	THEORIES OF MASS COMM & ARTS	Prior to F 2011	Fall 2014
VSAR	403	INTERACTIVE MULTIMEDIA	Prior to F 2011	Fall 2014
VSAR	419	COMP & BUILDNG MUSICAL INST	Prior to F 2011	Fall 2014
VSAR	421	HISTORY OF INTERMEDIA	Prior to F 2011	Fall 2014