

ACADEMIC SENATE MEETING

Wednesday, October 6, 2010
1 – 2:50 p.m. (approx.)
Commons 206

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Senators'
listserv.](#)

- I. Approval of agenda
- II. Approval of minutes of 09/01/2010 meeting
- III. Chair's report: [Rika Yoshii](#) Referrals to committees
- IV. Secretary's report: [Mohammad Oskoorouchi](#) *The following item has been responded to by the university administration:*
 - [FAC](#) [CoE Evaluation of Temporary Faculty Unit 3 Employees](#) *Approved*
- V. President's report: Karen Haynes *Unable to attend.*
- VI. Provost's report: Emily Cutrer
- VII. [ASCSU](#) report: [Brodowsky/Montanari](#)
- VIII. [CFA](#) report: [Don Barrett](#)
- IX. [ASI](#) report: Amanda Riley
- X. Committee reports See written reports.
- XI. **Consent Calendar** *The following items are presented to the Senate for a single vote of approval without discussion. Any item may be removed for particular consideration by request of a senator prior to vote.*
 - [NEAC](#) Recommendations
 - [UCC](#) Course & Program Change Proposals
- XII. **Old Business** *The following items are presented to the Senate for a second reading. At the second reading, the item is official senate business. Debate for or against the motion is made during the second reading, and amendments to the motion are considered. A final vote is taken on whether to approve or, in the case of administrative policies and procedures, endorse.*

None.
- XIII. **New Business** *The following items have been moved and seconded, and are presented to the Senate for a first reading. The purpose of the first reading is to discuss the item; no amendments are made to items during the first reading. Comments on first reading items may also be made to the presenters via e-mail or other means. Items become senate motions at the time of the second reading (see Old Business). A motion to move a first reading item to second reading status is permitted, but should be undertaken only after any general discussion has concluded.*
 - [BLP](#) Resolution in Support of Findings and Recommendations of Data Reconciliation and Analysis Subcommittee of BLP
- XIV. **Information Item**
 - A. Students in the community – Hunt, Lopez, Powell *Time certain 1:15 pm*
 - B. Academic Council on International Programs ([ACIP](#)) Announcement – [Meilich](#)
- XV. **Senators' Concerns and Announcements**

Academic Senate

Referrals to Committees

October 6, 2010

Committee	Item
BLP	MA in Public Health
BLP	Participate in AA Forecasting (Jeffries)
FAC	Formal review of departmental standards for tenure track and temporary faculty Employees (Powell)
FAC	Clarify the criteria for evaluating sabbatical proposals (EC)
FAC	Clarify the rankings/categories (any ranking within categories) (EC)
FAC	Revisit guidelines concerning EC members' service on President's awards (Yoshii)
LATAC	Discuss the condition and preservation of valuable rare books that are in the Library's general collection (Yáñez-Chávez)
LATAC	Discuss the problem of miscataloged materials, specifically miscataloged Spanish- language materials in the media library and general collection (Yáñez-Chávez)
UCC	Participate in AA Forecasting (Jeffries)

Academic Senate

NEAC Recommendations

October 6, 2010

Committee	Seat	Term	Name(s)	
Academic Senate	Library	10/11	S Thompson	
Periodic Review Committee - Guseman	CoBA	10/11	O Meilich	
Periodic Review Committee - Guseman	CoBA Dept. Chair	10/11	A Styles	
Periodic Review Committee - Guseman	CoBA	10/11	S Jorjani	
Periodic Review Committee - Guseman	CoBA	10/11	Y Sun	
Professional Leave Committee*	At large	10/11	M Schmidt, Chem	
Student Affairs Committee	CoAS	10/11	A Hadaegh, CS	
Student Grade Appeals Committee	At large (2)	10-12	A Hadaegh, CompSci	D Kristan, Biol
Student Grade Appeals Committee	At large, alt (2)	10-12	T Neelon, Math	
Student Grade Appeals Committee**	At large, alt	10-12	K Witzke, CoAS	
Student Grievance Committee	At large, alt (2)	10-12	A Hadaegh, CompSci	M Schustack, Psych
Student Grievance Committee	CoAS	10-12	A Sepinwall, Hist	
Student Grievance Committee**	CoBA	10/11	S Zera	
Student Grievance Committee**	Library	10/11	S Thompson	
University Global Affairs Committee	CoBA	10-12	W Tsay	
Veterans & Active Duty Educ Steering Cmte	At large	10-12	M Burin, Physics	

*Must be a full-time tenured professor to serve in this seat.

**Must be tenured to serve in this seat.

Academic Senate

UCC Course & Program Change Proposals

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SUBJ	No	New No.	Course/Program Title	Form Type	Originator	Rec'd AP	To UCC/ Senate	UCC Action/ Appr.
BIOT	P-2		B.S. in Biotechnology	P-2	B Mothe	2/10/10	2/23/10	10/4/10
CS	331		Computer Architecture	C-2	R Guillen	4/28/10	8/30/10	9/20/10
HD	300		Administration in Human Service Settings	C-2	F Soriano	5/18/10	8/30/10	9/13/10
HD	301		Theories of Human Development	C-2	F Soriano	5/18/10	8/30/10	9/13/10
HD	361		Introduction to Interpersonal, Interviewing and Interaction Skills	C-2	F Soriano	5/18/10	8/30/10	9/13/10
HD	490		Human Development in Perspective	C-2	F Soriano	5/18/10	8/30/10	9/20/10
HD	497		Applied Research in Human Development	C-2	F Soriano	5/18/10	8/30/10	9/20/10
MIS	411		Database Management	C-2	C Kumar	9/15/10	9/17/10	10/4/10
PHYS	301		Digital Electronics	C-2	C De Leone	5/18/10	8/30/10	9/13/10
SOC	448		Racial Profiling	C	K Glover	5/18/10	8/30/10	9/27/10

Standing Committee Reports

October 6, 2010

APC

APC is working concurrently on the following policies (with more emphasis on the first two):

Task	Completion and draft due date
Declaration of Major policy (new)	Fall 10
Course Repeat Petition policy – revise	Fall 10
Excess Course policy (revise)	Fall 10
Dual-Listing of Courses policy (new)	Spring 11
Inactive Course policy – revise	Spring 11

BLP

FIRMS and SFR Reports from BLP Subcommittee: We received the final SFR/FIRMS subcommittee reports at the beginning of the Fall term and have forwarded these reports to the Senate and the broader campus community. These reports provided sophisticated analyses of CSUSM's spending patterns and Student-Faculty Ratios compared to other CSU campuses. BLP is presenting a resolution at today's Senate meeting to endorse the reports' findings and encourage their use in upcoming budget decision-making. BLP members are discussing strategies for educating the campus community about the reports' findings and recommendations and for ensuring that the reports are integral to ongoing budget discussions and decisions.

Program Proposals: We are reviewing P-forms for two proposed minors: Video/Film Production and Music Technology. We anticipate having reports submitted in time for the November Senate meeting.

Appointments to Committee: The recent appointments of Dr. Jacqueline Thousand (COE) and Ms. Sammi Carr (Student Representative) complete the committee's staffing.

Committee Communications: Getting our Moodle page working proved to be a significant and lengthy challenge, but agendas and minutes are now accessible to the public, and committee members are now able to engage in online conversations via this system.

Upcoming meeting with AALC: BLP members meet several times each year with the Provost's Academic Affairs Leadership Council, in part to recommend prioritization of budget proposals to be presented to the University Budget Committee (UBC). Our Fall meeting will be held on November 2.

FAC

Items referred to FAC from 2009-10: The following items were listed as unfinished business. Status for each is summarized below:

Sabbatical Leave Policy - revision	In progress based on EC input 9.27.10
Coach Evaluation Policy	To be presented to EC 10.13.10
Misconduct in Scholarship & Research policy	In progress to be presented to EC 10.27.10
Paperless RTP process	In progress with FAC committee, based on EC input 9.27.10

Items referred to FAC 2010-11: The following items were referred this year; progress indicated below:

Formalization of dept RTP Standards & Evaluation and Retaining Lecturer Standards	To be presented to EC 10.13.10
Reconciliation CoAS RTP document with CBA makeup of PRC	In progress
Review revised SoN policy on evaluation of temporary faculty	In progress

GEC

GE Course Proposal Review:

PSCI 390-7 Constitutional Law: Civil Liberties was approved for DD.

PSCI 415 State Politics was approved for DD and currently carries Dg credit also. Students will be able to get credit for both DD and Dg by taking and passing this course. The rationale behind this approval is:

- Dg is not a lower-division requirement; HIST 347 and PSCI 415 already carry Dg credit;
- The merits of the PSCI 415 proposal support the DD attribute;
- This course will serve a small but important group of students (out-of-state transfers and AP students) that need only satisfy Dg, since they entered CSUSM already having Dc and Dh.

GEC continues to sponsor GELO sessions targeting faculty teaching in respective GE areas (e.g., A1, A2, A3, B1, etc.) for each discussion, along with discussions on diversity GELOs and articulation across the curriculum. Sharon E. has uploaded a number of course syllabi that used to satisfy the diversity requirement in the 1990s for committee member reference, along with other materials illustrating diversity articulations and GELOs across the CSU. The next discussion on diversity and general education will be October 18th (for a schedule of session logistics see the GE website at www.csusm.edu/ge).

The AACU's Annual Meeting in San Francisco will be held in January and GEC members have been invited to consider participating as part of a campus team given the dedication of sessions to the particular problems of GE for transfer students moving among California's public colleges and universities.

LATAC

Report delayed.

NEAC

NEAC members met on Friday 9/10 to discuss this year's tasks. We are currently working on three issues that possibly will result in changes to the Constitution or Election By-Laws. We will:

- discuss the possibility of uncoupling the Chair and Chair-elect roles so that the Chair and Vice-Chair are elected separately and can serve more than one term
- consider whether a Senator must give up a Senate seat in order to assume an officer role
- discuss lecturer faculty eligibility for Senate committees.

We are gathering information to see how these issues are handled on other CSU campuses.

In addition, we continue to fill vacant committee seats!

PAC

PAC has been reviewing the Political Science Program Review and preparing the committee's response. Associate Vice President for Academic Affairs—Planning and Assessment, Jennifer Jeffries, and PAC Chair, Linda Shaw, met with representatives of programs undergoing review this year that are piloting the draft Program Review Policy.

The purpose of these meetings was to clarify matters relating to the program review process and to gather feedback that will assist PAC in making revisions to the policy prior to bringing it to the Academic Senate for consideration early in the spring semester.

SAC

SAC has five carry-over items from the last academic year. These are listed below along with progress updates.

1. Review Lottery Grant Suspension in light of funding to Campus in Fall 10 – The Provost has been contacted regarding the grants. In short – there is no money for the grants. The lottery funds that were received (about \$470k) went to teacher recruitment (about \$75k) and COAS lab supplies (the balance). When and if state funds increase, the lottery grants would be directed to support grants, student workers, etc.
 2. Draft Resolution of Support for the Committee on Undergraduate Research (CUGR) – SAC will be working on this, in consultation with its CUGR representative.
 3. Review Management of Course Records Policy – SAC members reviewed the policy and are gathering comments from their respective units. SAC intends to incorporate few revisions in the policy and forward it to the EC/Senate in the near future.
 4. Revise Student Grade Appeal Policy from College of Education – SAC will assist COE in the revision, as needed. SAC is in contact with COE to further investigate the issues.
 5. Review University Student Grade Appeal Policy – SAC is reviewing this policy, and is consulting with the Student Grade Appeals Committee and CFA campus representatives.
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UCC

Work completed in Sep 2010: In the month of Sep 10, UCC reviewed and approved one new course proposal and seven course change proposals. The new course is SOC 448-Racial Profiling. The seven course change proposals are: CS 331-Computer Architecture, HD 300-Administration in Human Service Settings, HD 301-Theories of Human Development, HD 361-Introduction to Interpersonal, Interviewing, and Interaction Skills, HD 490-Human Development in Perspective, HD 497- Applied Research in Human Development, and PHYS 301-Digital Electronics. In addition, UCC has also reviewed a new course proposal (CS 105) and sent back feedback to the originator for revision. UCC has also undertaken the task referred by Academic Senate Executive Committee to participate in AA Forecasting. UCC has met with Jennifer Jeffries, AVP Planning and Accreditation on Sep 20, 2010. We discussed the expected activities in which UCC are expected to be involved. Members also provide feedback to the plan.

Continuing Work: UCC will continue the review of the new C form template. In addition, UCC will review two P forms for Minor in Music Technology and Minor in Video/Film Production. There were also five P-2 forms and their accompanying C/C-2 forms to review, including one from Biotech, and four from School of Nursing.

1 **Draft Resolution in Support of Findings and Recommendations of Data Reconciliation and Analysis**
2 **Subcommittee of BLP**
3
4

5 WHEREAS, In the spirit of shared governance, a subcommittee of the CSUSM Academic Senate's
6 Budget and Long Range Planning (BLP) committee, the Data Reconciliation and Analysis
7 Subcommittee, including representation from the Academic Senate and from the CSUSM
8 administration, invested a great deal of time and effort into examining issues of import regarding the
9 reporting and funding of instruction; and
10

11 WHEREAS, The results of that collegial collaboration resulted in two reports, "The Student Faculty
12 Ratio and Related Issues" and the "Three-Year FIRMS¹ Comparison Study: Final Report," each of which
13 found areas in which improvements could be made to further advance the support of instruction at
14 CSUSM; and
15

16 WHEREAS, The reports were based upon data that were analyzed using rigorous methodologies; and
17

18 WHEREAS, Representatives of both faculty and administration are in accord in providing these
19 analyses and a series of recommendations; now, therefore, be it
20

21 RESOLVED, That the Academic Senate of California State University San Marcos thank all members of
22 the subcommittee—Wayne Aitken, Matt Ceppi, Charles de Leone, Mohammad Oskoorouchi, Bill Ward,
23 and Daniel Zorn—for their fine work and continued commitment to shared governance on this campus;
24 and be it further
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26 RESOLVED, That the Academic Senate of the California State University San Marcos endorse the
27 findings and recommendations of these reports; and be it further
28

29 RESOLVED, That the Academic Senate of the California State University San Marcos urge the
30 university to use these findings and recommendations to inform further discussions of budget decisions
31 and resource allocations at the university; and be it further
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33 RESOLVED, That the Budget and Long-Range Planning (BLP) Committee is charged with working with
34 the CSUSM administration to implement the recommendations; and be it further
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36 RESOLVED, That the Academic Senate of the California State University San Marcos, pursuant to the
37 subcommittee's recommendation, specifically request that the President ask the University Budget
38 Committee (UBC) to consider the FIRMS report's spending analysis in its ongoing work.

¹ [Financial Information Record Management System](#)
AS 10/06/2010