

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, April 13, 2011  
12:30 – 2 p.m. ~ Kellogg 5207

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Members Present	Rika Yoshii, Chair Robert Aboolian, APC P. Kohlbry, Nursing	Wayne Aitken, Vice Chair Staci Beavers, BLP Melanie Chu, Library	M. Oskoorouchi, Secty. Fang Fang, UCC
Ex Officio Present	Emily Cutrer, Provost		
Not Represented	FAC, GEC, LATAAC, NEAC, PAC, SAC, ASCSU, CFA		
Staff	Marcia Woolf		

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### I. Approval of Agenda

**Motion #1** M/S/P\*  
To approve the agenda as presented.

### II. Approval of Minutes of 03/30/2011 & 04/06/2011

 Changes were made to the minutes.

**Motion #2** M/S/P\*  
To approve the minutes as amended.

**III. Chair's Report, Rika Yoshii:** Yoshii noted that the Senate meeting schedule calls for an early start time for the Executive Committee on the last three Senate meeting dates (April 6, April 20, and May 4). We neglected to meet early on April 6. EC members present agreed that meeting early on April 20 and May 4 would be prudent.

**IV. Secretary's Report, Mohammad Oskoorouchi:** The following item has been responded to by the university administration:

APC Course Repeat Petition Policy & Procedure *Approved*

**V. Old Business** None.

### VI. New Business

**A. APC English Language Admissions Requirement (TOEFL)** In the absence of official policy as the basis for the catalog statement, APC has developed a new policy which calls for a minimum score of 61 on the TOEFL, a reduction from our current minimum score of 80. This change was recommended by Peter Zwick, and APC's concurrence further informed by additional research conducted by APC regarding TOEFL scores throughout the system and their impact on international student enrollment.

**Motion #3** M/S/P\* (Aitken)  
To forward this item to the April 20 Senate meeting for a 1<sup>st</sup> reading, along with the data collected by APC.

**B. APC Graduate Requirements for Second Bachelor's Degree** In the absence of an official policy as the basis for the current catalog statement, APC has developed a new policy with up-to-date language

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

which complies with recent Education Code revisions concerning exemptions for students who return to the CSU for a Nursing degree.

**Motion #4** M/S/P\* (Aitken)

To forward this item to the April 20 Senate meeting for a 1<sup>st</sup> reading.

**C. APC Maximum Number of Units during Intersession** EC members discussed the need to ensure that intersession courses are sufficiently rigorous, and that students do not over-enroll. It was agreed that the topic should be discussed at a subsequent meeting when more EC members are in attendance.

**D. Academic Senate meeting schedule for AY 11/12** Woolf described proposed changes to the standard schedule, including a joint retreat for EC and AALC in the fall and the dedication of the first EC meeting to an orientation session for the new committee chairs.

**Motion #5** M/S/P\*

To forward this item to the April 20 Senate meeting for a 1<sup>st</sup> reading.

**VIII. Provost's Report, Emily Cutrer:** The campus will be notified shortly of the forums which have been scheduled for the campus community to meet with candidates for the four dean positions. Information will be posted online, including limited-access videos of the open forums along with feedback forms. The restructuring committee held its sixth meeting yesterday and progress is being made on several fronts, including PeopleSoft issues, new college websites, budgets, and space issues.

**IX. ASI Board Meeting Report, Melanie Chu:** The board members discussed the 11/12 ASI budget. Student recreation fees collected last year were reduced by \$12k, since summer session was offered via Extended Learning which does not collect these fees. This year's alternative spring break (our 8<sup>th</sup> year in this program) provided an opportunity for ten students and two staff members to travel to Washington, D.C., for a substance-free week of work for Habitat for Humanity. Finally, the board voted on a new student representative structure which mirrors the new college configurations and new election rules banning candidate endorsement by clubs or organizations.

**X. ASCSU Report, Brodowsky/Montanari:** Not present.

**X. CFA Report, Don Barrett:** Not present.

**XI. Brief Oral Committee Reports** BLP and UCC are considering how to proceed on the review of a new Childhood and Adolescent Development program proposed a few years ago by Psychology and subsequently postponed. Human Development has requested the review be further postponed since that department, which is in the process of adding faculty, would be significantly impacted by the proposed program. Further, the Psychology department has requested that the review be completed immediately so that the program can go before the Senate this spring. BLP and UCC will gather additional information regarding these requests.

**XII. EC Members' Concerns & Announcements**

Meeting adjourned at 2 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Mohammad Oskoorouchi, Secretary Date

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