Send an email to the voting EC members' listserv.

AGENDA

Executive Committee Meeting
CSUSM Academic Senate
Wednesday ~ April 20, 2011 ~ 11:30 a.m. – 12:50 p.m. ~ Commons 206
Note early start time

I. Approval of Agenda

II. Approval of Minutes of 04/13/2011

III. Chair's Report, Rika Yoshii

IV. Secretary's Report, Mohammad Oskoorouchi *The following item has been responded to by the university administration:*

APC Course Repeat Petition *Approved*

The following Senate items have been forwarded to the University administration for review

APC Excess Units Seniors
FAC Misconduct in Scholarship & Research

V. Consent Calendar

VI. Old Business

APC Maximum Number of Units during Intersession

VII. New Business

NEAC Change to Election Rules: Assoc. Professor rank required for Senate committee chairs

VIII. Discussion Item

Constitutional amendments

IX. Provost's Report, Emily Cutrer

X. ASCSU Report, Brodowsky/Montanari

XI. CFA Report, Don Barrett

XII. Brief Oral Committee Reports As needed.

XIII. EC Members' Concerns & Announcements

Hot Topics ***For more information, visit the Senate website***

Restructuring proposal	Early Start program
Diversity	SB 1440
Next Steps Workload Committee	Graduation Initiative
Temecula campus / Self support	

Next meeting: 4/27/11 ~ 12-2 pm ~ Kellogg 5207

APC: Maximum Number of Units during Intersession

Rationale: *Each unit of credit in a course represents approximately 45 hours of student effort (both inside the classroom/laboratory and in work outside of class). In a traditional semester-length lecture course, students are expected to devote two additional hours outside of class for each hour of lecture, for a total of three hours per unit in every week of a semester. Intersession is a compacted time period and therefore needs guidelines for the number of units a student can register for so that the work may be completed successfully.*

Definition	The purpose of this policy is to establish guidelines for the maximum number of units students can take during intersession.
Authority	The president of the university
Scope	This policy applies to undergraduate and graduate students and curriculum.

I. Maximum Units

Students taking classes in an intersession do not require approval to register for any single class or for a collection of classes whose total units do not exceed the number of weeks by more than one. For example, for a two-week intersession, a student does not require permission for a course load that is three or fewer units or which consists of only one course (regardless of the number of units)

II. Exceeding Maximum Units ("Overload")

A. Students must obtain approval for a course overload from the academic advisor.

B. If such requests are denied, appeals may be made to the appropriate college dean (or designee) of their major. In general, only students with superior academic records and a demonstrated need for such excess enrolment will be allowed to enroll for course overloads.

NEAC: Election Rules re Rank Requirement for Chairs of Standing Committees

Rationale: *This change to the Election Rules and Procedures was the result of a discussion in EC evaluating the effect of the rule put into place this year that chairs of standing committees had to be tenured. It was determined that this rule did not prove onerous to the committees. However, it did disadvantage one group of faculty in particular: those who were hired as Associate Professors without tenure. For promotion to full professor, such faculty need the kind of leadership experience that chairing a standing committee provides. Therefore, NEAC proposes a change to the election rule so that committee chairs must hold the rank of associate professor or above, with no mention of tenure.*

V. PROCEDURES FOR ELECTION OF STANDING COMMITTEES

A. Standing Committee membership is of two types: academic unit representatives and at-large representatives.

B. The members of the various committees serve staggered two-year terms.

C. Specific academic unit representatives shall be elected by eligible faculty within that unit (or, in the case of CoAS seats on the General Education Committee (GEC) and the Promotion and Tenure Committee (PTC), by college division). At-large representatives shall be elected by all eligible faculty.

D. Elections for Promotion and Tenure Committee (PTC)

1. Only tenured full professors may serve on the PTC.
2. Elections for PTC seats must be contested (at least two candidates per seat).
3. If there are fewer than two candidates per seat in the Spring Election, NEAC will put out a call for nominees within the first two weeks of the subsequent semester (fall semester). NEAC will conduct an election once a minimum of two candidates per seat is secured. This special election does not require a sample ballot.

E. A person may be elected to serve on no more than two committees.

F. No person shall be elected chair of more than one standing committee.

G. After election results have been announced, each current committee chair shall convene a meeting of current committee members and new committee members to (a) review the year-end committee report and (b) ~~elect a committee chair from among the tenured members of the committee for the next academic year.~~ <u>elect a committee chair for the next academic year from among the members of the committee who are ranked at associate level or above.</u>

1. Each current committee chair shall notify the Academic Senate Office of their committee's newly elected chair.
2. The newly elected chairs (with the exception of the PTC) and the newly elected Academic Senate Officers will constitute part of the Executive Committee for the following academic year.