

ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
December 5, 2012
Commons 206

Minutes

Voters Present	Jocelyn Ahlers, Bonnie Bade, Don Barrett, Nicoleta Bateman, Staci Beavers, Deborah Bennett, Vivienne Bennett, Glen Brodowsky, Allison Carr, Ian Chan, Vassilis Dalakas, Anne Rene Elsbree, Chuck De Leone, Larry Detzel, Matthew Escobar, Rocio Guillen, Katherine Hajar, Michael Hughes, Pam Kohlbry, Andre Kündgen, Sheryl Lutjens, Janet McDaniel, Michael McDuffie, Ofer Meilich, Yvonne Meulemans, Salah Moukhlis, Carmen Nava, Tejinder Neelon, Jeff Nessler, Domenica Pearl (staff), Kimberley Pulvers, Pamela Redela, Garry Rolison, Linda Shaw, Pat Stall, Laurie Stowell, Pamela Stricker, Paul Stuhr, Yi Sun, Jackie Trischman, Cipriano Vargas (student), Mark Wallace, Kathleen Watson, Camilla Williams, Kara Witzke
Not Present	Annette Daoud, Sharon Elise, Karen Glover, Merryl Goldberg, Shaoyi He, Deborah Kristan, Brian Lawler, Reuben Mekenye, Karina Miller, Kristin Moss, Thomas Spady, Sue Thompson, Wenyuh Tsay
Parliamentarian	Beverlee Anderson
Ex Officio Present	Emily Cutrer - Provost & VP-AA, Gerardo González - AVP-R & Dean Grad. Studies, Katherine Kantardjieff - Dean CSM, Sharon Lightner - Dean CoBA, Graham Oberem - AVP-PAR, Janet Powell - AVP-FA, Adam Shapiro - Dean CHABSS, Eloise Stiglitz - VP-SA, Wayne Veres - Dean IITS & CIO/Int. Dean Library
Guests	Jackie Borin - Int. Assoc. Dean Library, George Diehr - CoBA, Regina Eisenbach - Assoc. Dean CoBA, Erika Ervin - Ext. Learning, Ric Fierro - Assoc. Dean CSM, Dawn Formo - Assoc. Dean CHABSS, Michelle Hunt - Faculty Affairs, Jill Litschewski - Ext. Learning, Laura Makey - Liberal Studies, Veronica Martinelli - Student Svcs., Nicole Orsini - Ext. Learning, Patty Seleski - Assoc. Dean CHABSS, Sarah Villareal - Assoc. Dean EL
Staff	Marcia Woolf, Senate Coordinator

I. Approval of agenda

ADD: XIII. Discussion item: SAC Student Course Grade Appeals policy revision

Motion #1 M/S/P*

To approve the agenda as amended.

II. Approval of minutes of November 7th meeting

Motion #2 M/S/P*

To approve the minutes as presented.

III. Chair's report, Jackie Trischman Trischman noted that the Spring Academic Assembly will be held the morning of January 17th; we expect the President to tell us about the new Chancellor. The Executive Committee has passed a new section on meeting norms which will become part of the Senate's Standing Rules and be posted on the Senate's website under Governing Documents. Trischman and Bennett met recently with Haynes and

*Unanimous vote.

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Cutrer; as results of that meeting, a plan will be proposed by Trischman, Bennett, McDaniel, and Beavers to assess the recent restructuring of Academic Affairs, and Haynes and Cutrer will propose a plan for handling space allocation with more transparency. The LAMP group has started meeting. Eighty new programs have been proposed via the three-year rolling plan process. Referrals to committees were printed on the agenda.

Trischman invited Don Barrett to step to the front of the room, and Vivienne Bennett read aloud a resolution in his honor, presented on the occasion of his retirement.

Motion #3 M/S/P* (Bennett)
To approve the resolution as presented.

IV. President's Report, Karen Haynes Unable to attend.

V. Provost's Report, Emily Cutrer Cutrer wished all a good holiday. She reported on some changes to the time reporting and payroll system. At the end of our WASC visit a couple of years ago, we were asked to address and report back on three key areas: assessment of learning, academic planning, and retention and graduation. We submitted a lengthy report; many across campus were involved but effort was led by Jeffries and Oberem. During a conference call a couple days ago we learned WASC is extremely impressed with our efforts. Cutrer congratulated faculty receiving the president's awards.

VI. VP for Student Affairs Report, Eloise Stiglitz Student Affairs' new Associate Vice President for Enrollment Management Services is Scott Hagg, formerly of Humboldt State University. Work continues on refunds of student tuition fee increases. Our intermural flag football team won the regionals and is headed to Orlando for the national competition. Faculty were encouraged to contribute to the student emergency fund via Advancement, since we have many students in need. Construction of the Quad is on target to finish construction in May. We received approval from the Board of Trustees for a Student Health Center which will break ground in a few months and is scheduled to open at the end of 2014 in the area of the parking lot now next to the parking structure. The deadline for grade submission has been extended to January 2nd. Use of the language labs has increased this year by 67%, the writing lab by 103%, and the math lab by 18%.

VII. ASCSU Report, Brodowsky/Meilich Brodowsky reported on resolutions passed at the November plenary meeting. Brodowsky will meet with Governor Brown next month to discuss CSU issues. The new Chancellor is willing to discuss faculty attrition and public relations.

VIII. CFA report, Garry Rolison Regarding the equity increases, this issue will be revisited in early spring to give the presidents a chance to consider a solution.

IX. ASI report, Cipriano Vargas Vargas reported on numerous ASI activities including a holiday toy drive and a morning coffee to survey students about the kinds of issues they are facing. Over 400 students have already taken advantage of the LGBTQA Pride Center's anonymous HIV testing, currently ongoing. Presenters are sought for an upcoming Women Empowered! Leadership Summit. The ASI Board will attend a retreat in January. Vargas is working on a plan for training students on how to effectively lobby their legislators.

X. Standing committee reports Written reports were provided. Sun provided a brief oral report on UCC's activities.

XI. Consent Calendar items

UCC Course & Program Change Proposals

Motion #4 M/S/P*
To approve the proposals as presented.

*Unanimous vote.

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XII. Action items

- A. FAC CSM RTP policy** No comments or changes since the first reading. No debate.

Motion #5 M/S/P*
To approve the policy as presented.

- B. FAC University RTP policy revision** No comments or changes since the first reading. No debate.

Motion #6 M/S/P*
To approve the policy revision as presented.

XIII. Discussion items

- A. FAC Department Chair Selection policy** This item was postponed to the February 6, 2013, meeting.

XIV. Presentation (*taken out of order for time certain*)

Proposal for an Academic Excellence & Student Success fee Oberem gave a presentation concerning this proposed student fee which, if implemented, would take effect in fall 2013.

XIII. Discussion items (*continued*)

B. BLP/UCC CoBA Healthcare Information Technology (HIT) certificate program Beavers noted that the program is currently running in not-for-credit status. This proposal is to run the program as a for-credit program by CoBA through Extended Learning. Sun indicated that he did not participate in the final vote in UCC, due to his involvement with the program in CoBA. He also noted that the program's academic rigor is at the Master's level, and that it is relevant to the current job market. George Diehr spoke in favor of the two-term program launched this semester with a grant from the Commission on the Extended University, noting that students in the program would be eligible for financial aid in spring if the program were approved for credit.

Motion #7 M/S/P (Watson) (21 in favor, 10 opposed)
To suspend the rules for a first reading.

Motion #8 M/S/P (23 in favor, 2 opposed, 7 abstentions)
To approve the certificate program as presented.

C. FAC Lecturer Evaluation policy Nava thanked Michelle Hunt for providing an explanatory handout comparing the old and new CBAs. Creation of a university-wide document would streamline the process and relieve the colleges of developing policy at this level, though they would still develop college-specific procedures. Powell has indicated that the university will be implementing the new CBA language concerning lecturer evaluations with the spring semester. This implementation will be based on an interim use of this draft document. Review of the document by department chairs and PRCs was encouraged prior to the February Senate meeting, when a vote on this policy will take place. Concerns were raised about: (1) the tenure requirement for those seated on PRCs; (2) the workload implications for faculty, department chairs, and staff; (3) the likelihood of the CBA language surviving beyond 2014; and (4) the need for lecturer training regarding development of the WPAF. Additional comments to Nava.

D. SAC Student Course Grade Appeals policy revision Meulemans introduced this item and explained that the proposed revision to impose minimum requirements for student service on the appeals

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committee is based on feedback received from the administration during the review process. Additional comments to Meulemans.

XV. Senators' concerns and announcements None.

Meeting adjourned at 3 p.m.

Prepared by Marcia Woolf, Senate Coordinator

Approved by the Academic Senate _____
Janet McDaniel, Secretary Date

*Unanimous vote.

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