

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, September 26, 2012
12 – 2 p.m. ~ Kellogg 5207

Voters Present	Jackie Trischman, Chair Sue Thompson, APC Allison Carr, GEC Yvonne Meulemans, SAC Ofer Meilich, ASCSU	Vivienne Bennett, Vice Chair Staci Beavers, BLP Vassilis Dalakas, NEAC Yi Sun, UCC	Janet McDaniel, Secty. Carmen Nava, FAC Linda Shaw, PAC Glen Brodowsky, ASCSU
Ex Officio Present	Emily Cutrer, Provost; Don Barrett, CFA		
Not represented	LATAC		
Staff	Marcia Woolf		

I. Approval of agenda

ADD: VII. Committee Reports UCC, APC

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of minutes of 09/19/2012 meeting

Motion #2 M/S/P*
To approve the minutes as presented.

III. **Chair's report, Jackie Trischman:** Trischman again invited volunteers to serve on the President's Faculty Awards Committees. McDaniel stepped forward to serve on the Service Leadership Committee and Trischman will serve on the Teaching Innovation & Excellence Committee. A lecturer must also be identified by the EC to serve on the Outstanding Lecturer Committee. Trischman provided background on the upcoming "[Funding the Future of the CSU](#)" event to be held October 11th at the LAX Marriott Hotel. This effort, which originated at CSU Northridge, has evolved over the past couple of years; this will be the fourth such event and will include CSU faculty and administrators, Trustees, community members, and legislators. Trischman will share information regarding the event to Senators and invite their input. On October 2nd, Derrick Crawford will hold a second faculty forum for discussion of the draft diversity strategic plan, a five-year plan with milestones and goals that will affect faculty. Committee chairs and members are encouraged to attend the forum scheduled for the noon hour in Kellogg 3010. Trischman also noted that the ASCSU passed a resolution last spring calling for a constitutional amendment to include "advancing academic freedom" as a purpose of the body; our campus is currently voting on whether to approve such a change and Trischman encouraged EC members to vote. Concerning the recent Board of Trustees agenda item on requiring programs to limit units necessary to graduate to 120 where possible, the ASCSU has asked for feedback from any programs with unit requirements in excess of 120. Only two programs at CSUSM--MBA and Nursing--are currently over 120 units and Trischman has asked for comments from both program chairs. Cutrer noted that Nursing has devised a plan to offer the program at 120 units. Trischman noted that a number of campuses do not appear to have reduced many of their programs to the 120 unit level. Finally, Trischman noted that a list of recent referrals was attached to the agenda.

IV. **Provost's report, Emily Cutrer:** Cutrer noted the launch at CSUSM last week of a new systemwide Institute for Palliative Care. Trustee Roberta Achtenberg believes the CSU should be educating students about and training professionals in providing palliative care. Due to Haynes' background and leadership abilities, she was offered the opportunity to start up the institute at this campus. Grant funding (from the Archstone and California HealthCare Foundations) in the amount of \$1.2M has been awarded and, at the launch last week, Darlene Shiley announced her plan to match that amount with a private contribution. Other campuses will eventually collaborate with CSUSM in this self-sustaining Institute. Cutrer also reported that her office will issue a communication to faculty regarding the

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prohibition against advocating for Proposition 30 in the classroom. Finally, she noted that one possible outcome is to consider cutting enrollment by 6% in academic year 2013/14; all applications are being held until the outcome of the November ballot is known.

V. ASCSU report, Glen Brodowsky & Ofer Meilich: Brodowsky will attend a meeting of the Intersegmental Committee of the Academic Senate to work on advocacy for Prop 30 and opposition to Prop 32. He will also be devising a flow chart for ASCSU which illustrates shared governance in the CSU. Meilich noted that the Board of Trustees will get advice on the selection of the new Chancellor from an external group of stakeholders including the ASCSU chair, past ASCSU chair, the president of the California State Student Association, the Alumni Council chair, and former CSU Trustee Herb Carter. The trustees are meeting with the final candidates next week.

VI. CFA report, Don Barrett: Barrett will send out updated information on how to present information on the two ballot propositions. Recruiting will begin soon for the phone bank which will make calls October 9-10 and 16-17. More information about precinct walking will be forthcoming.

VII. Committee reports

SAC: A written report was provided. SAC has consulted with Karno Ng, chair of the Student Grade Appeals Committee, regarding the problem of students submitting formal appeals without first following the instructions for informal appeals. It may be that some students are advised to do this simply in order to meet the deadline for a formal appeal. Ng is working to develop an online filing system which would refer the student to the policy language regarding the informal process. Advising by Student Affairs may also require some fine tuning.

UCC: Sun noted that a minimum of 12 units is required for a certificate program whether through the State side or Extended Learning. UCC has completed its review of four certificate programs in Nursing and one in Education. (BLP has also completed its review of these programs.) These will be presented to the EC as soon as possible, with a goal of moving these onto the Senate's October meeting agenda.

APC: APC has completed its revision of the Latin Honors policy, and this will come to the EC next week with the goal of placement on the October Senate agenda.

VIII. Consent Calendar items

NEAC Recommendations EC members discussed what constitutes an appropriate committee service load for assistant and associate professors. It was decided that the vote to move NEAC's recommendations onto the October Senate agenda should be postponed to the following week. No action was taken on this item.

IX. Discussion items

Parking safety concerns Trischman shared a draft memorandum summarizing the results of the survey of faculty parking concerns. It was suggested that Risk Management also receive a copy of the memo, in addition to Parking Services and the VP for Finance & Administrative Services. The memo will be sent next week. Additional comments to Trischman.

X. EC members' concerns & announcements Brodowsky invited topic suggestions for faculty Trustee Cheyne's talk during her November campus visit.

Meeting adjourned at 1:30 p.m.
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Janet McDaniel, Secretary Date

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