

AGENDA

Executive Committee Meeting

CSUSM Academic Senate

Wednesday ~ November 7, 2012 ~ 12-12:50 p.m. ~ Commons 206

- I. Approval of agenda
- II. Approval of minutes of 10/31/2012 meeting
- III. Chair's report, [Jackie Trischman](#)
 - Referrals to committees:

FAC	Guidelines for use of professional development funds
GEC	Recommendation re transfer students & writing quality
SAC	Development of Internship & Field Trip policies
- IV. Provost's report, Emily Cutrer
- V. CFA report, Don Barrett
- VI. Committee reports *as needed*
- VII. Consent Calendar Item
 - UCC Course & Program Change Proposals *see Senate agenda packet*
- VIII. Discussion items
 - A. FAC CSM RTP policy *see Senate agenda packet*
 - B. FAC University RTP policy revision *see Senate agenda packet*
 - C. Meeting norms for Senate-related work - McDaniel
 - D. University Advancement at today's Senate
- IX. EC members' concerns & announcements

Next meeting: November 14

Meeting Norms for Senate-Related Work

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We strive for:

1. **Shared leadership:** All are responsible for reinforcing norms and ensuring the meeting is productive.
2. **Full participation:** Come to meetings on time and prepared to participate. If absent, notify the chair.
3. **Achieving the agenda:** The agenda will be distributed in advance, and members will strive to stay focused on the agenda.
4. **Safe environment:** All voices are solicited, actively listened to, and valued.
5. **Civilized disagreement:** We disagree in a respectful, professional manner and work toward a better understanding of one other.
6. **Self-assessment:** We self-check our own behavior, and we regularly assess how well the team is functioning and adjust accordingly.
7. **Sense of humor:** Have fun while working towards our common goals.