

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, November 28, 2012  
12 – 2 p.m. ~ Kellogg 5207

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<b>Voters Present</b>	Jackie Trischman, Chair Sue Thompson, APC Allison Carr, GEC Yi Sun, UCC	Vivienne Bennett, Vice Chair Staci Beavers, BLP Vassilis Dalakas, NEAC Glen Brodowsky, ASCSU	Janet McDaniel, Secty. Carmen Nava, FAC Yvonne Meulemans, SAC
<b>Ex Officio Present</b>	Don Barrett, CFA		
<b>Not Represented</b>	Provost, LATAAC, PAC		
<b>Guests</b>	Jan Jackson, Community Engagement		

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**I. Approval of agenda**

**ADD: V. Committee Reports BLP**

**Motion #1** M/S/P\*

To approve the agenda as amended.

**II. Approval of minutes of 11/14/2012 meeting**

**Motion #2** M/S/P\*

To approve the minutes as presented.

**III. Chair's report, Jackie Trischman:** Bennett described the matter of questionable fee-based online credit courses being offered by some universities, marketed toward athletes and others; as a result of a news report on this topic, the accrediting agency for the universities is investigating this practice. Bennett suggested we may want to: (1) determine whether our own athletes might be taking such courses; (2) determine whether a policy is needed in this regard; and (3) consider our own intersession practices in light of this. It was agreed that the determination of what strategies we employ when athletes and other students are just a few units short for some reason was referred to SAC.

At the recent President's Open Forum for faculty, thirteen faculty attended and there was a lively and productive discussion. A question was raised about whether there would be an assessment of the restructuring of Academic Affairs; the president requested information on assessments conducted by other universities which have gone through an academic restructuring. The officers and Beavers will develop a proposal for the president on this topic. In addition, the restructuring policy which was passed a couple years ago by the Senate (and subsequently not approved by the administration) will also be reviewed.

**IV. Provost's report, Emily Cutrer:** Unable to attend.

**V. Committee reports**

**FAC:** The committee is working on a Lecturer Evaluation policy and expects to bring it to EC in December; Trischman noted that, pending approval of the policy, interim measures may be enacted by Faculty Affairs in order to comply with the new CBA.

**GEC:** The committee has been working on the issue of students who register for UDGE courses prior to meeting the 60-unit requirement; a soft enforcement is planned for spring while GEC works toward a goal of PeopleSoft

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

enforcement. The committee is also looking at global and diversity content in LDGE GELOs and will be updating its forms.

**LATAC:** Unable to attend.

**NEAC:** No report.

**SAC:** The committee is considering new field trip and internship policies based on recent Executive Orders. The field trip E.O. calls for many processes we already have in place; it will be a matter of codifying all of these in one policy. The internship issue is complex because there are so many different units involved and so many different ways of handling these currently.

**BLP:** Extended Learning met with BLP regarding the soliciting of grant proposals from the deans for funding from the Commission on the Extended University to develop potential EL programs (each year, each campus may submit two proposals). This program is five or six years old, and the HIT program on today's agenda was funded via the Commission. If funded, campuses are committed to developing the programs and there is a question about whether campuses are also committed to offering them. Questions were raised about faculty review and the various college processes for soliciting and vetting these proposals. Following this meeting, the deadline for submission was extended and EL will be consulting with BLP concerning how to get faculty input.

Trischman asked whether **APC** has considered the administration's question regarding the Independent Studies policy approved last year in Senate. APC will be discussing this shortly.

## VI. Discussion items

**A. Meeting norms** McDaniel presented an updated draft. Trischman noted these would become part of the Standing Rules. This item will be voted on at the next EC meeting and shared with the Senate as an information item.

**B. Charge re Intellectual Property policy** Trischman indicated that this charge would be sent to LATAC chair Ed Price. Barrett noted the difficulty in defining "extraordinary support," and Trischman suggested that examples would be helpful in this regard.

## VII. Presentation

**Community Engagement update** Jackson provided a handout and described the various responsibilities and relationships overseen by the CE division. EC members discussed ways in which faculty could become more familiar with CE's efforts and the ideas of a newsletter and an advisory council were suggested.

## VI. Discussion items (continued)

**C. FAC Resolution on Department Chair selection** EC members discussed the format the document should take, whether resolution or policy. Barrett noted that we were originally concerned that requiring complete representation would result in an infeasible task for the administration. Nava indicated that the committee could not agree to going back to a .5 vote for lecturers.

**Motion #3** M/S/P\*

To forward this item to the December Senate agenda for discussion.

**D. BLP/UCC Healthcare Information Technology certificate program** EC members discussed a plan to request a suspension of the rules and a strategy for moving the program forward in the event that motion fails. It was noted that, if the goal is approving the courses for credit in order to benefit financial aid recipients, then approval of the Consent Calendar will meet that goal.

**Motion #4** M/S/P\*

To forward this item to the December Senate agenda for discussion.

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**E. SAC Student Course Grade Appeals policy revision** This item will be discussed at next week's EC meeting.

**VIII. EC members' concerns & announcements**

Meeting adjourned at 2 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Janet McDaniel, Secretary Date