

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, December 5, 2012
12 – 12:50 p.m. ~ Commons 206

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|---------------------------|--|--|---|
| Voters Present | Jackie Trischman, Chair Staci Beavers, BLP Vassilis Dalakas, NEAC Yi Sun, UCC | Vivienne Bennett, Vice Chair Carmen Nava, FAC Linda Shaw, PAC Glen Brodowsky, ASCSU | Janet McDaniel, Secty. Allison Carr, GEC Yvonne Meulemans, SAC |
| Ex Officio Present | Don Barrett, CFA; Garry Rolison, CFA | | |
| Not Represented | APC, LATAAC | | |
| Parliamentarian | Beverlee Anderson | | |
| Staff | Marcia Woolf | | |

I. Approval of agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of minutes of 11/28/2012 meeting

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's report, Jackie Trischman: Trischman acknowledged Don Barrett's retirement, noting this would be his last EC meeting. Trischman and Bennett met with Haynes and Cutrer and had a productive discussion. A plan will be developed by Beavers, Bennett, McDaniel, and Trischman for assessing the restructuring. Cutrer and Haynes will propose a plan for ensuring faculty input into the space allocation process. Trischman met with Cutrer and discussed LAMP progress--noting that 80 new programs have been proposed via the three-year rolling plan process--as well as quality of online instruction and learning.

IV. Provost's report, Emily Cutrer: Deferred to Senate. Brodowsky and Cutrer briefly discussed the trends of higher female than male enrollments (65/35) as well as higher graduation rates among females. Cutrer acknowledged her candidacy for President at Texas A&M University, Texarkana.

V. Committee reports None.

VI. Consent Calendar item

UCC Course & Program Change Proposals

Motion #3 M/S/P*
To forward this item to today's Senate Consent Calendar.

VII. Action items

Meeting norms McDaniel noted that she incorporated feedback received in EC last week. There was no discussion.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

Motion #4 M/S/P*

To add this text to the Standing Rules of the Academic Senate, and to notify the Senate of this addition today via the Chair's Report.

VIII. Discussion items

A. Student Course Grade Appeals policy revision Meulemans explained that the policy was reviewed by the administration following its approval by the Senate last spring. It was returned with a suggestion to consider requiring some minimum qualifications for the undergraduate student members of the Appeals committee. Following discussions with ASI and staff, SAC proposes the requirement that undergraduate students have at least junior status and a minimum of 30 units completed at CSUSM.

Motion #5 M/S/P*

To forward this item to today's Academic Senate agenda for discussion.

B. FAC Lecturer Evaluation policy Nava noted that Michelle Hunt prepared a handout summary of the new CBA requirements, which has been provided to Senators. She also noted that AVP Powell will put this document into effect even though the Senate will not vote on this document until February. Input will be sought from department chairs prior to the second reading. It is anticipated the Senate-approved version would take effect Fall 2013.

Motion #5 M/S/P*

To forward this item to today's Academic Senate agenda for discussion.

IX. EC members' concerns & announcements

Meeting adjourned at 12:35 p.m.
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Janet McDaniel, Secretary Date

**All motions were passed unanimously unless stated otherwise.*