

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, January 23, 2013  
12 – 2 p.m. ~ Kellogg 5207

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<b>Voters Present</b>	Jackie Trischman, Chair Sue Thompson, APC Allison Carr, GEC Linda Shaw, PAC Glen Brodowsky, ASCSU	Vivienne Bennett, Vice Chair Staci Beavers, BLP Ed Price, LATAAC Yvonne Meulemans, SAC	Janet McDaniel, Secty. Carmen Nava, FAC Vassilis Dalakas, NEAC Yi Sun, UCC
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**Ex Officio Present**      Graham Oberem, Int. Provost; Garry Rolison, CFA

**Staff**                      Marcia Woolf

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**I.      Approval of agenda**

**Motion #1**              M/S/P\*  
To approve the agenda as presented.

**II.     Approval of minutes of 12/05/2012 meeting**

**Motion #2**              M/S/P\*  
To approve the minutes as presented.

**III.    Chair's report, Jackie Trischman:** Trischman noted the two referrals to FAC printed on the agenda. She also noted that Janet Powell will now serve on BLP in the Dean seat. There will be no replacement for the AVP seat. On FAC, Michelle Hunt will serve in the AVP seat, and Powell has agreed to assist as needed.

**IV.    Provost's report, Graham Oberem:** Oberem is working to ensure that the roles of the Faculty Affairs AVP are covered, either by Hunt or someone else. In the meantime, Oberem and others are stepping in to ensure appropriate levels of review are met. He asked that any concerns be directed to him. Sharon Lightner will be filling his AALC seat on UBC.

Once the implications of the Governor's budget are provided by the Chancellor's Office, the University Budget Committee will be meeting to discuss. EC members raised their concerns that UBC has not met, and that its role goes beyond dealing with new resources; the group was formed to pay a significant role in the budgeting process. Concerns were expressed about lack of faculty input and transparency in decisions regarding the base budget and reallocations. Oberem will discuss these with UBC organizers.

The President will identify someone to replace Oberem as the head of the Academic Excellence and Student Success Fee Task Force. We do not yet know how this effort may be impacted by the Governor's warning to CSU campuses not to raise fees.

Trischman and others noted that the Faculty Activity Reports are rife with errors, many of which were thought to have been corrected earlier. Oberem will check with the Associate Deans about this.

The call for University Professional Development grant proposals has gone out. Faculty are encouraged to attend the upcoming Celebration of Faculty Research and Student Research Competition. Input is sought regarding the Graduation Initiative Steering Committee.

Concerns were expressed about unintended consequences of the new requirements for reporting child abuse, and how these may negatively impact certain aspects of faculty research. Oberem indicated that efforts would be

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made to prevent this. Concern was also expressed about how the reporting requirements might impact non-employee students in their research.

#### V. Committee reports

**APC:** The committee is working on the Credit by Challenge Examination policy, and continues its work on the Maximum Number of Units during Intersession policy.

**BLP:** There are several P forms under review. Trischman, Oberem, and Beavers met with Schroder in December to discuss the process for the Commission on Extended Learning's systemwide call for course proposals. For this year, BLP will review and provide input to AALC on the four to five proposals for our campus; the provost decides which two proposals will go forward. Schroder is drafting a process for future year reviews which will ensure appropriate review by the Senate.

**FAC:** The committee continues its review of the university RTP policy. New referrals include revision of the RTP policy for SSP-ARs and revision of the Faculty Awards policy.

**GEC:** Work is nearly complete on the Lower Division General Education forms. Upper division General Education Learning Outcomes should be ready for Senate before the end of the semester, as well as the GE handbook and philosophy statement. Effort also continues on updating the writing requirement to include reference to one-to-two unit courses.

**LATAC:** Trischman welcomed Price to EC. Price noted that LATAC will be focusing on Cal State Online and how it might impact our campus. The committee is also looking at MOOCs (Massive Open Online Courses) and ProctorU. Trischman noted that our IITS staff is committed to high quality online experiences for our students. Price noted that there seem to be three aspects to online education: learning/instruction, mode/medium, and the administrative structure. Brodowsky noted that a task force is being formed at the systemwide level to consider all aspects. Price welcomed input concerning LATAC's role. Trischman suggested the committee's initial focus be on proctoring.

**NEAC:** The committee continues to focus on filling vacant committee seats and will be employing more aggressive recruiting efforts, including asking EC members to identify possible recruits. It was suggested that the Faculty Center include information about appropriate levels of service during its orientation for new faculty. NEAC is also discussing parameters for those committees requiring NEAC appointments vs. those which do not. The committee will also seek input from standing committee chairs concerning their committee structure; if changes are needed, a referendum could be conducted at the start of AY 13/14.

**PAC:** The response to the Nursing program (encompassing four programs) has been finished. Shaw will follow up with Barsky about the MOUs not yet completed for AY 11/12. The concern is that if the MOUs are not provided in a timely manner, that step of the assessment process may need reconsideration.

**SAC:** In response to an Executive Order the committee is working on a new field trip policy and will next tackle the internship policy which promises to be more complicated. Work continues on determining the strategy we employ for student athletes in need of just a few units to meet eligibility requirements.

**UCC:** The committee is reviewing P and P2 forms as well as numerous C forms. A new C form is also being developed which should relieve the committee of much time spent responding to questions from proposers.

**VI. ASCSU report, Glen Brodowsky:** Brodowsky reported that, during the ongoing Board of Trustees meeting, White supported the Title 5 change--120-unit language--but noted that it was not handled well and that shared governance would be upheld in future. Now WASC is considering elimination of upper division general education. Brodowsky also provided a report on the recent ASCSU plenary session; his notes will be posted to the ASCSU website.

**VII. CFA report, Garry Rolison:** The officers will hold their semester kick-off meeting at the beginning of February and will set their agenda for the coming semester. Two areas of foci will be equity increases and Cal State

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Online. With regard to CSO, Trischman noted that CFA feedback concerning the contract language faculty are being asked to sign is needed.

**VIII. Discussion items**

**Resolution concerning WASC consideration of elimination of UDGE** Trischman handed out copies of Cal State Fullerton's resolution on this topic, as well as a draft CSUSM Senate Executive Committee resolution endorsing the Fullerton version.

**Motion #3** M/S/P\* (McDaniel)  
To approve the resolution as presented.

Trischman invited EC input regarding a survey to be sent to Academic Affairs faculty and staff to gather feedback concerning the recent restructuring of Academic Affairs as well as the process used to arrive at the decision to restructure.

**IX. EC members' concerns & announcements** None.

Meeting adjourned at 2 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Janet McDaniel, Secretary Date

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