

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, March 20, 2013  
12 – 2 p.m. ~ Kellogg 5207

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<b>Voters Present</b>	Jackie Trischman, Chair Sue Thompson, APC Allison Carr, GEC Linda Shaw, PAC Ofer Meilich, ASCSU	Vivienne Bennett, Vice Chair Staci Beavers, BLP Ed Price, LATAAC Yi Sun, UCC	Janet McDaniel, Secty. Carmen Nava, FAC Vassilis Dalakas, NEAC Glen Brodowsky, ASCSU
<b>Ex Officio Present</b>	Graham Oberem, Int. Provost		
<b>Guests</b>	Janet Powell, Dean-CEHHS; Mike Schroder, Dean-Ext. Learning		
<b>Not represented</b>	CFA		
<b>Staff</b>	Marcia Woolf		

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### I. Approval of agenda

**Motion #1** M/S/P\*  
To approve the agenda as presented.

### II. Approval of minutes of 03/13/2013 meeting

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's report, Jackie Trischman:** • Incentives are being offered by the Chancellor's Office to programs moving to Cal State Online. • Committees will be asked for update reports to EC every other week through the end of the year. • The nominees for the AVP-AP search committee were all from the same college; notify Trischman if you have concerns. • We are moving forward with plans to apply to the Western Undergraduate Exchange (WUE) program. • There was a brief discussion about whether colleges were using any type of planning regarding the movement of courses to online delivery. LATAAC has discussed this issue and noted that IITS would benefit from knowing what is coming down the pike. A campus discussion regarding our plans in this regard is probably in order.

**Referral:** APC Defining full-time status during summer session (Financial Aid)

Bennett reported on last week's •UBC meeting. The group heard presentations and discussed specific requests from these units: IITS (CMS, technology refresh program), FAS (benefit pool augmentation, compensation increases), Disabled Students (ADA), and PDC (classroom furniture refresh, plant maintenance). It was clear that each unit worked hard to find cost savings and recycling opportunities. The next will be an all-day meeting in April, to hear proposals from the colleges.

**IV. Interim Provost's report, Graham Oberem:** • Plans are moving forward for the Provost's Space Advisory Group. A draft composition and charge document is being circulated to AALC members and Beavers, and the final version should be available next week. The draft charge includes: (1) making recommendations to the provost for space not currently held by Academic Affairs; (2) reviewing space requests from outside AA; (3) reviewing space issues within AA, in those cases warranting broad review; and (4) reviewing and analyzing space

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needs for new programs and with regard to long-range planning. It should be noted that the current space policy provides that space held by a division remains in the division's control until it is vacated. The proposed composition is: AVP-PAR (chair and facilitator), Senate chair/designee, BLP chair/designee, three faculty members appointed by the Senate to ensure representation by all colleges/library, dean/associate dean from each college/library, IITS dean/designee, Extended Learning dean/designee, and a staff person appointed by the provost, with staff support provided by the AVP-PAR staff. The group will meet at least once per semester, and likely more frequently, and will meet this spring. Trischman noted that she will seek comment from EC members on the charge/composition this week. • It appears that we will have--in the best case--some additional funding available for next year; the VPs will be asked to identify priorities for this additional funding, to be reviewed by UBC. Following its review, UBC will make a recommendation to the president concerning these funds. Trischman noted that she will advise UBC regarding the faculty's priorities in general. Beavers suggested that faculty members review their college three-year rolling plan and ensure their priorities are represented. • A call has gone out for nominations for the AVP-AP position, which will no longer include responsibility for first-year programs. An interim director will be sought for this area, and the hope is that the new provost will have a vision for growing that program. Also, in the short-term, WASC will stay with Hamill, but will eventually return to the AVP-AP's portfolio. • This year's official enrollment target was 7400. We are allowed to go 5% over that; if we exceed 5%, we are penalized. A 5% increase would bring us to 7770. This year's enrollment, despite everyone's best efforts, ended up about 120 FTES over that target. As a result, the campus will have to return about \$800,000 (in student fees overage) to the Chancellor's Office. Oberem is working closely with Hagg to make the best possible projections for AY 13/14, in order to inform our admissions decisions. Every effort is being made to match available resources to the stated target, in order to limit the pressures on the instructional side. • A Chancellor's Office press release yesterday indicated there would be about \$38M available for a faculty and staff general compensation increase (characterized as "a pressing need") of about 1.2%, while there will be no compensation increases for campus presidents and executives; the faculty/staff increase is predicated on acceptance of the governor's budget proposal.

#### VI. Committee reports (*taken out of order*)

**SAC:** A written update was provided concerning advising for athletes in need of makeup units (who might seek credit at less than reputable institutions). Ours is an NAIA school, and our athletes have always been scholars first. Dalakas noted that our goal is to achieve NCAA status, which could result in changes to priorities in Athletics. It was suggested that we may need a policy to guide advisors about the appropriateness of credit sources. The officers will discuss this topic to determine whether further action is desired.

**NEAC:** There will be a survey for standing committee chairs concerning their committee composition and whether there is any desired modification. Modifications would be proposed via referendum in fall 2013.

**V. ASCSU report, Brodowsky/Meilich:** A written report from the March plenary session was provided by Brodowsky. Legislation being enacted in Sacramento aiming to increase access and relieve bottlenecks via online education is not well conceived from a pedagogical standpoint, and the ASCSU is working with its counterpart at the UC system on a letter writing campaign. Work is ongoing with the new chancellor to establish common ideas about shared governance, but there seems to be a move toward more centralization which is disconcerting. The ASCSU celebrated its 50<sup>th</sup> anniversary, and it was noted that agenda items from 1963 bear remarkable similarity to those of today: shared governance, campus autonomy, and "threats from educational television." Meilich reported that the faculty trustee candidates are incumbent Bernadette Cheyne (to visit CSUSM 4/29-30) and Steven Stepanek.

#### VII. Discussion items

**B. Extended Learning: program proposals and proposal review (*taken out of order for time certain*)** Janet Powell and Mike Schroder attended for this discussion. Concerns have been raised about recent reviews of program proposals, some from CEHHS, and destined for offering via Extended Learning. One concern is about a lack of expert knowledge on campus and within UCC concerning some of these programs. Schroder

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indicated that faculty at other campuses are consulted concerning market and/or curriculum during the development process. Powell suggested asking other campuses how they have addressed this issue, and also suggested adding outside reviewers' names to the P form to facilitate contact by UCC and others. Another issue raised was how to judge a program when it appears that resources requested are not realistic and, further, how do we prevent programs which do not adequately plan for resources from eventually taking resources away from other programs to make up for it. Schroder noted that EL is the last in line for classroom space, and eventually must rent or acquire space outside the campus. Another concern is a difference in terms and conditions for faculty who are hired to teach in EL programs vs. stateside: differences may include a different level of resources available, service/workload expectations, and being last in line for classroom space assignment. Schroder indicated that efforts are being made to ensure that resources for faculty within EL do not differ substantially from those available to faculty teaching on the state side. The question of EL classroom space utilization *vis a vis* our ability to program new space was also raised. Oberem noted that reportable utilization is based on resident FTES. Students in EL programs are not FTES-generating, and nor are WUE students. It was suggested that, with EL playing a larger role on CSU campuses, the issue of facility programming and sources of funding for same should be addressed anew at the state level. It was also suggested that the impact of EL programs on state resources be studied, and that EL test offerings on Fridays and Saturdays. A final concern expressed was the level of advising made available to EL students, especially in cases of state certification and licensure; Schroder indicated that this issue is on EL's radar.

**A. FAC RTP for SSP-ARs, complete revision** This item was postponed due to lack of time.

**VIII. EC members' concerns & announcements** Thompson announced that the Library will soon be issuing a survey to all faculty on collecting campus-created content online and making it freely available.

Meeting adjourned at 2 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Janet McDaniel, Secretary Date

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