

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
April 18, 2007**

Minutes

Voters Present	Jocelyn Ahlers, Staci Beavers, Jonathan Berman, Katherine Brown, Tracey Brown, Rong-Ji Chen, David Chien, Annette Daoud, Rosario Díaz-Greenberg, Judith Downie, Darel Engen, Jule García, Rocio Guillen, Olaf Hansen, Kathy Hayden, Shaoyi He, Fritz Kreisler, Minda Martin, Janet McDaniel, Dick Montanari, Bud Morris, Salah Moukhlis, Carmen Nava, Tejinder Neelon, Brian Norris, Moses Ochanji, Mohammad Oskoorouchi, Brooks Reid, Camille Schuster, Patty Seleski, Linda Shaw, Ted Shore, Patricia Stall, Martha Stoddard Holmes, Laurie Stowell, Jackie Trischman, Gilbert Valadez, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Hua Yi, Xiaoyu Zhang
Not Present	Todd Astorino, Mayra Besosa, Margret Crowdes, Matthew Escobar, Ahmad Hadaegh, Deborah Kristan, Andre Kundgen, Andrea Liss, Ofer Meilich, Jeremy Mills, Youwen Ouyang, Domenica Pearl, Janet Powell, Ed Price, Radhika Ramamurthi, Richelle Swan, Wenyuh Tsay, Rika Yoshii
Ex-Officio Present	Don Barrett – Parliamentarian, David Barsky – AVP-AP, Vicki Golich – Dean CoAS, Gerardo Gonzalez – Int. AVP-R/Dean Grad. Studies, Dennis Guseman – Dean CoBA, Neal Hoss – CFO/VP-FAS, Jan Jackson – Dean Ext. Studies, Rick Keith – VP-Univ. Advancement, Marion Reid – Dean Library, Mary Elizabeth Stivers – AVP-AR, Wayne Veres – CIO/Dean IITS, Pat Worden – Int. VP-Student Affairs
Guests	Michael McDuffie – Assoc. Dean CoAS, Suzanne Moineau – CoE, Graham Oberem – Assoc. Dean CoAS, Judy Papenhausen – Dir. Nursing, Lorri Santamaria – CoE
Staff	Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

- ADD: XIII. J. APC GPA Adjustment Policy**
K. APC Graduate Studies: Continuous Enrollment...

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of April 4, 2007

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report: Gilbert Valadez

A. Announcements: President Haynes and the division of Student Affairs will be hosting a forum during University Hour tomorrow in ACD 102 to discuss the Virginia Tech tragedy. Nava announced that the Faculty Center will host a sabbatical leave workshop on April 26th.

B. Referrals

APC Centers & Institutes Policy Revision – Review of Prior Recommendations
FAC Professional Leave Applications: Impact Statements

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IV. Secretary's Report: Rosario Diaz-Greenberg The following Senate items have been forwarded to the administration:

- EC Resolution on Senate Representatives and University Service during Possible Job Actions
- EC Resolution on Professional Conduct during Possible Job Actions
- NEAC Election Rules & Guidelines
- NEAC Faculty Service & Voting While on Leave Policy
- EC Resolution on Airing the Emergency Preparedness Video
- LATAC Resolution on Library Resources

V. President's Report: Karen Haynes Unable to attend.

VI. Provost's Report: Emily Cutrer Unable to attend.

VII. ASCSU Report: Montanari The ASCSU held its annual Legislative Day on April 10th and lobbied for thirty bills; Montanari invited senators to notify him of legislation they would like the ASCSU to address. Yesterday, Montanari attended a meeting of the Services for Students with Disabilities advisory committee, and will be serving on a group focused on revising policies affecting this important function.

VIII. CFA Report: Janet Powell Valadez reported on behalf of Powell that there will be an information meeting on the tentative agreement tomorrow at 1 o' clock Commons 206. Lunch will be provided. This meeting was originally scheduled for 11:45, but would have conflicted with the campus event to discuss the shooting at Virginia Tech. Voting on the new contract and chapter officers will take place on May 1st through 3rd.

IX. ASI Report: Jeremy Mills Not present.

X. Committee Reports Written reports were provided for APC, FAC, LATAC, PAC and UCC.

XI. Consent Calendar

UCC Course & Program Change Proposals A handout was provided.

Motion #3 M/S/P* (UCC)
To approve the Consent Calendar as presented.

XII. Old Business

A. UCC Master of Arts in Education Option: Communicative Sciences, etc. Watson noted that BLP wishes to strike a sentence from its report concerning this option (page 5, lines 196-197), based on input from Baldwin and Moineau. A question was raised about the way new programs are prioritized and funded, and at what level those decisions are made. It was noted that the Blueprint committee has been replaced by another committee, and as yet it is unclear how and when funding and resource decisions for new programs will be made.

Motion #4 M/S/P (UCC) (1 abstention)
To approve the new option as presented.

B. APC Extended Studies' Roles & Responsibilities Policy Revision Oskoorouchi noted that there have been no changes made to the document since the first reading.

Motion #5 M/S/P* (APC)
To approve the policy revision as presented.

C. UCC Minor in Visual Arts Hansen noted that there have been no changes made to the document since the first reading.

Motion #6 M/S/P* (UCC)

*Unanimous vote.

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To approve the new minor as presented.

D. SAC Student Grade Appeals Policy Revision Ochanji noted that there have been no changes made to the document since the first reading. Concern were raised about a reference on line 10 to an “Interim Student Rights and Responsibilities Policy” which may be defunct, as well as the appearance of the term “grievance” instead of the preferred “grade appeal” in some instances.

Motion #7 M/S/P* (SAC)

To approve the revised policy with the following amendments: (1) replacement of the term “grievance” with the term “grade appeal” as appropriate, and (2) removal of reference to the “Interim Student Rights & Responsibilities Policy” as appropriate.

E. FAC Grant Proposal Seed Money Policy Revision Hayden noted that there have been no changes made to the document since the first reading. It was suggested that the policy might clarify the criteria necessary for a successful proposal, and senators argued whether this might make the program more or less accessible. Gonzalez noted that the goal is to fund proposals, and that modifications would be suggested before a proposal would be denied.

Motion #8 M/S/P* (Ochanji)

To approve the revised policy as presented.

XIII. New Business

H. IRB Policy Revision (*taken out of order for time certain*) Clark-Ibañez introduced this item which is a re-write of the campus policy to clarify it and to bring it in line with federal regulations. Comments are to be directed to Clark-Ibañez.

A. APC Course Form Change Policy Revision Oskoorouchi introduced this item which was revised to bring it up to date, as part of the ongoing policy updating process. Comments are to be directed to Oskoorouchi or Barsky.

B. APC Graduate & Post-Baccalaureate Course Repeat Policy Revision Oskoorouchi introduced this item which was revised to bring it up to date, including combining items 8 and 9 for clarification. Comments are to be directed to Oskoorouchi.

C. APC Credit by Challenge Examination Policy & Procedures Revision Oskoorouchi introduced this item which adds a section concerning how a course may be added to the list of challengeable courses.

Motion #9 M/S/P* (Trischman)

To suspend the rules for a first reading.

A senator asked that a footnote be added which specifies the referenced website. Oskoorouchi noted he had received a suggestion to strike “department office of the” from line 50.

Motion #10 M/S/P* (Hayden)

To approve the policy revision as amended.

D. LATAC Fair Use Policy Revision He introduced this item which was revised to update the formatting and other aspects of the policy. He noted that LATAC also intends to globally replace the phrase “Copyright Guidance Council” with the phrase “individual designated by the university.” Comments are to be directed to He.

I. Proposal for an Institute for Social Justice & Equity (*taken out of order for time certain*) Valadez noted that senators will be asked to endorse or not endorse the proposal. Daoud introduced the proposal which aims to support internal and external collaboration of activities that are focused on social justice and equity-

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related issues. Questions were raised about: (1) the level of university support requested in this time of limited resources, (2) plans to add staffing in Phase 2 and how this would be funded, (3) how a director would be selected and the length of the director's term, (4) why these types of collaborative activities require an institute, (5) the long-term issue of "taxing" the colleges to support these types of ventures, and (6) the lack of apparent outreach to the gay male community. Senators noted that this type of institute would make our campus more visible and provide needed support for collaborative efforts. It was noted that there is no benefits expense for faculty in summer.

Motion #11 M/S/P (Diaz-Greenberg) (2 opposed)

To suspend the rules for a first reading.

Motion #12 M/S/P (26 in favor, 8 opposed, 4 abstentions)

To endorse the proposal.

A senator noted that Elise and Golich have put a lot of effort into the proposal, and Daoud is to be commended for taking on the champion role. Valadez invited senators' comments which he will incorporate into his communication with the provost concerning the Senate's endorsement of the proposal.

E. FAC School of Nursing RTP Policy Hayden introduced this new policy for Nursing faculty. A senator asked for our definition of "school," how this designation came to be, and what the structure of a school is. Additional comments and questions are to be directed to Hayden.

F. APC Academic Calendar: 08/09 and Beyond Oskoorouchi introduced this item and noted that there were originally two version to present to the Senate, but one was discarded since the Del Mar Fairground was not available on the proposed commencement date. A senator noted that the university's tendency to include Cesar Chavez Day within spring break prohibits the campus community from engaging in a meaningful recognition of the day. Oskoorouchi noted that the calendar is based upon a proscribed minimum number of instruction days – along with numerous other restrictions – which drives such decisions. A senator suggested that allowing only 4 days for grading of final exams is not in the interest of academic quality. Comments are to be directed to Oskoorouchi.

G. FAC University RTP Policy Revision Hayden introduced this item which proposes some minor revisions, which were described on a handout. A senator asked whether the new Tentative Agreement includes any language which may impact the policy. Comments and questions are to be directed to Hayden.

J. APC GPA Adjustment Policy Oskoorouchi introduced this item which has been revised based upon a request from CoAS to allow university staff to calculate GPA in the student's favor absent a specific request from the student to do so. Comments and questions are to be directed to Oskoorouchi.

K. APC Graduate Studies: Continuous Enrollment Requirement and Time Limit to Degree Oskoorouchi introduced this item which is being updated and clarified as part of the on-going policy update project. Comments are to be directed to Oskoorouchi.

XIV. Information Items

A. Barahona Center Periodic Report The document was sent to senators for their information.

B. APC Graduate Probation, Disqualification, and Reinstatement Policy Oskoorouchi noted that APC recommended changing an instance of the word "the" to "a," and the EC agreed to make this minor editorial change on behalf of the Senate.

Meeting adjourned at 2:10 p.m.

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05-07

DATE: _____

*Unanimous vote.

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