

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, August 30, 2006
KEL 5207
12 – 2 p.m.

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| Members Present | Gilbert Valadez, Chair Mohammad Oskoorouchi, APC Marshall Whittlesey, GEC Gabriela Sonntag, PAC Glen Brodowsky, ASCSU | Patty Seleski, Vice Chair Kathleen Watson, BLP Shaoyi He, LATAAC Moses Ochanji, SAC | Rosario Díaz-Greenberg, Secty. Kathy Hayden, FAC David Chien, NEAC Olaf Hansen, UCC |
| Ex Officio Present | Emily Cutrer, Provost; Judy Papenhausen, HHS; Janet Powell, CFA | | |
| Not Present | Karen Haynes, President; | | |
| Staff | Marcia Woolf, Academic Senate Coordinator | | |

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 5/3/06

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Gilbert Valadez

A. Announcements: Valadez noted that the ASI is seeking a Senate representative for its Board of Directors, which meets on Fridays. Valadez is also seeking someone to serve on the Facilitating Graduation committee during fall semester; Valadez will serve during spring. He also noted that the Vice Chair's report will not be agendized this year unless needed.

B. Referrals to Committees: A list of committee vacancies was provided to NEAC.

IV. Secretary's Report, Rosario Diaz-Greenberg: The secretary reported that responses have been received from the University administration on the following items:

FAC Faculty Personnel Procedures for Promotion, Tenure, & Retention *approved*
FAC Policy on the Evaluation of Temporary Counselor Faculty (SSP-ARs) *approved*
APC Credit Certificate Policy *approved*
FAC CoAS RTP Standards & Procedures *approved*

VI. President's Report, Karen Haynes: Attending an Executive Council meeting in Long Beach.

VII. Provost's Report, Emily Cutrer: The provost distributed and reviewed two documents: (1) FTE & Targets by College, Summer 2006 Census, Fall 2006 and CY 0607 – by EMS; and (2) Fall 2005-Fall 2006 Headcount & FTES Trends. The campus is currently nearly 400 FTES over target. An EC member noted that this represents a huge impact, for which we will only see student fees this year, and asked how we are planning to address the impact on departments and student services. Cutrer noted that efforts are made to hit our target as closely as possible. Allocations are being planned now for one-time funding received as a result of last year's overage. She also noted that, at the systemwide level, there is a

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

struggle to make target; the legislature has only allowed a 400 FTES cushion, and most campuses are having difficulty reaching their targets. This year, campuses have a 2% overage cushion, but no leeway for under enrolling; in addition, non-resident students may not longer be included in the FTES target count. She added that the marginal rate for new FTES has gone up this year to \$7200, so growing campuses such as ours will see some funding benefit in future years. The provost's office is looking at ways to deal with the increased enrollment this fall, and EMS is considering options for managing spring enrollments. We will likely be at over 102% enrollment for the year. Cutrer will be working toward ensuring adequate funding for the academic endeavors of the campus.

Cutrer also reported on the status of the HHS and noted that a campuswide communication will be issued shortly. An EC member expressed concern that the Senate be included in future discussions regarding the structure of HHS.

Other comments by EC members included: (1) a need for additional food outlets during University Hour; (2) auto and pedestrian traffic problems; (3) the need for an ongoing comprehensive assessment of University Hour; and (4) interest in learning more about Extended Studies at an upcoming meeting. Papenhausen invited EC members to an upcoming open house at the new SMAAC teaching facility.

VIII. Statewide Senate Report, Glen Brodowsky: Brodowsky reviewed the agenda items for ASCSU-FAC which meets on September 14: http://www.calstate.edu/AcadSen/Committees/Faculty_Affairs/fa_agenda_sep06.pdf

IX. CFA Report, Janet Powell: A hearing on the assigned time Unfair Labor Practice charge is scheduled for October 17-19, 2006. On September 5, CFA President John Travis will be in Commons 206 from 1:30 – 3 p.m. for an open forum.

X. Committee Reports A few of the committees have convened and reviewed their business list. Fall meeting times are posted at: http://www.csusm.edu/academic_senate/CommitteeBusiness/committee_business.htm.

XI. Old Business None.

XII. New Business

A. Status/Future of the Assigned Time Task Force In light of the unfair labor practice charge which has been filed, and discussions concerning this topic at the statewide level, the EC agreed to postpone convening the task force. Powell hopes to meet with Cutrer to discuss this matter in detail. Valadez will notify the task force members that the task force is on hold for the time being.

Motion #3 M/S/P* (Brodowsky)

That the CFA president will advise the task force members of the unfair labor practice charge, and will notify the Senate chair of the outcome of the hearing so that a decision may be made regarding next steps.

The meeting was adjourned at 1:10 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05-07

DATE: _____

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