

MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, November 8, 2006  
KEL 5207  
12 – 2 p.m.

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<b>Members Present</b>	<b>Gilbert Valadez, Chair</b> <b>Kathleen Watson, BLP</b> <b>Shaoyi He, LATAC</b> <b>Moses Ochanji, SAC</b>	<b>Patty Seleski, Vice Chair</b> <b>Kathy Hayden, FAC</b> <b>David Chien, NEAC</b> <b>Olaf Hansen, UCC</b>	<b>Rosario Díaz-Greenberg, Secty.</b> <b>Marshall Whittlesey, GEC</b> <b>Gabriela Sonntag, PAC</b>
<b>Ex Officio Present</b>	<b>Judy Papenhausen, Nursing</b>		
<b>Not Present</b>	<b>ASCSU rep.; Emily Cutrer, Provost; Mohammad Oskoorouchi, APC; Janet Powell, CFA</b>		
<b>Staff</b>	<b>Marcia Woolf, Academic Senate Coordinator</b>		

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**I. Approval of Agenda**

**ADD:** New Business: PAC Discussion of New Program Review Process

**Motion #1** M/S/P\*  
To approve the agenda as amended.

**II. Approval of Minutes of 11/1/06** A correction was made to the minutes.

**Motion #2** M/S/P\*  
To approve the minutes as amended.

**III. Chair’s Report, Gilbert Valadez**

**A. Announcements:** Plans are underway for the January 18<sup>th</sup> “Beyond Cornerstones” discussion, and Trustee Roberta Achtenberg and two other trustees will visit campus that day. The discussion will be incorporated into the Spring Academic Assembly and Senate meeting that morning, as well as in breakout sessions that afternoon and a closure event at the end of the day. A synthesis of the day’s conversations will be posted on the Web and the campus community will be invited to make comments. Information will be distributed shortly which will guide these discussions. It is important that we have broad participation by the faculty on that date.

**B. Referrals to Committees:** None.

**IV. Secretary’s Report, Rosario Diaz-Greenberg:** No report.

**V. Provost’s Report, Emily Cutrer:** Unable to attend.

**VI. Statewide Senate Report:** Unable to attend.

**VII. CFA Report, Janet Powell:** Unable to attend.

**VIII. Brief Committee Reports**

**BLP:** The committee has been discussing the role of BLP in the long-range planning process. A memo is being drafted to UBC co-chairs Cutrer and Hoss concerning this role. Cutrer has been invited to meet with BLP to talk about the Academic Affairs budgeting process.

**GEC:** No report.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**NEAC:** No report.

**SAC:** The committee is scheduling a UPD/RSC and Lottery proposal writing workshop for December 1<sup>st</sup>. Applications for these grants are due January 31<sup>st</sup>.

Seleski suggested that workshops be streamed or Pod-cast on the Web so that faculty unable to attend may still benefit from them.

**IX. Old Business**

**GEC Resolution on Computer Competency Requirement** Whittlesey distributed copies of the May 2001 GEC resolution concerning CCR which resolved that students must pass the CCR within their first semester at CSUSM. This language eliminates the need for the current resolution before the Senate which states essentially the same thing. GEC will withdraw its current resolution. EC members agreed with this plan. GEC and Sonntag will discuss the possible use of the Information Competency Technology test (which GEL students are now taking) in place of our CCR exam.

**X. New Business**

**PAC Discussion of New Program Review Process** Sonntag noted that the old PEP process focused on the product. PAC has tried to develop a new process that involves department-wide discussion of student learning and assessment. A pilot process has been in place for about a year and feedback has been gathered, including suggestions that some of the comprehensive information gathered in the original process be incorporated (department history, staffing, advising, resources, alumni, etc.). PAC is considering a blend of the two processes, taking the best ideas from each, and has been considering initiating a campus-wide discussion about program review in general so that the new process is as beneficial as possible. It was suggested that we try to institutionalize the process so that information is available and accessible when a department's review comes due. Comments and suggestions included: (1) concern about initiating a campus-wide discussion in light of the many other campus-wide discussions currently underway; (2) that the process should be vetted and debated in Senate rather than in campus-wide discussions; (3) that PAC seek input from accredited programs concerning the arduous task of ongoing comprehensive data collection; (4) the importance of having historical departmental records in the event that program discontinuation or reorganization is discussed; and (5) including program review in the WASC theme 2 discussion. Sonntag will take these comments back to PAC and plan to bring a draft policy to the Senate in early spring.

The meeting was adjourned at 1:05 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 05-07

DATE: \_\_\_\_\_

*\*All motions were passed unanimously unless stated otherwise.*

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