

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, May 2, 2007
COM 206
11:45 a.m. – 12:30 p.m.

Members Present	Gilbert Valadez, Chair Mohammad Oskoorouchi, APC Marshall Whittlesey, GEC Camille Schuster, PAC Dick Montanari, ASCSU	Patty Seleski, Vice Chair Kathleen Watson, BLP Shaoyi He, LATAC Moses Ochanji, SAC	Rosario Díaz-Greenberg, Secty. Kathy Hayden, FAC David Chien, NEAC Olaf Hansen, UCC
Ex Officio Present	Emily Cutrer, Provost; Judy Papenhausen, Nursing; Janet Powell, CFA		
Guests	David Avalos, CoAS; Don Barrett, Parliamentarian; Mary Elizabeth Stivers, AVP-AR		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: XII. B. NLRC Performance Review Report

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 4/18/07

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Gilbert Valadez

- A. Announcements:** After just 18 years, Woolf has been named Employee of the Month for May.
- B. Referrals to Committees:** None.

IV. Secretary's Report, Rosario Diaz-Greenberg: No report.

V. Provost's Report, Emily Cutrer: Cutrer thanked the members of the EC and noted she had learned a lot this year in the meetings. She distributed a draft of a timeline for Academic Affairs strategic planning and requested the EC members' feedback. The AALC and BLP have been working on draft vision/mission/core values statement for Academic Affairs; these are posted on the web where feedback may be left. Some areas where task forces may be needed include (1) the structure of AA broadly and (2) how we describe the San Marcos experience. Town hall meetings will be held next year to consider all of these aspects of a strategic plan.

VI. Statewide Senate Report, Dick Montanari: Report deferred to Senate.

VII. CFA Report, Janet Powell: No report.

XI. New Business

A. New Faculty Grievance Procedure (*taken out of order for time certain*) Powell provided a handout and explained that she and Avalos were briefed on the new grievance procedure at a recent CFA assembly. Faculty will have two choices: (1) the traditional method of filing a grievance through CFA, and (2) a statutory procedure which allows their case to be heard at one point by a faculty committee (chosen from a pool/panel of 60 or so). The selection process for

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Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

this panel might be similar as that used for electing faculty to the Senate. Assuming the agreement is ratified, it will be important to elect the panel members as soon as possible. It is requested that the responsibility for these elections be referred to NEAC, since this not a CFA or administrative pool. Barrett noted that this might require a change to the Constitution and By Laws, and suggested an ad hoc committee could be set up for this purpose. Seleski suggested this could be treated like any other university level committee which NEAC holds elections for, and that the problem will lie in finding enough people to serve; she suggested development of a FAQ which includes answers re liability, time commitment, etc., and that we find ways to encourage people to sit for this. Montanari noted that the agreement language indicates that faculty would be chosen by department, rather than on an at-large basis. Díaz-Greenberg advised that diversity be taken into consideration. It was suggested that Powell and Stivers discuss the the panel over the summer.

Motion #3 M/S/P* (Seleski)
To refer this task to NEAC in the fall of 2007, if deemed appropriate.

VIII. Brief Committee Reports None.

IX. Senate Consent Calendar Items

FAC RTP Calendar 2007/08 (printed in the Senate agenda packet)
UCC Course & Program Change Proposals A handout was provided.

Motion #4 M/S/P*
To forward the FAC and UCC items to today's Senate Consent Calendar.

X. Old Business None.

XI. New Business

B. NEAC Senate Parliamentarian 07/08 Chien noted that NEAC is recommending Don Barrett to continue in the post of Senate Parliamentarian for the 07/08 academic year.

Motion #5 M/S/P* (Seleski)
To accept the NEAC recommendation.

C. BLP Budget Issues/Strategic Planning Watson reviewed her memo to Valadez in which she poses questions concerning enrollment growth, Academic Affairs funding, and faculty hiring/retention vis-à-vis the changing role of BLP and the AA move to a three-year rolling budget.

Motion #6 M/S/P* (Montanari)
To endorse Watson's memo and approve its forwarding to the provost.

XII. Information Items

A. FAC Interim Policy for Integrating Temporary Faculty Hayden noted that this temporary policy was developed in anticipation of the WASC review and that a permanent policy will be developed by FAC in 07/08.

B. NLRC Performance Review Report An EC member expressed concern about the lack of budget information provided, such as the amounts and sources of outside support available. Cutrer did not know whether the review committee had access to more detailed budget information.

Valadez thanked the EC members for the work this year.

The meeting was adjourned at 12:25 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen Brodowsky, Secretary 07/08

DATE: _____

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