

Assessment Fellow Resolution

WHEREAS, Academic excellence and educational equity are two of CSUSM's strategic goals; and

WHEREAS, CSUSM promises a high quality education for all students and assessing student learning is one way to ensure that we reach this goal; and

WHEREAS, WASC was informed that Cal State San Marcos would have Student Learning Outcome assessment as one of three pillars of our WASC review; and

WHEREAS, Assessment and creating a culture of accountability are parts of a national movement and higher education is poised to be next in line; and

WHEREAS, The curriculum is the purview of the Faculty and Faculty should provide the leadership for curriculum-related matters such as assessment; and

WHEREAS, It is important to have standards and consistency of Student Learning Outcomes across the entire university; and

WHEREAS, The Chancellor's Office has new forms for proposing new programs (P-forms) which require Student Learning Outcomes at program and course level; and

WHEREAS, Cal State San Marcos needs to have a resource on campus where assessment information is gathered in a central place to which departments can go; and

WHEREAS, Support to provide a foundation for assessment activities was received from Peggy Maki, but the need exists for additional assessment support from a resident expert; and

RESOLVED, That the Academic Senate supports the Program Assessment Committee in requesting an Assessment Fellow as described in the attached; and be it further

RESOLVED, That the Academic Senate recommends that the Provost set aside funding for this Faculty Assessment Fellow.

Learning Outcomes/Assessment Fellow Job Description

The Learning Outcomes/Assessment Faculty Fellow will support campus efforts to demonstrate student achievement and to identify opportunities for improvement of student learning. The Faculty Fellow will work collaboratively with a wide range of campus constituencies as they prepare and deliver a plan for the assessment of student learning. Reports to the Associate Vice-President for Academic Programs and, for Graduate Programs, to the Dean of Graduate Programs and Research.

Specific Job Responsibilities:

1. Serve as a consultant to departments and programs to assist programs in continued development and refinement of program level SLOs.
2. Serve as a consultant to departments and programs to develop assessment plans and use assessment data in program planning, particularly with programs undergoing program review.
3. Attend conferences and monitor and disseminate literature regarding assessment.
4. Assist faculty through on-going workshops and meetings relative to SLOs, assessment and use of data for course and program planning.
5. Establish and maintain a virtual library to give faculty access to assessment tools (e.g., sample SLO's, rubrics, assessment plans).
6. Identify and submit information for the Assessment web page.
7. Archive campus assessment activities.
8. Participate in appropriate committee activities associated with assessment, such as PAC.
9. Prepare annual reports for the Academic Senate to document progress.

Term would be for two years with option for one year extension.

Recommend three course releases for first year, and two every subsequent year.