

Resolution on Lottery Grant Funding Allocation at Cal State San Marcos

WHEREAS, The General Guidelines for Expenditures of California State Lottery Funds, set forth by Government Code Section 8880.5, Attachment C, specify a set of General Guidelines for Expenditures of Lottery Fund campus allocationsⁱ; and

WHEREAS, Those Guidelines emphasize that Lottery funds “are allocated to achieve maximum impact in enhancing instruction”; and

WHEREAS, The Budget and Long-Range Planning Standing Committee of the Academic Senate Resolution of 1997 stated that Lottery Funds would be allocated to 7 campus cost centers according to “*rough* guidelines established by BLP in AY 1996-97,” and that “the Academic Senate Student Affairs Standing Committee...serve as the final level of committee review for the University”; and

WHEREAS, The rough guidelines for allocating Lottery funds to a mix of instructional and co-curricular units (cost centers) have evolved over time into a “head count” method to establish numbers of staff in each unit directly associated with student instruction, and

WHEREAS, This method has been imprecise and labor-intensive; and,

WHEREAS, Revision to the allocation process violates neither a policy nor a procedure, and is in the purview of the Student Affairs Committee (SAC); and

WHEREAS, SAC has developed a revised method of allocating Lottery funds that eliminates the challenge of using the same problematic method to measure contributions to instruction from two inherently different types of campus unit, as well as refining the allocation process at Cal State San Marcos to better meet the principles of the General Guidelines for Expenditures of Lottery Funds; now, therefore, be it

RESOLVED, That SAC implement an allocation method based on College Year (CY) FTES for instructional units and historically derived percentages for co-curricular units,ⁱⁱ and be it further

RESOLVED, That SAC has the flexibility to reallocate funds to high-quality proposals from any unit should there be additional funds available (for example, if there are units who submit no proposals in a funding cycle), and be it further

RESOLVED, That SAC implement the proposed method for three academic years (2008-09, 2009-10, and 2010-11) and then reviewed it for equity and functionality, and be it further

RESOLVED, That no other changes to the Budget and Long-Range Planning Committee Resolution of 1997 are implied by these changes to the allocation process.

ⁱ *The California State Lottery Act of 1984 states:*

... all funds allocated from the California State Lottery Education Fund shall be used exclusively for the education of pupils and students and no funds shall be spent for acquisition of real property, construction of facilities, financing of research or any other non-instructional purpose.

1. The activity funded must represent a bonafide educational experience for students, or result in the development of materials to be used with students, or lead to the development of a program or course.
2. Lottery funds may not be used to pay faculty salaries for classroom instruction.
3. Lottery funds may not be used to finance increases in the rate of compensation paid to existing staff; thus, stipends and honoraria are not permissible.
4. Lottery funds may not be used to finance faculty overloads. However, existing faculty may work a summer period under a personal services contract.
5. Expenditure of any funds, including lottery funds, which are used for faculty development activities, must be in accordance with the collective bargaining agreement, which includes a specific list of development activities (see below).
6. Lottery funds should be used to augment and supplement state-funded budget programs so that lottery revenue is not used to replace current or prospective state funding.
7. Lottery fund may be used to pay for part-time instructors when such instructors are hired as replacement faculty for faculty members working for a CSU lottery designated program.

ⁱⁱ The new allocation formula will be based on historical figures (what each unit has received in the past), using a three-year average. The allocation will be split into two pots, one for Instructional Units with FTES (students) and one for Co-curricular units with no FTES.

Instructional Units (CoAS, CoBA, CoE, Nursing, and First-Year Programs) will share 56% of the total, in percentages based on College Year (CY) FTES numbers for the previous Academic Year.

Co-curricular Units (Library, IITS, Student Affairs) will share 34% of the total, in percentages based on a 3-year average of their most recent Lottery allocations. While these percentages were derived from staff head count, they are the best numbers SAC has to work with at present. SAC envisions a future refinement of the process, reflecting the dynamic history of the University and the allocation method itself; our three-year evaluation period is based on that premise.

University-wide grants will be allocated 10% of the total.