Resolution in Support of the Report of the Workload Committee

WHEREAS, The reporting of faculty workload has far-reaching implications for the campus and the CSU system, including budgeting and curriculum planning; and

WHEREAS, A joint committee of faculty and administrators was convened to study the methods used for reporting faculty workload and to make recommendations for improvements to same; and

WHEREAS, The committee submitted its findings and recommendations to the provost's Academic Affairs Leadership Council (AALC) and the Senate's Executive Committee (EC); and

WHEREAS, The report has been discussed in various forums including a town hall meeting, Senate meetings, and joint AALC/EC meetings; and

WHEREAS, The committee's report includes recommendations for achieving consistency in reporting methods and for valuing the diverse nature of faculty responsibilities; and

WHEREAS, Questions remain concerning a number of aspects of workload reporting (i.e., how to report service, how best to report the work associated with the writing requirement, changes from C to Z factors, college specific issues, relationship to SFR calculations and budget issues); now, therefore, be it

RESOLVED, That the Academic Senate of CSUSM endorse the report of the Workload Committee; and be it further

RESOLVED, That the Academic Senate of CSUSM endorse the AALC/EC decision to form a joint administrative/faculty Next Steps Committee to make recommendations concerning the unresolved aspects enumerated above as well as other comments received by the joint committee, to make a recommendation regarding implementation for AY 2011/12, and to submit its recommendations to the AALC and the Academic Senate by November 15, 2010; and be it further

RESOLVED, That the Academic Senate of CSUSM express its appreciation to the Academic Affairs Ad Hoc Faculty/Administration Workload Committee – Jocelyn Ahlers, Regina Eisenbach, Dick Montanari, Graham Oberem, Janet Powell, and Jackie Trischman – for a job well done.

**Charge to the Academic Affairs
Workload Report Next Steps Work Group
April 2010**

The work group will build on the Report of the Academic Affairs Ad Hoc Faculty-Administration Faculty Workload Committee dated February 16, 2010.   The committee will seek a fair and useful reporting mechanism faculty (tenure-track and lecturer) workload.   The work group will make clear the activities faculty members engage in and how they contribute to the mission of the university. In pursuit of this general charge, the work group will:

1. Examine all feedback received to date (by email, in Senate meetings, Town Hall meeting, AALC/EC meeting).
2. Propose an implementation plan, including a timeline, with the goal of implementing a reporting system in AY 2011/12
3. Consider the FIRMS Report of the BLP Budget Reconciliation Subcommittee.
4. Draft guidelines for academic departments to follow when courses are updated to change a "C" code or apply the "Z" factor.
5. Submit a report to the Academic Senate and the Academic Affairs Leadership Council by November 15, 2010.

The Academic Senate Chair and the Provost will consult with the appropriate dean/director to make the following appointments to the Work Group:

- One associate vice president from the provost's office, as convener/coordinator, ex officio
- One administrator from each college, school and the library (a total of 5)
- Faculty members who are knowledgeable about workload reporting as follows (a total of 7)
    o One each from the College of Business Administration, College of Education, School of Nursing, and Library
    o One from each of three divisions within the College of Arts and Sciences