

**North County Higher Education Alliance Board Meeting
October 18, 2012 ~ 4:00-4:30 p.m. ~ Acapulco Restaurant**

Minutes

Members Present: CSUSM: Elisa Grant-Vallone, Maureen Fitzpatrick, Janet Powell,
MiraCosta: Steven Deineh, Rica French, Jane Mushinsky
Palomar: M. Jayne Conway, Berta Cuaron, Leanne Maunu
Members Absent: CSUSM: Lorena Meza, Linda Pershing, Hannah Shipps
MiraCosta: Mary Benard, Lise Flocken, Dick Robertson
Palomar: Judy Cater, Christina Moore, Elvia Nuñez, Frank Puchi
Recorder: Palomar: Glenda Gardner

| Topic | Information/Discussion | Action/Response |
|------------------------------|--|---------------------|
| Welcome and Roll Call | Leanne Maunu welcomed members for a brief meeting prior to the Sundowner event. | |
| Approval of minutes | | |
| Minutes of Sept. 20, 2012 | Board members voted on the draft minutes received prior to the meeting via email. | MSC Approved |
| Information Items | | |
| Member List | An updated Member List was distributed via email. We're still looking for one more student to serve on the Board. | |
| Budget update | The NCHEA budget has a balance of \$22,059 as of September 30, 2012. | |
| Old Business: | | |
| Bridges Presentation | Due to time constraints, information regarding the Bridges budget and grant application were sent to all Board members via email in preparation for a brief discussion and vote at this Board meeting. Board members who were not able to attend the meeting were invited to provide feedback that would be presented at the meeting. After discussing the pros and cons of funding the Bridges program for the next five years, the Board agreed that the program had a lasting impact on students and continued support would be worthwhile. However, the Board was concerned about whether the Bridges program was open to all STEM majors and would like more information and collaboration between the Bridges program and the STEM faculty on all three campuses. In addition, in keeping with current NCHEA practices on grant awards, the Board recommended that the support be reduced to \$3,000 per year and that a Final Report Form be completed by the Bridges program staff at the end of each academic year. | MSC Approved |
| New Business: | | |
| Mini-grant cycle/timeline | Leanne proposed that we close the mini-grants during the summer break so that they cannot be submitted prior to the fall semester; it was also suggested that the Board review and vote on mini-grants during regular Board meetings. There was consensus among the Board members and the language will be changed on the website to reflect that mini-grants will only be considered during the academic year and will be voted on at the next NCHEA Board meeting after the grant application is received. | |
| Adjournment | The meeting was adjourned at 4:30 p.m. The next meeting is scheduled for Thursday, November 15, from 3:30-5:00 p.m. at Palomar College in room AA-140. | |