

**North County Higher Education Alliance Board Meeting  
November 15, 2012 ~ 3:30-5:00 p.m. ~ Palomar College AA-140**

**Minutes**

**Members Present:**     CSUSM: Lorena Meza, Linda Pershing, Hannah Shipp  
                               MiraCosta: Mary Benard, Steven Deineh, Rica French, Jane Mushinsky, Dick Robertson  
                               Palomar: M. Jayne Conway, Leanne Maunu, Elvia Nuñez

**Members Absent:**    CSUSM: Janet Powell, Elisa Grant-Vallone, Maureen Fitzpatrick  
                               MiraCosta: Lise Flocken  
                               Palomar: Judy Cater, Berta Cuaron, Christina Moore, Frank Puchi

**Recorder:**            Palomar: Glenda Gardner

Topic	Information/Discussion	Action/Response
<b>Approval of minutes</b>		
Minutes of Oct. 18, 2012	Board members voted on the draft minutes received prior to the meeting via email.	<b>MSC</b> Approved
<b>Information Items</b>		
Budget update	The NCHEA budget has a balance of \$18,613 as of October 31, 2012.	
Update on mini-grant wording on website	The NCHEA website has been changed to reflect that mini-grant applications will only be considered during the academic year and will be voted on at the next NCHEA Board meeting after the grant application is received.	
Update on Bridges program	The financial support for the Bridges program has been reduced to \$3,000 per year and the NCHEA Board has requested that a Final Report be completed by the Bridges program staff at the end of each academic year.	
Update on February 1 "Teaching the 21 <sup>st</sup> -Century Student" conference	A flyer has been prepared for the conference and we already have many RSVPs from Palomar and MiraCosta faculty. Dick Robertson suggested that we also invite Mt. San Jacinto faculty and it was the consensus of the Board to reserve 20 spaces for their faculty. The keynote speaker, Dr. Michaelson, will present an interactive Keynote Address. The other colleges invited to attend the conference include Moreno Valley, Riverside and Norco campuses.	
<b>Old Business:</b>		
Discussion of Sundowner	There were 53 attendees this year compared to the 88 attendees we had last year at the December event. It was the consensus of the Board to have the Sundowner event in October again, and specifically invite new faculty from all three campuses as an opportunity to welcome them to NCHEA. We will look at a change of venue next year; perhaps closer to MiraCosta College.	
<b>New Business:</b>		
Discussion of grant applications	<p>There were four grants and one mini-grant application submitted. There was Board consensus that we would be able to do a Spring 2013 call for grant applications. Additional discussion included limiting grant applications to one-time projects and encouraging grant applications for Veteran's issues. The following grants were reviewed for funding:</p> <ul style="list-style-type: none"> <li>• Media Communications Night – The grant was approved and funded for \$3,000.</li> <li>• National Banned Books Week Celebration of Reading – The grant was denied. The Project Director will be encouraged to reapply during the Spring 2013 grant cycle with a request to focus on one idea for the project, provide a more detailed breakdown of the honoraria, provide a more specific breakdown of the timeline; to include San Marcos Public Library in the event, and show that additional outstanding funds have been received.</li> <li>• Information Literacy Collaboration – The Grant was approved and funded for \$2,100.</li> </ul>	

<b>Topic</b>	<b>Information/Discussion</b>	<b>Action/Response</b>
	<ul style="list-style-type: none"> <li>• Completing the Transfer Pipeline for Future Teachers – The grant was approved and funded for \$2,210.</li> <li>• Computer Club Semester End Meet and Gather – The grant was denied. The Project Director will be advised that the Board had concerns about whether the grant addressed the collaboration of faculty and students from MiraCosta and CSUSM, and whether it would be more appropriate to seek funding from student governments at each campus.</li> </ul> <p>The grant awards totaled \$7,310 for Fall 2012.</p>	
Goals for Spring 2013	Reviewed handout.	
<b>Adjournment</b>	The meeting was adjourned at 5:05 p.m. The next meeting is scheduled for Thursday, February 21, 2013, from 3:30-5:00 p.m. at Palomar College in room AA-140.	