

**North County Higher Education Alliance Board Meeting
February 21, 2013 ~ 3:30-5:00 p.m. ~ Palomar College AA-140**

Minutes

Members Present: CSUSM: Scott Hagg, Linda Pershing, Hannah Shipps, Oscar Miranda
 MiraCosta: Steven Deineh, Rica French, Jane Mushinsky, Dick Robertson
 Palomar: Judy Cater, Berta Cuaron, Leanne Maunu, Elvia Nuñez-Riebel, Judy Wilson

Members Absent: CSUSM: Elisa Grant-Vallone, Maureen Fitzpatrick
 MiraCosta: Mary Benard, Lise Flocken
 Palomar: M. Jayne Conway, Christina Moore

Recorder: Palomar: Glenda Gardner

| Topic | Information/Discussion | Action/Response |
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| Approval of minutes | | |
| Minutes of Nov. 15, 2013 | Board members voted on the draft minutes received prior to the meeting via email. | MSC Approved, one abstention |
| Old Business | | |
| Update on Feb. 1 st "Teaching the 21 st -Century Student" Conference | We received great evaluations from the participants. We had approximately 160 faculty from five different campuses attend this collaborative effort on team-based learning. | |
| Possible rescheduling of Presidents' Lunch on June 6th | Dr. Rodriguez from MiraCosta is unable to attend the luncheon on June 6 th . It was the consensus of the Board that it is important to include all three Presidents in this informative luncheon, so we will try to reschedule to an earlier date in May. | |
| Budget update | We have a current working balance of \$6,939. It was suggested that we look at the Administrative Fee schedule that UARSC is charging to determine if there is a cost effective way to reduce these fees. | |
| Discuss Mingei Collaborative grant that is overdue from 2011 | A former grant recipient has asked for another extension to her \$3,000 grant. It was the consensus of the Board that we do not grant an extension. | |
| New Business: | | |
| Spring 2013 call for grants | We shall have another call for grants this spring with a submission deadline of April 9, 2013. The Board will review and vote on the grants at the April 18 th meeting. The Board decided not to change the grant criteria; however, if the grant is ongoing the Board may suggest institutionalizing the project or requesting information on how this grant will be different from the previous year. | |
| Fall Sundowner event | The Board reviewed the schedule for the upcoming year and since we may host a New Faculty Dinner, the Sundowner event will be moved to a date in December. There was much discussion on ice breaker activities and how to get faculty into different groups or disciplines. It was also suggested that we invite prior grant recipients. The Board would like to try another venue, possibly Cocina Del Charro or Sublime. | |

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| New Faculty Dinner in fall | The Board would like to host a New Faculty Dinner in mid-September. Both Palomar and MiraCosta will be hiring faculty this spring. We will review the budget and may ask for additional funds from the college presidents. | |
| NCHEA branding/Senior experience project | The first step would be to create a logo. It was suggested that we approach the campus' graphics department with the request and award a prize or scholarship to the winning entry. | |
| Adjournment | The meeting was adjourned at 5:05 p.m. The next meeting is scheduled for Thursday, March 21, 2013, from 3:30-5:00 p.m. at Palomar College in room AA-140. | |