

**North County Higher Education Alliance Board Meeting  
March 21, 2013 ~ 3:30-5:00 p.m. ~ Sublime Restaurant**

**Minutes**

**Members Present:**      CSUSM:    Elisa Grant-Vallone, Maureen Fitzpatrick, Scott Hagg, Hannah Shipps, Oscar Miranda  
                                   MiraCosta: Mary Benard, Steven Deineh, Rica French, Jane Mushinsky  
                                   Palomar:    Judy Cater, Berta Cuaron, Leanne Maunu

**Members Absent:**     CSUSM:    Linda Pershing  
                                   MiraCosta: Lise Flocken, Dick Robertson  
                                   Palomar:    M. Jayne Conway, Christina Moore, Elvia Nuñez-Riebel, Judy Wilson

**Recorder:**             Palomar:    Glenda Gardner

Topic	Information/Discussion	Action/Response
<b>Approval of minutes</b>		
Minutes of Feb. 21, 2013	Board members voted on the draft minutes received prior to the meeting via email.	<b>MSC</b> Approved
<b>Old Business</b>		
Budget update	We have a current working balance of \$7,432 after projected expenditures.	
Spring grants update	Leanne will email the grant applications to all Board members seven days before the next meeting to give everyone a chance to review the spring grants before we take a formal vote at the April 18 <sup>th</sup> Board meeting.  The Board also discussed the mini grant for the Quick Pitch Competition. There was some concern about awarding grant money for prizes, and it was noted that we have not funded prizes in the past. It was the consensus of the Board to award the \$500 mini-grant for expenses associated with food and parking.	
UARSC fees update	Scott Hagg is checking with UARSC to see if we can reduce the Administrative Fees from 8% to 5%. He will report back to us at the next meeting.	
NCHEA event dates	President's Lunch – The date has been changed to Thursday, June 20 <sup>th</sup> , from 11:30 a.m.-1:00 p.m. in room AA-140 at Palomar College. We were just notified that President Deegan will be unable to attend on that date. After much discussion, it was recommended that we keep the June 20 <sup>th</sup> date for the luncheon and try next year to schedule it in May or early June.  New Faculty Dinner – The dinner is scheduled for Thursday, September 12 <sup>th</sup> , from 5:00 p.m.-7:00 p.m. in the Student Union at Palomar College. We will invite new faculty who have been hired within the last three years.  Sundowner Event – Sublime Restaurant will not be able to accommodate our group. We will be looking at other alternatives such as Cocina del Charro. The tentative date is Thursday, December 5 <sup>th</sup> .	
<b>New Business:</b>		
Bylaw about stipends	Discussed the Bylaw under Article 6, Section 7 pertaining to Faculty Board Members' Compensation. The section currently states that active faculty Board members may request up to \$500 annually to support professional development activities. Requests are usually submitted via email to the Director for approval, and it has been recommended that the bylaw be amended to remove the section from the bylaws due to limited funding. This item will be postponed until the next meeting and put on the agenda as an action item.	

<b>Topic</b>	<b>Information/Discussion</b>	<b>Action/Response</b>
Veterans project	Plan and schedule this project for next year.	
Logo development	Postpone until Fall 2013 when classes begin. Each campus will contact their Graphics Department to determine if there is interest and to provide an opportunity for faculty to list it in their syllabi. At our April meeting, we will develop an RFP for the students and display the submitted logos at our Sundowner event.	
<b>Adjournment</b>	The meeting was adjourned at 4:35 p.m. The next meeting is scheduled for Thursday, April 18, 2013, from 3:30-5:00 p.m. at Palomar College in room AA-140.	