Academic Policy Committee

MINUTES

11/13/13

MARK 322 – 10:00 a.m. – 11:15 a.m.

**Voting Members Present**: Ranjeeta Basu, Salah Moukhlis, David Barsky, Talitha Matlin, Chetan Kumar (Chair)

**Ex-Officio Members Present**: Pam Bell, Gerardo Gonzalez, Thomas Swanger, David McMartin, Sarah Villarreal

**Members Absent**: Saul Serrano, Regina Eisenbach

**Guests**: Lourdes Shahamiri

1. **Approval of Minutes**:

Minutes approved with two minor changes

1. **APC Chair’s Report**:
2. New referrals from EC
3. Senate discussion
4. Prioritize APC policy discussion for remaining meetings this fall
5. Convene Arts and Literature task force
6. Next meeting to be rescheduled from 11/27 to alternate date to coincide EC

III. New and Old Business discussions

1. Academic Freedom Task Force

Discussion: Ranjeeta will be the APC rep for Academic Freedom Task Force. The Freedom Task Force has been charged to work on the Academic Freedom policy to replace the current catalog language. It was dicussed that this policy may have WASC implications. The policy will be referred to APC in future via EC.

Action: New business for APC will be the Academic Freedom Task Force policy which will be discussed next APC meeting. This policy might need an early Spring semester APC / Senate referral to make it to catalog by March.

1. Prioritize APC Policies for discussion
2. Guidelines for Syllabi Policy

Discussion: This policy may be WASC sensitive. APC recommended that the GEC language on SLOs and ADA compliance be added to the policy. APC Discussed converting Guidelines to Policy. APC iscussed which SLOs (GEC/program/institution/course) to include in the policy. APC also discussed potentially adding a time line to adopt this policy. The GEC policy may be a starting point for accomplishing this task. APC discussed the policy to generate an outline for Syllabi before it is approved. The policy can be at the university level and possibly at department level. ADA compliance statement can be used from existing guidelines. The policy may have a list of requirements and list of recommendations.

Action: Continue discussion at next APC meeting and aim for submission at next Senate meeting when ready.

1. Policy that defines online and hybrid courses

Discussion: WASC sensitive and may have EOs implications in future. APC will work on the policy first and then pass it on to LATAC.

Action: Continue the discussion at the next APC meeting

1. Credit Certificate Policy prioritized to Spring
2. Challenge Exam Policy Revision prioritized to Spring

Next Meeting: TBD