**BLP Minutes for Feb. 24, 2015**

**Time: 2:30-3:45p.m.**

**Location: KELL 3010**

**Committee Members:** Pat Stall (P), Bruce Rich (), Robert Yamashita(P), Linda Holt (), Hua Yi, (), Toni Olivas (P), Katherine Kantardjieff (P), Kamel Haddad (P), Bill Ward (), Mike Schroder (P), JJ Gutowski, ASI (P)

Al Kern ()

**Approval of February 10, 2015 minutes**

**Approval of agenda**

**Chair’s report**

**Discussion Items:**

**P-Forms for Review**

M.S. KIN. Re-review as state support program – Review p-form, updated library report and state support budget. We should add in library costs. Graduate program director compensation? There is no line for a course release. Consider adding IITS costs to be better informed from a planning standpoint. What does the signature mean?

Send an e-mail to the dean and associate dean. “We understand from your signature on the P-form that you agree with the presented budget for Kin. MS. If, in the future, the department is in need of program costs such as released time for a Graduate Coordinator and equipment the college will absorb all extra costs of the program without requesting new monies.” Staff support take from the report. In other words, be realistic about the costs and do not ask for it later. There is barely a critical mass to sustain the program with cohorts of 12. Bob will work on the spreadsheet to add lines for IITS and Library in appropriate places.

It is extremely important to provide accurate state supported budgets to college and university budget committees.

COMM – Convergent Media Minor -**03/11/14 (**Matt Atherton and Jacquelyn Kilpatrick, Program Proposers)

**P-Form Reviews Completed**

HIM – Health Information Management MS Program (approved Feb. 10, 2015)

GIS – Review Report and Budget (approved 1/20/15)

MPH – Masters in Public Health (approved 9/23/14)

MUSC – Music Major (approved 10/28/14)

LBST – Advanced Study in Teacher Leadership in Middle Level Education (approved 10/28/14)

ACCT – Professional Certificate in Accounting (approved 10/21/14)

CCHC – Cultural Competency in Health Care Certificate (approved 11/4/14)

GBM – Global Business Management **(**approved 11/18/14)

Criminal Justice Expansion from stateside to self-support in Temecula (approved 11/22/14)

MILS – Military Science Certificate (approved 1/27/15)

**A-Forms Completed**

Software Engineering (approved 11/18/14)

Computer Engineering (approved 11/18/14)

Electrical Engineering (approved 11/18/14)

**Ad Hoc Committees Completed**

Opposition to Physical Education Option in Kinesiology suspension (suspension upheld)

Opposition to 2 options in Human Development discontinued (discontinuation withdrawn)

**Policies Completed**

Procedure for Moving Self-Supported Academic Programs to State-Supported Funding (Revised 2/7/15)