

**Adding Self-Support Counterpart of a
Previously Approved State-Support Degree Program**

See EO 1099 at <http://www.calstate.edu/EO/EO-1099.html>

Proposal Requirements

From Executive Order 1099, section 11. Implementation Procedures:

Prior to implementation, all extended education instruction shall have been approved under procedures in place for state-supported instruction, and all academic policies governing self-support instruction shall be identical to or established under the same procedures as those governing state-supported instruction.

11.1.2.3 Implementing a Self-Support Version of an Existing State- Support Program

Before implementing a self-support counterpart of a previously approved state-supported degree program (degree type and title), Chancellor's Office written approval is required.

The proposal shall include:

- Confirmation the existing state-support offering is not being supplanted;
- Specification of the program's qualification(s) to operate as a self-support special session (per EO 1099);
- Rationale for the new support mode;
- Detailed cost-recovery budget specifying student fees per unit and total student cost to complete the program;
- Anticipated enrollment;
- Campus commitment to provide adequate faculty resources; and
- Anticipated impact on the existing state-support program.

Subsequent to obtaining requisite Chancellor's Office written approvals, a campus may operate degree programs in state-support mode, self-support mode, or both, subject to the prohibition against supplanting.

Please see notes on accreditation and service areas, pages 2 and 3.

Summary of Proposed Program Requirements and Limitations

1. **Campuses are allowed to offer a self-support counterpart of a state-support degree program if all requirements in EO 1099 (and all relevant policies) are met and if CO approval is obtained. EO 1099 Article 11.1.2.3 (<http://www.calstate.edu/EO/EO-1099.html>):**
2. **Chancellor’s Office approval is required prior to offering degree, certificate, and allowed credential programs within a service area traditionally served by another CSU campus. Proposals shall include evidence of both campus presidents’ consent to the proposed location of operation. Entirely online instruction is not subject to service-area restrictions. EO 1099 Article 11.1.2.5.1 (May 2010) (<http://www.calstate.edu/EO/EO-1099.html>)**
3. **CSU campuses shall not offer joint degree programs with foreign or out-of-state institutions. If a campus plans to offer a degree or credential program out of state or in a foreign country, EO 795 must be complied with, and a proposal must be approved by the Chancellor’s Office. <http://www.calstate.edu/EO/EO-795.pdf>**
4. **CO approval is required prior to implementation, and any WASC substantive change proposals will also require a Chancellor’s letter of approval before the Commission can approve.**
5. **The CSU mission, and access and affordability remain important for self-support CSU degree programs, and should be reflected in program pricing.**
6. **All recruitment and application materials for proposed programs must feature a qualification that makes clear that admission and enrollment are subject to Chancellor’s Office program approval and accreditation approval, if applicable.**
7. **Self-supporting special sessions shall not supplant regular course offerings available on a non-self-supporting basis during the regular academic year. (Education Code section 89708) EO 1099 Article 6.1.1 (<http://www.calstate.edu/EO/EO-1099.html>)**

Service areas

Chancellor’s Office approval is required prior to offering degree, certificate, and allowed credential programs within a service area traditionally served by another CSU campus. Proposals shall include evidence of both campus presidents’ consent to the proposal location of operation. Entirely online instruction is not subject to service-area restrictions. EO 1099 Article 11.1.2.5.1

Accreditation: New Self-Support Programs and Related Substantive Changes

Self-Support programs are subject to the same approval processes that state-support proposals must undergo (**Executive Order 1099 Article 3.1**). As such, WASC accreditation proposals that address new or changed self-support degree programs require documentation of all applicable university approvals—including a Chancellor’s Office authorization letter.

The associated WASC process will need a Chancellor’s program authorization letter to complete the WASC review process. Campuses need not complete a separate CSU proposal but may submit the WASC Substantive Change proposal to the Chancellor’s Office. WASC policies can be found at: <http://www.wascenior.org/announcements/revised-substantive-change-manual>

The California Board of Registered Nursing (BRN) also requires a Chancellor’s Office approval letter. The proposal submitted to the BRN may serve as the campus proposal to the Chancellor’s Office.

Please direct notifications and questions to Dr. Christine Mallon, Assistant Vice Chancellor, Academic Programs and Faculty Development at (562) 951-4672 or app@calstate.edu

Questions about self-supporting courses and programs may be directed to Dr. Sheila Thomas, State University Dean, Extended Education at (562) 951-4795 or sthomas@calstate.edu.